NEWTON FALLS CITY COUNCIL
REGULAR MEETING
Wednesday, October 7th, 2026; 6:00 PM
COUNCIL CHAMBERS
612 WEST BROAD STREET

CITY COUNCIL MEMBERS	
Ward 1	Brian Kropp
Ward 2	Brian Axiotis
Ward 3	Robert Burke
Ward 4	Kevin Rufener
At - Large	Julie Stimpert
Mayor	David Hanson

CITY ADMINISTRATION	
City Manager	Jeremy Shaffer
Law Director	Gary L. VanBrocklin
Finance Director	Pamela Hileman
Clerk of Council	Corey Snow
Police Chief	John Barco
Finance Director	Pamela D. Hileman

I. Call to Order

II. Pledge of Allegiance / Silent Prayer

III. Roll Call

IV. Changes To Tonight's Agenda

V. Special Presentations by Staff Members or Invited Consultants

VI. Public Comments (Agenda Items Only)

VII. Reports

Mayor
Council Members
Law Director
City Manager
Police Chief
Finance Director

VIII. Approval of Previous Minutes

September 16th, 2026, Regular Meeting Minutes

IX. Public Hearings

1. **ORDINANCE 2026-57**– (*Second Reading*) Sponsors: Stimpert, Kropp
AN ORDINANCE CREATING THE NEWTON SEWER DISTRICT NUMBER ONE REPAIR AND REPLACEMENT FUND FOR PURPOSES OF PRESERVING AND COLLECTING CERTAIN MONIES RECEIVED FOR REPAIR, REPLACEMENT, AND MAINTENANCE PURPOSES.

2. **ORDINANCE 2026-58**– (*Second Reading*) Sponsors: Stimpert, Burke
AN ORDINANCE DECLARING REAL PROPERTY AS A TAX INCREMENTAL FINANCING (TIF) DISTRICT IN THE TERRITORIAL BOUNDARIES OF THE CITY OF NEWTON FALLS PURSUANT TO O.R.C. SECTIONS 5709.40, 5709.41 , AND 5709.43 WITH SAID DISTRICT TO INCLUDE THE LISTING OF PROPERTIES ATTACHED HERETO AS EXHIBIT "A" AND INCORPORATED BY REFERENCE.

3. **ORDINANCE 2026-59**– (*Second Reading*) Sponsors: Stimpert, Burke
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X. Unfinished Business

1. **ORDINANCE 2026-57**– (*Second Reading*) Sponsors: Stimpert, Kropp
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    - *Motion to postpone until the December 16th meeting.*

3. **ORDINANCE 2026-59**– (*Second Reading*) Sponsors: Stimpert, Burke
AN ORDINANCE DECLARING REAL PROPERTY AS A TAX INCREMENTAL FINANCING (TIF) DISTRICT IN THE TERRITORIAL BOUNDARIES OF THE CITY OF NEWTON FALLS PURSUANT TO O.R.C. SECTIONS 5709.40, 5709.41 , AND 5709.43 WITH SAID DISTRICT TO INCLUDE THE LISTING OF PROPERTIES ATTACHED HERETO AS EXHIBIT "A" AND INCORPORATED BY REFERENCE.
    - *Motion to postpone until the December 16th meeting.*

XI. New Business

1. **ORDINANCE 2026-60** – (*First Reading*) Sponsors: Axiotis, Rufener
   AN ORDINANCE AUTHORIZING CERTAIN AMENDMENTS TO THE APPROPRIATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026 AND AUTHORIZING THE FINANCE DIRECTOR TO AMEND AND FILE A CERTIFICATE OF RESOURCES WITH THE COUNTY AUDITOR

2. **RESOLUTION 28-2026** Sponsors: Axiotis, Rufener
   A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND EXECUTE A CONTRACT WITH MYERS CONTROLELD POWER FOR THE CHURCH STREET SUBSTATION PROJECT.

3. **DISCUSSION OF:**
   - Making a motion for Authorization for the City Manager to enter into a contract with Wood & Lamping, LLP, for the purpose of City Zoning Code Consulting and Drafting Services.
   - Consideration of permanently scheduling a future work session prior to every 1st regular council meeting of the month.
   - Reconsideration of Ordinance 2025-40.
   - Changing of posting requirements for public hearings, passed legislation, upcoming meetings, and other public notices.
   - Removal of requirement of sponsorship to allow for addition of an ordinance or resolution to an agenda.
   - Implementation of tablets or laptops for Council Members
   - Recommendations from the Parks and Recreation Commission on:
     - Park system codification
     - 2026 Parks & Rec Annual Spending & Implementation Plan
     - Parks & Rec Funding 2027 Reinvestment Recommendation
     - Implementation of a Volunteer program
     - Removal of Jennifer McWhirter from the Commission

XII. Public Comments

- Jim Luonuansuu – November Election Referendum of Ordinance 2025-40.

XIII. Closing Remarks

XIV. Motion to Enter into Executive Session

Motion to move into executive session per Ohio Revised Code Section 121.22 (G), for the purpose of:

__X__ 1. Personnel Matters: **Considering the appointment, employment, dismissal, discipline, promotion, demotion, compensation, or investigation of charges and/or complaints of an employee.**

_____2. Purchase or Sale of Property
_____3. Pending or Imminent Court Action
_____4. Conducting or reviewing negotiations or bargaining sessions concerning compensation or other terms and conditions of employment.
_____5. Matters Required to be Kept Confidential
_____6. Security Matters
_____7. Hospital Trade Secretes
_____8. Confidential Business Information of an Applicant for Economic Dev. Assistance
_____9. Veterans Service Commission Applications

XV. Adjournment

NEWTON FALLS CITY COUNCIL
REGULAR MEETING MINUTES
Wednesday, September 16th, 2026; 6:00 PM
COUNCIL CHAMBERS
612 WEST BROAD STREET

CITY COUNCIL MEMBERS	
Ward 1	Brian Kropp
Ward 2	Brian Axiotis
Ward 3	Robert Burke
Ward 4	Kevin Rufener
At - Large	Julie Stimpert
Mayor	David Hanson

CITY ADMINISTRATION	
City Manager	Jeremy Shaffer
Law Director	Gary L. VanBrocklin
Finance Director	Pamela Hileman
Clerk of Council	Kathleen M King
Police Chief	John Barco

I. Call to Order
Meeting called to order at 5:59pm

II. Pledge of Allegiance / Silent Prayer

III. Roll Call
Mayor Hanson asked Mr. Snow to call the roll.
Council Present: Councilpersons Kropp, Axiotis, Burke, Rufener, and Stimpert
Council Absent: None.
Staff Present: City Manager Jeremy Shaffer, Law Director Gary VanBrocklin, City Clerk Corey Snow, Kathleen M. King, Police Chief Barco.

