



NEWTON FALLS CITY COUNCIL
REGULAR MEETING AGENDA
 Wednesday, June 17, 2026; 6:00 PM
 COUNCIL CHAMBERS
 612 WEST BROAD STREET

CITY COUNCIL MEMBERS	
Ward 1	Brian Kropp
Ward 2	Brian Axiotis
Ward 3	Robert Burke
Ward 4	Kevin Rufener
At- Large	Julie Stimpert
Mayor	David Hanson

CITY ADMINISTRATION	
Interim City Manager	Kathleen King
Law Director	Jeff Limbian
Asst. Law Director	Gary Van Brocklin
Finance Director	Pamela Hileman
Clerk of Council	Michael Acomb
Police Chief	John Barco

- I. Call to Order**
- II. Pledge of Allegiance / Silent Prayer**
- III. Roll Call**
- IV. Changes To Tonight’s Agenda**
- V. Special Presentations by Staff Members or Invited Consultants**
- VI. Public Comments (Agenda Items Only)**
- VII. Reports**
 - a. Mayor
 - b. Council Members
 - c. City Manager
 - d. Law Director
- VIII. Approval of Previous Minutes**
- IX. Public Hearings**
- X. Unfinished Business**
- XI. New Business**

RESOLUTION 14-2026 Sponsors: Councilpersons Axiotis, Rufener
 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND EXECUTE A CONTRACT WITH SOFTWARE SOLUTIONS FOR VIP CLOUD MIGRATION SETUP AND CONFIGURATION.

RESOLUTION 15-2026 Sponsors: Councilpersons Stimpert, Burke
 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND EXECUTE AN AGREEMENT WITH BMB RENOVATIONS, LLC FOR CONSTRUCTION WORK AT THE ELECTRIC DEPARTMENT

ORDINANCE 2026-28 Sponsors: Councilpersons Stimpert, Kropp
 AN ORDINANCE AMENDING SECTION 985.03 AND REPEALING SECTION 985.04 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF NEWTON FALLS, OHIO

- XII. Public Comments**
- XIII. Motion to Recess into Executive Session (If Necessary)**
 MOTION

Motion to enter executive session pursuant to Ohio Revised Code Sections 121.22(G)(1) to consider the employment, appointment, promotion, compensation, or dismissal of a public employee or official.

Closing Remarks

XIV. Adjournment

VILLAGE OF NEWTON FALLS, OHIO
RESOLUTION NO. 14-2026
SPONSOR: Councilpersons Axiotis, Rufener

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND EXECUTE A CONTRACT WITH SOFTWARE SOLUTIONS FOR VIP CLOUD MIGRATION SETUP AND CONFIGURATION.

WHEREAS, The Village of Newton Falls has approved an update to the accounting and utility billing software; and

WHEREAS, With the updated software the Village would like to utilize all capabilities of the new software; and

WHEREAS, the VIP Cloud migration setup and configuration will allow the Departments and employees to utilize the software to use the program for work orders, view purchase orders, and budget information digitally. In addition, the employees will use the software for time clock entry, time off request, vacation requests and to view their pay information.

WHEREAS, Village Council has appropriated funds in the 2026 budget and wishes to authorize the new software to its fullest extent.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF NEWTON FALLS, OHIO:

SECTION 1: The Newton Falls City Manager is hereby authorized to execute an annual agreement with Software Solutions for VIP Cloud. Terms and Conditions of the agreement shall be in conformity with the proposal submitted to the Village of Newton Falls, a copy of which is attached to this Resolution as Exhibit A and incorporated by reference.

SECTION 2: All formal actions of Council relating to adoption of this Resolution, and all deliberations of Council and any of its committees leading to such adoption, were in meetings open to the public as required by law.

SECTION 3. This Resolution shall take effect at the earliest time permitted by law.

PASSED IN COUNCIL THIS 17th DAY OF JUNE 2026.