IV. Changes To Tonight's Agenda - NONE

V. Special Presentations by Staff Members or Invited Consultants - NONE

VI. Public Comments (Agenda Items Only)

- Adam Zimmerman, President of the local Kiwanis group, spoke expressing concerns over Resolution 25-2026, a resolution establishing the annual date and time for the City of Newton Falls trick-or-treat. Zimmerman noted correspondence between himself and Councilman Kropp, as well as asking for consideration towards Resolution 25-2026 being amended.
- Councilman Kropp spoke towards Zimmerman's comments and concerns towards their previous correspondence and Resolution 25-2026.

VII. Reports

- Mayor – No Report

- Council Members:
  - Kropp:
    - Kropp recapped and further elaborated on Resolution 25-2026 and some of his communication around that Resolution.
  - Axiotis:
    - No Report
  - Stimpert:
    - No Report
  - Burke:
    - No Report
  - Stimpert:
    - No Report

- Law Director – No Report

- City Manager:
  - City Manager Shaffer gave a report updating and elaborating on numerous projects throughout the City and its departments, such as the CSX and the bridge, the Scott Street project, the boiler at the WWTP, and the Church Street Substation
  - Shaffer also outlined some future projects he is looking into after meetings with all superintendents and department heads throughout the City, such as switching from chloramine vs chlorine and upgrading the UV system at the WWTP, upgrading and moving the low service pump for the water plant as well as upgrading the settling tank at the front of the plant, addressing I&I issues with the WWTP through 2 imminent projects which are addressing issues with a lift station in Ward 1, and separating the storm and sewer water in the East River Gardens.
  - Updated the current progress with RCAP and elaborated on various other current projects in the City.
  - Met with the Newton Falls School Superintendent on updating listings and maps of school properties for emergency purposes and as well as some other business.
  - Met with the Smith Group for future development projects for both falls in the City.
  - Updated the current status of the community center and its lease and possible remodel.
  - Suspended the City's pool credit program until some issues with the legislation can be addressed.

- Requested a budget meeting before the next council meeting and to look into scheduling a regular work session before the first meeting of every month to work through any ongoing legislation issues or questions.
- Councilman Axiotis asked questions elaborating on the terminated lease with Heritage Accord, which Shaffer addressed, as well as expanding on some current issues with the building and the lease. Axiotis also expressed support to Shaffer's idea for a work session.

- Police Chief:
  - Noted their new Motorola radios they have received through their grant are set up and ready to be implemented as well as their body cams.
  - The new cruiser they have obtained has been set up and decals updated to be put into service by the end of the week.
  - Outlined some future events that they will be attending and covering.

VIII. Approval of Previous Minutes – *September 2nd, 2026 Regular Council Meeting Minutes*

Kropp made a motion to amend a misspelling of Councilman Burke's last name on the first page of the 9/16/26 minutes, seconded by Stimpert.

- No Discussion.
- Roll Call Vote: Kropp-yes, Axiotis-yes, Burke-abstained, Rufener-yes, Stimpert-yes.
- Motion passed 4-0.

Stimpert made a motion to approve the 9/16/26 Regular Council Meeting Minutes, seconded by Rufener.

- No Discussion.
- Roll Call Vote: Burke-abstained, Rufener-yes, Stimpert-yes, Axiotis-yes, Kropp-yes.
- Motion passed 4-0.

IX. Public Hearings

Mayor Hanson opened the public hearing on the following:

ORDINANCE 2026-41
An ordinance creating chapter 115: "Public Records", in the codified ordinances of the City of Newton Falls, Ohio.

- No comments made

ORDINANCE 2026-42
An ordinance establishing and enacting section 115.01 of the codified ordinances of the City of Newton Falls, Ohio.

- No comments made

ORDINANCE 2026-43
An ordinance establishing and enacting section 115.02: "Definitions" of the codified ordinances of the City of Newton Falls, Ohio.

- No comments made.

ORDINANCE 2026-44
An ordinance establishing and enacting section 115.03: "Records Custodian" of the codified ordinances of the City of Newton Falls, Ohio.

- No comments were made.

ORDINANCE 2026-45
An ordinance establishing and enacting section 115.04: "Records Requests" of the codified ordinances of the City of Newton Falls, Ohio.

- No comments were made.

ORDINANCE 2026-46
An ordinance establishing and enacting section 115.05 "Email" of the codified ordinances of the City of Newton Falls, Ohio.

- No comments were made.

ORDINANCE 2026-47
An ordinance creating chapter 113 entitled "Contracts" of the codified ordinances of the City of Newton Falls, Ohio.

- No comments were made.

ORDINANCE 2026-48
An ordinance establishing and enacting new section 113.01 of the codified ordinances of the City of Newton Falls, invalidating certain provisions in contracts for goods, services, and construction with the City of Newton Falls, Ohio.

- No comments were made.

ORDINANCE 2026-49
An ordinance establishing and enacting new section 113.02 of the Newton Falls codified ordinances, authorizing single-source procurements for supplies, services, or construction contracts by the City of Newton Falls, Ohio.

- No comments were made.

ORDINANCE 2026-50
An ordinance repealing section 133.01 of the codified ordinances of the City of Newton Falls, Ohio.

- No comments were made.

ORDINANCE 2026-51
An ordinance repealing section 133.03 of the codified ordinances of City of Newton Falls, Ohio.

- No comments were made.

Mayor Hanson closed the public hearings.

X. Unfinished Business

ORDINANCE 2026-41 – (*Second Reading*)
An ordinance creating chapter 115: "Public Records", in the codified ordinances of the City of Newton Falls, Ohio.

- **Axiotis made a motion to adopt this ordinance, seconded by Rufener.**
  - Roll Call Vote: Axiotis-yes, Burke-yes, Rufener-yes, Stimpert-yes, Kropp-yes.
  - Motion passed 5-0.

ORDINANCE 2026-42 – (*Second Reading*)
An ordinance establishing and enacting section 115.01 of the codified ordinances of the City of Newton Falls, Ohio.

- **Axiotis made a motion to adopt this ordinance, seconded by Kropp.**
  - Roll Call Vote: Burke-yes, Rufener-yes, Stimpert-yes, Kropp-yes, Axiotis-yes.
  - Motion passed 5-0.

ORDINANCE 2026-43 – (*Second Reading*)
An ordinance establishing and enacting section 115.02: "Definitions" of the codified ordinances of the City of Newton Falls, Ohio.

- **Axiotis made a motion to adopt this ordinance, seconded by Rufener.**
  - Roll Call Vote: Rufener-yes, Stimpert-yes, Kropp-yes, Axiotis-yes, Burke-yes.
  - Motion passed 5-0.

ORDINANCE 2026-44 – (*Second Reading*)
An ordinance establishing and enacting section 115.03: "Records Custodian" of the codified ordinances of the City of Newton Falls, Ohio.

- **Axiotis made a motion to adopt this ordinance, seconded by Kropp.**
  - Roll Call Vote: Stimpert-yes, Kropp-yes, Axiotis-yes, Burke-yes, Rufener-yes.
  - Motion passed 5-0.

ORDINANCE 2026-45 – (*Second Reading*)
An ordinance establishing and enacting section 115.04: "Records Requests" of the codified ordinances of the City of Newton Falls, Ohio.

- **Axiotis made a motion to adopt this ordinance, seconded by Stimpert.**
  - Roll Call Vote: Kropp-yes, Axiotis-yes, Burke-yes, Rufener-yes, Stimpert-yes.
  - Motion passed 5-0.

ORDINANCE 2026-46 – (*Second Reading*)
An ordinance establishing and enacting section 115.05 "Email" of the codified ordinances of the City of Newton Falls, Ohio.

- **Axiotis made a motion to adopt this ordinance, seconded by Kropp.**
  - Roll Call Vote: Axiotis-yes, Burke-yes, Rufener-yes, Stimpert-yes, Kropp-yes.
  - Motion passed 5-0.

ORDINANCE 2026-47 – (*Second Reading*)
An ordinance creating chapter 113 entitled "Contracts" of the codified ordinances of the City of Newton Falls, Ohio.

- **Axiotis made a motion to adopt this ordinance, seconded by Rufener.**
  - Roll Call Vote: Burke-yes, Rufener-yes, Stimpert-yes, Kropp-yes, Axiotis-yes.
  - Motion passed 5-0.

ORDINANCE 2026-48 – (*Second Reading*)
An ordinance establishing and enacting new section 113.01 of the codified ordinances of the City of Newton Falls, invalidating certain provisions in contracts for goods, services, and construction with the City of Newton Falls, Ohio.

- **Rufener made a motion to adopt this ordinance, seconded by Axiotis.**
  - Roll Call Vote: Rufener-yes, Stimpert-yes, Kropp-yes, Axiotis-yes, Burke-yes.
  - Motion passed 5-0.

ORDINANCE 2026-49 – (*Second Reading*)
An ordinance establishing and enacting new section 113.02 of the Newton Falls codified ordinances, authorizing single-source procurements for supplies, services, or construction contracts by the City of Newton Falls, Ohio.

- **Rufener made a motion to adopt this ordinance, seconded by Axiotis.**
  - Kropp expressed some concerns towards some potential grammatical errors within the ordinance. Law Director VanBrocklin, Councilman Rufener, Councilman Axiotis, and City Manager Shaffer clarified the confusion.
  - Roll Call Vote: Stimpert-yes, Kropp-yes, Axiotis-yes, Burke-yes, Rufener-yes.
  - Motion passed 5-0.

ORDINANCE 2026-50 – (*Second Reading*)
An ordinance repealing section 133.01 of the codified ordinances of the City of Newton Falls, Ohio.

- **Rufener made a motion to adopt this ordinance, seconded by Kropp.**
  - Roll Call Vote: Kropp-yes, Axiotis-yes, Burke-yes, Rufener-yes, Stimpert-yes.
  - Motion passed 5-0.

ORDINANCE 2026-51 – (*Second Reading*)
An ordinance repealing section 133.03 of the codified ordinances of City of Newton Falls, Ohio.

- **Rufener made a motion to adopt this ordinance, seconded by Kropp.**
  - Axiotis expressed his concerns and displeasure with this ordinance.
  - Roll Call Vote: Axiotis-no, Burke-yes, Rufener-no, Stimpert-yes, Kropp-yes.
  - Motion passed 3-2

RESOLUTION 25-2026
A resolution establishing the annual date and time for the City of Newton Falls community trick-or-treat.

- **Axiotis made a motion to suspend the rules of council to address the local members of Kiwanis and their concerns towards this resolution, seconded by Stimpert.**
  - Roll Call Vote: Axiotis-yes, Burke-yes, Rufener-yes, Stimpert-yes, Kropp-yes.
  - Motion passed 5-0
  - Axiotis addressed Kiwanis, inviting them to speak up and share their concerns and thoughts on the resolution. Various back and forth discussion ensued between several members of Kiwanis and other members of the public, as well as Councilman Kropp, Councilman Axiotis, Councilwoman Stimpert, Law Director VanBrocklin, Councilman Burke, and Mayor Hanson about previous scheduling of the events, scheduling conflicts, and other concerns. VanBrocklin suggested forming a subcommittee to discuss future scheduling of the event, and to amend the current resolution to only apply to the current year.

- **Stimpert made a motion to reinstate the rules of council, seconded by Kropp.**
  - Roll Call Vote: Burke-yes, Rufener-yes, Stimpert-yes, Kropp-yes, Axiotis-yes.
  - Motion passed 5-0

- **Krop made a motion to table Resolution 25-2026 indefinitely, seconded by Rufener.**
  - Roll Call Vote: Rufener-yes, Stimpert-yes, Kropp-yes, Axiotis-yes, Burke-yes.
  - Motion passed 5-0

XI. New Business

ORDINANCE 2026-55 – (*First Reading*)
An ordinance repealing ordinance no.: 2026-34 and declaring an emergency.

- **Rufener made a motion to adopt this ordinance, seconded by Axiotis.**
  - Axiotis expressed a concern with how this ordinance relates to the following scheduled ordinance, 2026-56.
  - Roll Call Vote: Rufener-yes, Stimpert-yes, Kropp-yes, Axiotis-yes, Burke-yes.
  - Motion passed 5-0

ORDINANCE 2026-55 – (*Second Reading*)
An ordinance repealing ordinance no.: 2026-34 and declaring an emergency.

- **Kropp made a motion to adopt this ordinance, seconded by Stimpert.**
  - Kropp invited Axiotis to address his concerns with the following ordinance as it relates to this one. Axiotis mentioned concerns with section 521.05 regarding the proposed Nuisance Appeal Board and its composition. Various discussion ensued between Axiotis, Kropp, Stimpert, VanBrocklin, Shaffer, and Hanson.
  - Roll Call Vote: Stimpert-yes, Kropp-yes, Axiotis-yes, Burke-yes, Rufener-yes.
  - Motion passed 5-0

ORDINANCE 2026-56 – (*First Reading*)
An ordinance enacting and codifying nuisance regulations, amending and renumbering chapter 521 of the codified ordinances of Newton Falls and declaring an emergency.