Mayor David Hanson

Attest:

Michael Acomb

As to Form Only
Gary L. Van Brocklin
Assistant Law Director



Newton Fall, OH - VIP Cloud Migration

Quote

Prepared For:

Newton Falls, City of

Pam Hileman
612 W.Broad Street
Newton Falls, OH 44444

P: (330) 872-0806
E: financedirector@newtonfallsoh.gov

Prepared by:

Software Solutions, Inc.

Brandon Easterling
8534 Yankee Street, Suite 2B
Dayton, OH 45458

P: 800.686.9578
E: beasterling@mysoftwaresolutions.com

Date Issued:

06.05.2026

Expires:

06.30.2026

Software & Services	Price	Qty	Ext. Price
VIP Cloud Migration Setup and Configuration	\$1,000.00	1	\$1,000.00
Subtotal:			\$1,000.00

Quote Summary	Amount
Software & Services	\$1,000.00
Total:	\$1,000.00

Additional Terms

VIP Cloud Migration Fees

This subscription requires a minimum one-year commitment.

One-Time technical setup service cost of \$1,000 is due on the day of signing.

The Additional Annual subscription fee of \$14,600 will begin when customer is provided credentials to hosted site (Estimated to be 1 - 4 weeks after signed proposal).

The City has the option to be invoiced on a monthly basis. Due to the increased administrative and invoice processing requirements associated with monthly billing, there is an additional 3% charge. This would result in a monthly invoice of \$1,253.16, which equates to an annual cost of \$15,038

As quoted VIP Cloud includes one live instance of VIP Database. If the customer would like to have continued use of the VIP Cloud Sandbox, the annual subscription fee for each sandbox is \$2,600.

To proceed with this order, please return signed quote to Brandon Easterling:
BEasterling@mysoftwaresolutions.com

Acceptance

Printed Name: _____

Signature: _____

Title: _____

Purchase Date: _____

VILLAGE OF NEWTON FALLS, OHIO
RESOLUTION NO. 15-2026
SPONSOR: Councilpersons Stimpert, Burke

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND EXECUTE AN AGREEMENT WITH BMB RENOVATIONS, LLC FOR CONSTRUCTION WORK AT THE ELECTRIC DEPARTMENT

WHEREAS, the Village Electric Department needs general construction work at the building located at 52 East Church Street; and

WHEREAS, The Village of Newton Falls would like to enter an agreement with BMB Renovations, LLC to perform general construction services; and

WHEREAS, Village Council has appropriated funds in the 2026 budget and wishes to authorize the City Manager to enter an agreement to complete general construction at the Electric Department.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF NEWTON FALLS, OHIO:

SECTION 1: The Newton Falls City Manager is hereby authorized to execute a contract with BMB Renovations, LLC for general construction services including but not limited to removal and disposal of existing siding and furring strips, new pressure treated furring strips and installation of Board and Batten material siding, new windows, and removal of double glass door and frame, in an amount not to exceed \$16,000.00. Terms and Conditions of the agreement shall be in conformity with the proposal submitted to the Village of Newton Falls, a copy of which is attached to this Resolution as Exhibit A and incorporated by reference.

SECTION 2: All formal actions of Council relating to adoption of this Resolution, and all deliberations of Council and any of its committees leading to such adoption, were in meetings open to the public as required by law.

SECTION 3. This Resolution shall take effect at the earliest time permitted by law.

PASSED IN COUNCIL THIS _____ DAY OF June 2026.

Mayor David Hanson

Attest:

Michael Acomb

As to Form Only
Gary L. Van Brocklin
Assistant Law Director

ESTIMATE

BMB Renovations, LLC
2949 Malibu Dr SW
Warren, OH 44481

bmbrenovates@gmail.com
+1 (330) 553-6554
facebook.com/bmbrenovations



Bill to

Matt Evans
Newton Falls Electric Company
53 East Church Street
Newton Falls, Ohio 44444
United States

Ship to

Matt Evans
Newton Falls Electric Company
53 East Church Street
Newton Falls, Ohio 44444
United States