- **Axiotis made a motion to amend Ordinance 2026-56, section 521.05 of Exhibit A, to read that the Nuisance Appeal Board shall consist of the City Manager, 2 members of the Planning and Zoning Commission, and member of the public, and a member of Council, all chosen by the City Manager, seconded by Rufener.**
  - Rufener, Axiotis, VanBrocklin, and Stimpert discussed what they felt would be the proper composition of the Nuisance Appeal board of the aforementioned section of this ordinance.
  - Roll Call Vote: Stimpert-yes, Kropp-yes, Axiotis-yes, Burke-yes, Rufener-yes.
  - Motion passed 5-0

- **Rufener made a motion to adopt this ordinance, seconded by Axiotis.**
    - Roll Call Vote: Kropp-yes, Axiotis-yes, Burke-yes, Rufener-yes, Stimpert-yes.
    - Motion passed 5-0

ORDINANCE 2026-56 – (*Second Reading*)
An ordinance enacting and codifying nuisance regulations, amending and renumbering chapter 521 of the codified ordinances of Newton Falls and declaring an emergency.

- **Rufener made a motion to adopt this ordinance, seconded by Kropp.**
    - Roll Call Vote: Axiotis-yes, Burke-yes, Rufener-yes, Stimpert-yes, Kropp-yes.
    - Motion passed 5-0

ORDINANCE 2026-57 – (*First Reading*)
An ordinance creating the Newton Sewer District Number One repair and replacement fund for purposes of preserving and collecting certain monies received for repair, replacement, and maintenance purposes.

- **Kropp made a motion to adopt this ordinance, seconded by Stimpert.**
    - Roll Call Vote: Burke-yes, Rufener-yes, Stimpert-yes, Kropp-yes, Axiotis-yes.
    - Motion passed 5-0

ORDINANCE 2026-58 – (*First Reading*)
An ordinance declaring real property as a tax incremental financing (TIF) district in the territorial boundaries of the City of Newton Falls pursuant to O.R.C. sections 5709.40, 5709.41 , and 5709.43 with said district to include the listing of properties attached hereto as Exhibit "A" and incorporated by reference.

- **Kropp made a motion to adopt this ordinance, seconded by Axiotis.**
    - Axiotis asked the City Manager to expand upon and clarify the function of a TIF and how it works. Shaffer then responded by addressing his request.
    - Rufener asked for further clarification of the included properties of this ordinance, and Ordinance 2026-59. Shaffer then responded with a list of the included properties, and some practical examples of how they would be applied to the TIF.
    - Roll Call Vote: Rufener-yes, Stimpert-yes, Kropp-yes, Axiotis-yes, Burke-yes.
    - Motion passed 5-0

ORDINANCE 2026-59 – (*First Reading*)
An ordinance declaring real property as a tax incremental financing (TIF) district in the territorial boundaries of the City of Newton Falls pursuant to O.R.C. sections 5709.40, 5709.41 , and 5709.43 with said district to include the listing of properties attached hereto as Exhibit "A" and incorporated by reference.

- **Axiotis made a motion to adopt this ordinance, seconded by Burke.**
    - Roll Call Vote: Stimpert-yes, Kropp-yes, Axiotis-yes, Burke-yes, Rufener-yes.
    - Motion passed 5-0

RESOLUTION 26-2026
A resolution supporting and authorizing the City Manager or City Manager's designee to prepare and submit an application to participate in the Ohio Public Works Commission (OPWC) state capital improvement and / or local transportation improvement program(s) and to execute contracts as required.

- **Axiotis made a motion to adopt this ordinance, seconded by Kropp.**
    - Roll Call Vote: Rufener-yes, Stimpert-yes, Kropp-yes, Axiotis-yes, Burke-yes.
    - Motion passed 5-0

RESOLUTION 27-2026
A resolution accepting the amount and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor.

- **Axiotis made a motion to adopt this ordinance, seconded by Rufener.**
    - Roll Call Vote: Stimpert-yes, Kropp-yes, Axiotis-yes, Burke-yes, Rufener-yes.
    - Motion passed 5-0

DISCUSSION OF:
- 2019 Police Cruiser Purchase from the City of Cortland in the amount of $23,500.00.
- Tree Removal and Brush Removal for West Branch Falls by Dee's Tree Service, LLC, in the amount of $15,000.00
- Ongoing Maintenance to transformers performed by SD Myers, LLC, in the amount of $31,725.00
- City Manager Shaffer added a discussion point of shingle replacement on the roof of the pavilions of the city park, the bathrooms there, and one other pavilion.
    - City Manager Shaffer expanded on and explained these purchases, and why they were added to the agenda, due to a requirement of an existing ordinance to notify council of these purchases due to their expenditure amount.

- **Kropp made a motion to approve all purchases presented by City Manager Shaffer in this discussion section, seconded by Stimpert.**
    - Axiotis commented on the original intent of the previously mentioned ordinance requiring the reporting of these purchases, to which Shaffer responded he will continue to notify them of large expenditures such as theses.
    - Stimpert asked questions about how this pertains to O.R.C.
    - Rufener asked the City Manager if insurance had been consulted on the shingles, to which Shaffer responded it was a regular maintenance item, not a qualifying insurance claim.
    - Kropp commented on how the ordinance they had repealed earlier in this meeting applied to the current discussion.
    - Mayor Hanson commented that he was pleased with the replacement of the shingles.
    - Roll Call Vote: Axiotis-yes, Kropp-yes, Stimpert-yes, Burke-yes, Rufener-yes.
    - Motion passed 5-0

MOTION TO APPROVE THE FINANCE DIRECTORS MONTHLY REPORT

- **Rufener made a motion to approve the Finance Directors Monthly Report, seconded by Stimpert.**
    - Shaffer commented that this section of the agenda should be a regular monthly occurrence moving forward. Law Director VanBrocklin expressed agreement to this as it is part of the audit process and required that council approve this report.
    - Kropp expressed desire for our Finance Director to be at all future council meetings. Kropp also asked for the City Manager to expand on the VIP project and what it is.
    - City Manager expanded on the project explaining that it is to improve electric meter and billing tracking and where that project stands. VanBrocklin commented on his involvement in the project and that he may need to hire a specialist in this area to advise on proper movement with some aspects of the project.
    - VanBrocklin noted the relevancy of a prior ordinance that was passed earlier in the night and how it will positively impact future situations such as this and help prevent them.
    - Roll Call Vote: Kropp-yes, Axiotis-yes, Burke-yes, Rufener-yes, Stimpert-yes.
    - Motion passed 5-0

- **Axiotis made a motion to suspend the Council Meeting at 8:12p.m for a 5-minute recess, seconded by Kropp.**
    - Roll Call Vote: Rufener-yes, Stimpert-yes, Kropp-yes, Axiotis-yes, Burke-yes.
    - Motion passed 5-0
- Council entered Recess at 8:12p.m.

- **Kropp made a motion to return to regular session at 8:16pm, seconded by Rufener.**
    - Roll Call Vote: Stimpert-yes, Kropp-yes, Axiotis-yes, Burke-yes, Rufener-yes.
    - Motion passed 5-0
- Council returned to regular session at 8:16p.m.

- **Stimpert made a motion to schedule a budget meeting caucus at 5:00p.m on 10/7/2026, seconded by Rufener.**
    - Stimpert commented that she also would agree to the idea mentioned previously in this meeting to schedule a regular caucus before council meetings each month.
    - Roll Call Vote: Stimpert-yes, Kropp-yes, Axiotis-yes, Burke-yes, Rufener-yes.
    - Motion passed 5-0

- **Stimpert made a motion to set Trick-or-Treat for the City of Newton Falls on October 31st, 2026, from 4:00p.m to 6:00p.m, seconded by Rufener.**
    - Axiotis asked for clarification that this motion only applies to the current year, to which Stimpert clarified that is the case.
    - Roll Call Vote: Kropp-no, Axiotis-yes, Burke-yes, Rufener-yes, Stimpert-yes.
    - Motion passed 4-1

- **Stimpert made a motion to schedule an evaluation of the Finance Director during the next regularly scheduled Council Meeting on October 7th, 2026, during executive session, seconded by Rufener.**
    - Roll Call Vote: Axiotis-yes, Burke-yes, Rufener-yes, Stimpert-yes, Kropp-yes.
    - Motion passed 5-0

XII. Public Comments

- Adam Zimmerman thanked Council for their understanding of the complexity of scheduling their Cake Walk event and the City Trick-or-Treat. Zimmerman also thanked VanBrocklin for his service in the Rotary. Zimmerman asked for clarification from the Law Director on if Kropp's actions of coming to the public speaking stand earlier in the meeting during the public comments of agenda items only section of the meeting were in compliance with Section 121.03(j)(1) Rules of Debate of Newton Falls' codified ordinances. Law Director VanBrocklin responded by stating that he would need to investigate the matter further in order to give a definitive answer to his inquiry.

XIII. Closing Remarks

- Mayor Hanson gave thanks to the local Kiwanis organization for their many years of service, time, effort, and support to the community.
- Kropp commented on previous discourse between himself and Adam Zimmerman.
- Mayor Hanson and Councilwoman Stimpert made a point of order on Kropp's closing remarks, after which discussion ensued on the point of order.

XIV. Adjournment

- **Stimpert made a motion adjourn at 8:27p.m, seconded by Rufener.**
  - Roll Call Vote: Stimpert-yes, Kropp-yes, Axiotis-no, Burke-yes, Rufener-yes.
  - Motion passed 4-1
- Council adjourned at 8:27p.m.

_____

Mayor, David N. Hanson

ATTEST:_____

Corey A. Snow

CITY OF NEWTON FALLS, OHIO
ORDINANCE NO.: 2026-57
SPONSORS: Stimpert, Kropp

AN ORDINANCE CREATING THE NEWTON SEWER DISTRICT NUMBER #1 REPAIR AND REPLACEMENT FUND FOR PURPOSES OF PRESERVING AND COLLECTING CERTAIN MONIES RECEIVED FOR REPAIR, REPLACEMENT, AND MAINTENANCE PURPOSES

WHEREAS, Ohio Revised Code Section 5705.12 provides authority to Ohio municipalities for the establishment of special funds as permitted by the Ohio Auditor of State.

WHEREAS, the City of Newton Falls requires a newly established fund to collect certain utility revenues and allocate certain tap fees and utility monies received by the City for repair, maintenance, and future replacement or rehabilitation of the Scott Street sanitary sewer project and future sanitary sewer projects within the Newton Sewer District Number #1 are originally set forth in City Resolution Number 2644 passed on March 16, 1970

WHEREAS, the City Council has determined the need to create such new sinking fund for the betterment of the City, and that said fund is necessary for the peace, safety, welfare and general well-being of the municipality.

THE COUNCIL OF THE CITY OF NEWTON FALLS, STATE OF OHIO, HEREBY ORDAINS;

SECTION I:

City Council hereby authorizes the Finance Director to request any appropriate approval from the State Auditor or other State agency for the creation of the fund.

SECTION II:

Upon approval from the State Auditor, City Council hereby authorizes the Finance Director to create the Fund to be numbered appropriately, named Newton Sewer District #1 Repair and Replacement Fund for the collection and/or deposit of certain monies received the City of Newton Falls for repair, maintenance, replacement, and rehabilitation of sanitary sewer infrastructure.

SECTION III:

That all formal actions of this Council concerning and relating to this Ordinance were taken in an open meeting of this Council, and all deliberations of this Council and any of its committees that resulted in such formal actions were taken in meetings open to the public and/or in compliance

with all legal requirements including Section 121.22 of the Ohio Revised and the Charter of the City of Newton Falls, Ohio.

Passed in Council on _____, 2026.

This ordinance shall take effect on the earliest date allowed by law.

_____
David Hanson, Mayor

Attest:

_____
Corey Snow, Clerk of Council

Approved as to Legal Form

_____
Gary L. VanBrocklin, Law Director

CITY OF NEWTON FALLS, OHIO
ORDINANCE NO.: 2026-58
SPONSORS: Stimpert, Burke

AN ORDINANCE DECLARING REAL PROPERTY AS A TAX INCREMENTAL FINANCING (TIF) DISTRICT IN THE TERRITORIAL BOUNDARIES OF THE CITY OF NEWTON FALLS PURSUANT TO O.R.C. SECTIONS 5709.40, 5709.41 , AND 5709.43 WITH SAID DISTRICT TO INCLUDE THE LISTING OF PROPERTIES ATTACHED HERETO AS EXHIBIT "A" AND INCORPORATED BY REFERENCE

WHEREAS, Sections 5709.40, 5709.41, and 5709.43 of the Ohio Revised Code authorizes the City of Newton Falls to create, designate and otherwise administer a Tax Incremental Financing District within the territorial jurisdiction of the City for purposes of improvements to blighted areas and/or improvements to said areas for the public purposes that may be exempted from taxation.

WHEREAS, City Council has determined that certain areas listed in Exhibit "A" attached hereto are areas within the boundaries that have blight or in need of improvements for public purposes, and that the same would in be in the best interests of residents of the City.