Estimate details

Estimate no.: 00120
Estimate date: 06/11/2026
Expiration date: 06/19/2026

#	Product or service	Description	Qty	Rate	Amount
1.	Labor	Project size = 1300 sq/ft / Labor to include the following scope of work: - Removal and disposal of existing siding and furring strips. - New 1" x 2" pressure treated furring strip to be attached to existing brick with Tapcon fasteners. - Installation of new Board and Batten metal siding including all necessary trims.	60	\$75.00	\$4,500.00
2.	Material Allowance	Estimated material allowance for products required to perform work as described. Materials to include: - 1' x 2' x 8" Pressure treated furring strips. - Shims. - Tapcon fasteners. - J-Channel, drip flashing, utility, & box trims. - Dark brown Board and Batten metal siding. - Pan head fasteners. - Silicone caulking.	1	\$8,709.00	\$8,709.00
3.	Delivery, Set-up, and Disposal Fee	Cost includes the delivery of all products, job site set-up, and clean-up and disposal of all job site debris.	1	\$300.00	\$300.00

Total

\$13,509.00

Note to customer

Thank you for considering BMB Renovations for your project. Upon acceptance of this estimate a 40% deposit is required to order materials and secure your spot on the schedule. The balance is due immediately upon completion.

Deposit due \$5,403.60

Expiry date 06/19/2026

Accepted date

Accepted by

ESTIMATE

BMB Renovations, LLC
2949 Malibu Dr SW
Warren, OH 44481

bmbrenovates@gmail.com
+1 (330) 553-6554
facebook.com/bmbrenovations



Bill to
Matt Evans
Newton Falls Electric Company
53 East Church Street
Newton Falls, Ohio 44444
United States

Ship to
Matt Evans
Newton Falls Electric Company
53 East Church Street
Newton Falls, Ohio 44444
United States

Estimate details

Estimate no.: 00111
Estimate date: 03/08/2026
Expiration date: 04/08/2026

#	Product or service	Description	Qty	Rate	Amount
1.	Labor	Labor to include the following scope of work: - Remove existing double glass door and steel frame in its entirety. - Prep opening for new framing. - Frame opening with 2" x 6" construction, 1/2" OSB sheathing, and house wrap in preparation for siding by others. - Clean all job site debris and dispose of on-site.	1	\$600.00	\$600.00
2.	Material Allowance	Estimate material allowance for products required to perform work as described. Materials to include: - 2" x 6" x 8' Framing Material - 1/2" OSB Sheathing - House Wrap - Fasteners, adhesive, and seam tape.	1	\$378.41	\$378.41
3.	Delivery, Set-up, and Disposal Fee	Cost includes the delivery of all products, job site set-up, and clean-up and disposal of all job site debris.	1	\$100.00	\$100.00
				Total	\$1,078.41

Note to customer

Thank you for considering BMB Renovations for your improvement project. Upon acceptance of this estimate a deposit in the amount of \$400 will be required to purchase materials.

Deposit due \$400.00

Expiry
date

04/08/2026

Accepted date

Accepted by

ESTIMATE

BMB Renovations, LLC
2949 Malibu Dr SW
Warren, OH 44481

bmbrenovates@gmail.com
+1 (330) 553-6554
facebook.com/bmbrenovations



Bill to

Matt Evans
Newton Falls Electric Company
53 East Church Street
Newton Falls, Ohio 44444
United States

Ship to

Matt Evans
Newton Falls Electric Company
53 East Church Street
Newton Falls, Ohio 44444
United States

Estimate details

Estimate no.: 00126
Estimate date: 06/11/2026
Expiration date: 07/11/2026

#	Product or service	Description	Qty	Rate	Amount
1.	Polaris ThermalWeld Plus 7430 2 Lite Glider	48" W x 40" H (Approx.) Double Pane / Low-E / Argon Filled No Grids White In / Brown Out Full Screen Integral Nail Fin Location: Office	1	\$678.25	\$678.25
2.	Material Allowance	Estimated material allowance for products required to perform work as described. Materials to include: - Low-rise Foam Insulation - Silicone Caulking - Flashing Tape	1	\$65.38	\$65.38
3.	Window Installation (New Construction)	Removal of existing window (when applicable), including frame. Installation of new window including but not limited to all necessary insulation, caulking, and flashing.	1	\$200.00	\$200.00
4.	Flexible Interior Trim (Standard)	RWD Extender Trim cut and fit into place to complete interior window finish	1	\$15.00	\$15.00
5.	Delivery, Set-up, and Disposal Fee	Cost includes the delivery of all products, job site set-up, and clean-up and disposal of all job site debris.	1	\$150.00	\$150.00

Total

\$1,108.63

Note to customer

Thank you for considering BMB Renovations for your improvement project. Upon acceptance of the estimate the deposit is due to purchase materials and secure your spot on the schedule. The balance is due upon completion.

Deposit due \$700.00

Expiry date 07/11/2026

Accepted date

Accepted by

VILLAGE OF NEWTON FALLS, OHIO
ORDINANCE NO.: 2026-28
SPONSORS: Councilpersons Stimpert, Kropp

AN ORDINANCE AMENDING SECTION 985.03 AND REPEALING SECTION 985.04 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF NEWTON FALLS, OHIO

WHEREAS, Ordinance No. 2013-04 addresses trees authorized to be planted in the devil strip/tree lawn/right-of-way areas of the Village; and

WHEREAS, the Village in Section 985.04 the Village Ordinances established an approved list of trees which may be planted in the devil strip/tree lawn area between the sidewalk and street or in the street right-of-way.; and

WHEREAS, due to interference with electric lines, the Village no longer wishes to allow trees to be planted in the devil strip/tree law/street right-of-way areas.

NOW, THEREFORE, BE IT ORDAINED BY COUNCIL OF THE VILLAGE OF NEWTON FALLS, STATE OF OHIO:

SECTION 1. Section 985.03 which is reproduced in entirety as Exhibit A attached hereto and adopted by reference.

SECTION 2. Section 985.03 of the Codified Ordinances of Newton Falls, Ohio is amended to read as follows: (a) The planting of trees and bushes on City easements and devil strip/tree lawn area between the sidewalk and street or in the street right-of-way is hereby prohibited. (b) Trees and bushes planted on City easements and devil strips devil strip/tree lawn area between the sidewalk and street or in the street right-of-way shall be removed by the City, all costs thereof shall be billed directly to the property owner(s) and/or assessed against the property owner(s) and collected as other taxes are collected.

SECTION 3. Trees planted in the devil strip/tree lawn area between the sidewalk and street prior to this legislation are grandfathered and may remain in the devil strip/tree lawn area between the sidewalk and street.

SECTION 4. Any tree deemed by the Newton Falls Electric Department to interfere with the electric lines may be removed by the Electric Department or subcontractor of the Village of Newton Falls pursuant to Section 985.05 of the Codified Ordinances of the Village of Newton Falls.

VILLAGE OF NEWTON FALLS, OHIO
ORDINANCE No.: 2026-28
SPONSOR: Councilpersons Stimpert, Kropp

SECTION 5. That all formal actions of Council relating to the adoption of this ordinance and all deliberations of Council and any of its committees leading to such action, were in meetings open to the public as required by law.

PASSED IN COUNCIL THIS _____ DAY OF _____, 2026.

Mayor David Hanson

Attest:

Michael Acomb

As to Form Only
Gary L. Van Brocklin
Assistant Law Director

ORDINANCE No.: 2026-28
EXHIBIT A

985.03 PLANTING PROHIBITED ON CITY EASEMENTS.

~~—(a) The planting of trees and bushes on City easements is hereby prohibited.~~

~~—(b) Trees and bushes planted on City easements shall be removed by the City, all costs thereof shall be billed directly to the property owner(s) and/or assessed against the property owner(s) and collected as other taxes are collected.~~

(a) The planting of trees and bushes on City easements and devil strip/tree lawn area between the sidewalk and street or in the street right-of-way is hereby prohibited.

(b) Trees and bushes planted on City easements and devil strips devil strip/tree lawn area between the sidewalk and street or in the street right-of-way shall be removed by the City, all costs thereof shall be billed directly to the property owner(s) and/or assessed against the property owner(s) and collected as other taxes are collected.