THE COUNCIL OF THE CITY OF NEWTON FALLS, STATE OF OHIO, HEREBY ORDAINS;

SECTION I:

City Council declares and creates a Tax Incremental Financing District (TIF) pursuant to Ohio Revised Code Sections 5709.40, 5709.41, and 5709.43 as set forth in Exhibit "A" and incorporated by reference as if fully rewritten and designates this TIF district as TIF District Number 1.

SECTION II:

City Council authorizes the City Manager and Finance Director to create TIF District Number 1. Council further authorizes the City Manager and Finance Director to create a TIF District Number 1 fund on the books of the City of Newton Falls, Ohio

SECTION III:

City Council further authorizes the City Manager of Newton Falls to negotiate contracts associated with those public improvement projects that specifically designate the parcels to be exempted from taxation, declare the improvements to private property within the specified area as serving a public purpose, delineates the public infrastructure improvements to be made that will

directly benefit the parcels and specifies the equivalent funds to be created for those redirected monies into the appropriate funds created.

SECTION IV:

That all formal actions of this Council concerning and relating to this Ordinance were taken in an open meeting of this Council, and all deliberations of this Council and any of its committees that resulted in such formal actions were taken in meetings open to the public and/or in compliance with all legal requirements including Section 121.22 of the Ohio Revised and the Charter of the City of Newton Falls, Ohio

Passed in Council on _____, 2026.

This ordinance shall take effect on the earliest date allowed by law.

_____
David Hanson, Mayor

Attest:

_____
Corey Snow, Clerk of Council

Approved as to Legal Form

_____
Gary L. VanBrocklin, Law Director

EXHIBIT A
(ORDINANCE 2026-58)

202211010022091 Pg: 1 of 4
ND No Disp
T20220025099 F: $50.00 11/1/2022 12:01 PM
Trumbull County Recorder Tod Leicht

TRUMBULL COUNTY
OCT 26 2022
GIS/TAX MAP DEPT

This Instrument Prepared By:
Jeffrey J. Sobeck, Esq.
Attorney for Grantor,
Cadles of Grassy Meadows II, L.L.C.
100 North Center Street
Newton Falls, OH 44444-1321
Our File No. WWH9X001

REAL PROPERTY TRANSFER TAX
TRANSFERRED AND PAID
NOV 01 2022
In the amount of 800
Adrian S Biviano, Trumbull County Auditor

After Recording Return To
and Mail Tax Statements To:
SJ Young Investments, L.L.C.
2662 W. River Road
Newton Falls, OH 44444

LIMITED WARRANTY DEED

CADLES OF GRASSY MEADOWS II, L.L.C., a West Virginia limited liability company, 100 North Center Street, Newton Falls, Trumbull County, Ohio 444444, Grantor, for the sum of Two Hundred Thousand and 00/100 Dollars ($200,000.00) paid, grants, with limited warranty covenants to **SJ YOUNG INVESTMENTS, L.L.C.**, Grantee, whose tax mailing address is 2662 W. River Road, Newton Falls, OH 44444, the real estate located in the Newton Township, County of Trumbull and State of Ohio, and further described on the **Exhibit A** attached hereto and made a part hereof. Parcel # 53-264846

TO HAVE AND TO HOLD the above-described premises, together with all and singular the rights and appurtenances thereto in anywise belonging unto the said Grantee, its successors and its assigns forever; and Grantor does hereby bind itself and its successors and its assigns to **WARRANT AND FOREVER DEFEND** all and singular the said premises unto the said Grantee, its successors and its assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof by, through or under the Grantor, but against none other.

The Grantor's covenants are limited to the time during which it has owned the herein described premises.

IN WITNESS WHEREOF, Grantor has caused this deed to be executed by its duly authorized representative this 13th day of May, 2022.

CADLES OF GRASSY MEADOWS II, L.L.C.
By: The Cadle Company, Manager

By: Richard G Persinger
Richard G. Persinger, President

STATE OF OHIO)
) **SS**
COUNTY OF TRUMBULL)

Before me, a Notary Public in and for said County and State, personally appeared Richard G. Persinger, President of The Cadle Company, the Manager of Cadles of Grassy Meadows II, L.L.C., the Grantor herein, who, under penalty of perjury in violation of Section 2921.11 of the Ohio Revised Code, represented to me to be said person, and who signed the foregoing instrument and acknowledged the same as his voluntary act and deed and the voluntary act and deed of the Grantor herein.

Executed this 13th day of May, 2022.

Notary Public, State of Ohio

KIM M BEAN
Notary Public
State of Ohio
My Comm. Expires
February 26, 2027

W:\LegalSecs\Deeds\OhJo\WWH9XC01- LWD SJ Young Investments.doc

Drescher & Associates
5250 South Avenue
Youngstown, Ohio 44512
Phone: (330)788-9811
FAX: (330)788-7620

RESIDUE

CITY of NEWTON FALLS, TRUMBULL COUNTY, OHIO

Known as being Part of Section No.s 8 and 9 in the original survey of Newton Township in said City of Newton Falls, and being further bounded and described as follows:

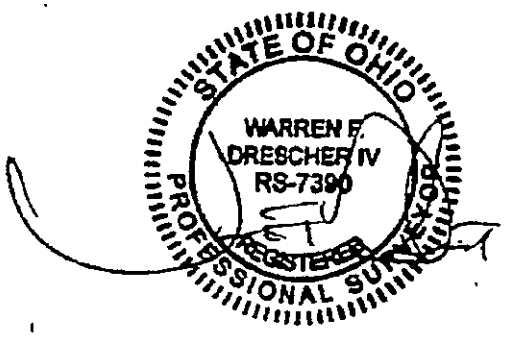
Commencing at a monument found at the intersection of the original centerline of Milton Boulevard, a.k.a. State Route 534 (right-of-way varies), and the southerly corporate boundary of said City of Newton Falls, said point being the northwesterly corner of the lands of Newton Falls City School District (Deed Volume 906, Page 24);
Thence North 09°46'38" West along said original centerline of Milton Boulevard a distance of 526.44 feet to the southwesterly corner of the lands of J.L. Hurd (O.R. 577, Page 28), and passing over a centerline monument found at 167.71 feet;
Thence North 89°51'35" East along the southerly line of said lands of Hurd a distance 252.06 feet a 5/8" iron pin found, and passing over a 5/8" iron pin found on at 42.85 feet ;
Thence North 03°09'20" East continuing along said lands of Hurd a distance 249.72 feet to a 5/8" iron pin found on the southerly line of Lot No. 181 in The East River Garden Subdivision (Plat Volume 11, Pages 42 thru 45);
Thence North 89°42'14" East along said southerly line of The East River Garden Subdivision a distance 40.85 feet to a 5/8" iron pin set on the westerly line of Lot No. 133A in The Replat of Lot No.s 125, 126, and 128 through 133 in East River Garden Subdivision (Inst 202211010022090);
Thence South 00°17'56" East along said westerly line of Lot No. 133A a distance of 50.00 feet to a 5/8" iron pin set;
Thence North 89°42'14" East along the southerly line of said Replat of East River Garden Subdivision a distance 724.53 feet to a 5/8" iron pin set on the westerly line of the lands of Willow Glen Elderly Housing Corp. (Inst.201103010003748)
Thence South 01°18'21" East along said lands of Willow Glen Elderly Housing a distance of 216.05 feet to 5/8" iron pin found;
Thence North 89°42'14" East continuing along said lands of Willow Glen Elderly Housing a distance 1310.77 feet to a 5/8" iron pin found on the westerly line of The Liberty Allotment No. 3 (Plat Volume 11, Page 2), said point being on the easterly line of said City of Newton Falls;

Thence South 00°21'07" East along said lands of Liberty Allotment a distance of 473.71 feet to 5/8" iron pin found on the northerly line of said lands of Newton Falls City School District, said point being on the easterly line of said City of Newton Falls;
Thence South 88°59'23" West along said northerly line of lands of Newton Falls City School District a distance 2260.97 feet to the true POINT of BEGINNING, (and passing over a 5/8" iron pin found at 2210.73 feet), and containing 1,297,922.11 square feet or 29.7962 acres, more or less.

The above described contains 0.5441 acres of land within the right-of-way limits of said Milton Boulevard; the same being the base azimuth of the above described parcel, Bearing: North 09°46'38" West. The above described contains 17.3365 acres of land within Section No. 8 and 12.4597 acres of land within Section No. 9. All iron pins set are 5/8" steel rebar, 30" long with a cap reading "Drescher RS-7390".

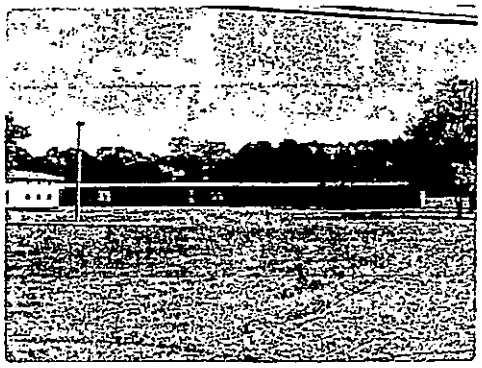
A survey of this parcel was performed by Warren F. Drescher IV
Registered Surveyor No. 7390, November 2013.
Resurveyed: October 2016. Updated: October 17, 2022

Deed Reference: Cadles of Grassy Meadows II,LLC Ins. 201312300030338
PPN 53-264846 Address: 709 Milton Blvd Newton Falls, Ohio, 44444



Summary

Parcel Number	53-264846
Map Number	030 07700
Location Address	709 MILTON BLVD
Acres	29.7962
Legal Description	8&9 526.44F 29.7962A PER SURVEY MILTON BLVD (Note: Not to be used on legal documents.)
Land Use	499 - Other commercial structures (Note: Land Use is for valuation purposes only. Consult the local jurisdiction for zoning and legal use.)
Neighborhood	47100 - NEWTON FALLS CITY
City	NEWTON FALLS CITY
Township	NEWTON TWP
School District	NEWTON FALLS EVSD
Homestead Reduction Credit	No
Owner Occupancy	No
Foreclosure	No
Board of Revision	No



Owners

Owner Address	Tax Payer Address
SJ YOUNG INVESTMENTS LLC	SJ YOUNG INVESTMENTS LLC 2563 W RIVER RD NEWTON FALLS OH 44444

Valuation

Assessed Year	2025	2024	2023	2022	2021
Land Value	$129,100	$129,100	$129,100	$113,400	$113,400
CAUV Value	$0	$0	$0	$0	$0
Improvements Value	$68,700	$68,700	$68,700	$108,100	$108,100
Total Value (Appraised 100%)	$197,800	$197,800	$197,800	$221,500	$221,500
Land Value	$45,190	$45,190	$45,190	$39,690	$39,690
CAUV Value	$0	$0	$0	$0	$0
Improvements Value	$24,050	$24,050	$24,050	$37,840	$37,840
Total Value (Assessed 35%)	$69,240	$69,240	$69,240	$77,530	$77,530

Land

Land Type	Calculated Acres	Actual Frontage	Effective Frontage	Depth	Depth Factor	Base Rate	Unit Rate	Adjusted Rate	Appraised Value (100%)
A1 - Primary Site	5	0	0			20000	20000	20000	$100,000
A3 - Residual	24.2521	0	0			5000	5000	5000	$29,100
A0 - Row	0.5441	0	0						$0
Total	29.7962								$129,100

Dwellings

Card	
Number of Stories	1
Style	Conventional
Year Built	1968
Year Remodeled	0
Rooms	5
Bedrooms	3
Full Baths	1
Half Baths	0
Family Rooms	0
Dining Rooms	0
Basement Garages	0
Grade	C+02
Grade Adjustment	110
Condition	Average

Exterior Wall	Brick
Heating	Base
Cooling	None
Basement	Pt Basement
Attic	None
Finished Living Area	3647
Unfinished Living Area	0
First Floor Area	3647
Upper Floor Area	0
Half Floor Area	0
Finished Basement Area	0
Total Basement Area	2800
Attic Area	0
Fireplace Openings	0
Fireplace Stack Count	0

Buildings

Card	1	Section Id	001
Occupancy Type Code	363	Section Number	1
Description	Phy Education Bldg(School)	Section Area	15098
Year Built	1966	Wall Height	12
Year Remodeled	0	Section Story Count	1
Unit Count	0		

Card	1	Section Id	002
Occupancy Type Code	356	Section Number	2
Description	Classroom (Schools)	Section Area	1728
Year Built	1966	Wall Height	9
Year Remodeled	0	Section Story Count	1
Unit Count	0		

Additions

Card 1

Addition Code	Description	Base Area	Year Built	Appraised Value (100%)
ST1	Stoop Masonry	20	0	$890
ST1	Stoop Masonry	72	0	$2,750

Improvements

Card 1

Improvement Code	Description	Length	Width	Total Area	Year Built	Appraised Value (100%)
60	Shed	6	6	36	1991	$0
525	B.T. Paving	40000	1	40,000	1966	$8,000
Total						$8,000

Sales

Sale Date	Sale Price	Seller	Buyer	No. of Properties
11/1/2022	$200,000	CADLES OF GRASSY MEADOWS II LLC	SJ YOUNG INVESTMENTS LLC	1
11/1/2022	$0	CADLES OF GRASSY MEADOWS II LLC	CADLES OF GRASSY MEADOWS II LLC	1
12/30/2013	$221,551	THOMAS J TOBIN	CADLES OF GRASSY MEADOWS II LLC	4
10/7/1996	$0	OF YOUNGSTOWN	THOMAS J TOBIN	1
10/7/1996	$0	BISHOP OF THE DIOCESE	OF YOUNGSTOWN	1
10/7/1996	$0	JAMES MALONE APOS ADM	BISHOP OF THE DIOCESE	1
1/1/1990	$0	Unknown	JAMES MALONE APOS ADM	0

Recent Sales In Area

Sale date range:

From: 08/28/2 To: 08/28/2

Search Sales by Neighborhood

Distance: 1500 Units: Feet

Search Sales by Distance

Tax Rate

Full Tax Rate: 65.600000
Effective Tax Rate: 52.455716

Tax Detail

Delinquent payments made after the July due date will still show due in the year they were originally assessed. If paid, payment will show in the next tax year.

Tax Year (click for detail)	Delinquent	1st Half	2nd Half	Total Due
⊕ 2025 Pay 2026	$0.00	$1,816.01	$1,816.01	$1,816.01
⊕ 2024 Pay 2025	$0.00	$1,786.34	$1,786.34	$0.00
⊕ 2023 Pay 2024	$0.00	$1,796.99	$1,796.99	$0.00
⊕ 2022 Pay 2023	$0.00	$2,308.61	$2,308.61	$0.00

Tax Bill

Tax Bill

Pay Your Taxes Online

Delinquent:	$0.00
1st Half:	$0.00
2nd Half:	$1,816.01
Amount to Pay:	$1,816.01

Pay $1,816.01

Tax History

Detail:

Tax Year	Type	Category	Description	Amount	Bal Due
2025 Pay 2026	Property Tax Detail	Tax	1st half tax	$1,816.01	$0.00
2025 Pay 2026	Property Tax Detail	Tax	2nd half tax	$1,816.01	$1,816.01
2024 Pay 2025	Property Tax Detail	Tax	1st half tax	$1,786.34	$0.00
2024 Pay 2025	Property Tax Detail	Tax	2nd half tax	$1,786.34	$0.00
2023 Pay 2024	Property Tax Detail	Tax	1st half tax	$1,796.99	$0.00
2023 Pay 2024	Property Tax Detail	Tax	2nd half tax	$1,796.99	$0.00
2022 Pay 2023	Property Tax Detail	Tax	1st half tax	$2,308.61	$0.00
2022 Pay 2023	Property Tax Detail	Tax	2nd half tax	$2,308.61	$0.00
2021 Pay 2022	Property Tax Detail	Tax	1st half tax	$2,437.76	$0.00
2021 Pay 2022	Property Tax Detail	Tax	2nd half tax	$2,437.76	$0.00

Total:

Tax Year	Amount	Bal Due
2025 Pay 2026	$3,632.02	$1,816.01
2024 Pay 2025	$3,572.68	$0.00
2023 Pay 2024	$3,593.98	$0.00
2022 Pay 2023	$4,617.22	$0.00
2021 Pay 2022	$4,875.52	$0.00

Levy Estimator

DISCLAIMER: The calculations listed below are estimates of proposed property tax levies that are to be voted on in an upcoming election. The estimated tax amounts are based on the current tax duplicate and do not reflect potential changes in value** or adjustments to the tax rate. Please note that there are many factors that may impact property taxes and actual amounts may differ if the levy is approved by the voters.

** Any change in value for a future year will not be reflected in this estimate. This would include changes due to a Revaluation, Triennial Update, BOR, New Construction, Changes in Owner Occupancy or Homestead Eligibility, or any other valuation adjustment.

No Levies on the Upcoming Election

Payments

Detail:

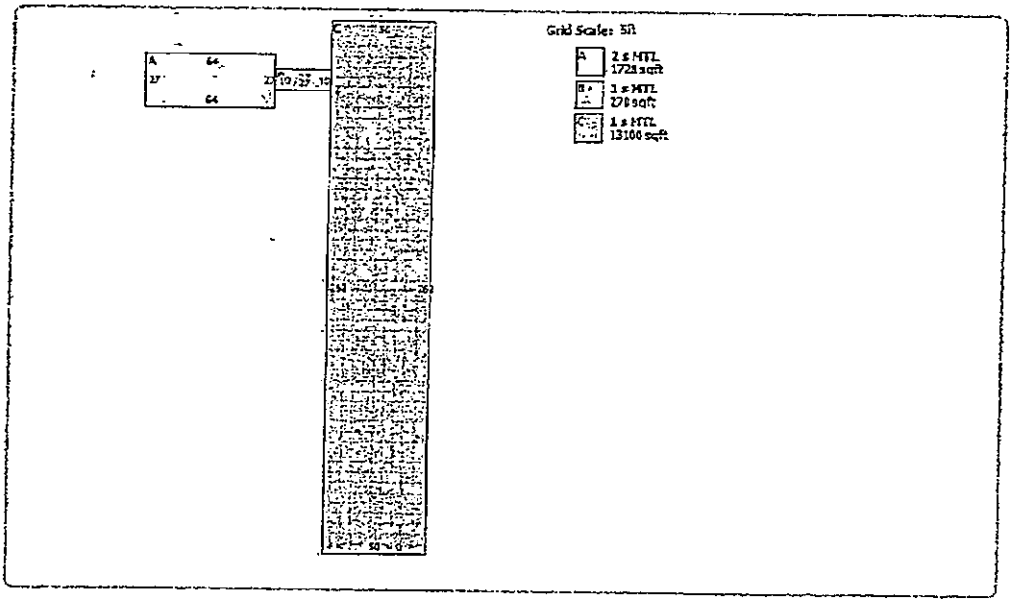
Tax Year	Effective Payment Date	Paid By	Prior Paid	First Half Paid	Second Half Paid	Surplus Paid	Receipt Number
2025 Pay 2026	3/6/2026	OCR	$0.00	$1,816.01	$0.00	$0.00	OCR12123RE-03102026-540-1
2024 Pay 2025	8/1/2025	OCR	$0.00	$0.00	$1,786.34	$0.00	OCR18495RE-08012025-662-1
2024 Pay 2025	2/21/2025	OCR	$0.00	$1,786.34	$0.00	$0.00	OCR18184RE-02212025-523-1
2023 Pay 2024	3/7/2024	OCR	$0.00	$0.00	$1,796.99	$0.00	OCR163RE-03072024-55-1
2023 Pay 2024	3/7/2024	OCR	$0.00	$1,796.99	$0.00	$0.00	OCR163RE-03072024-55-1

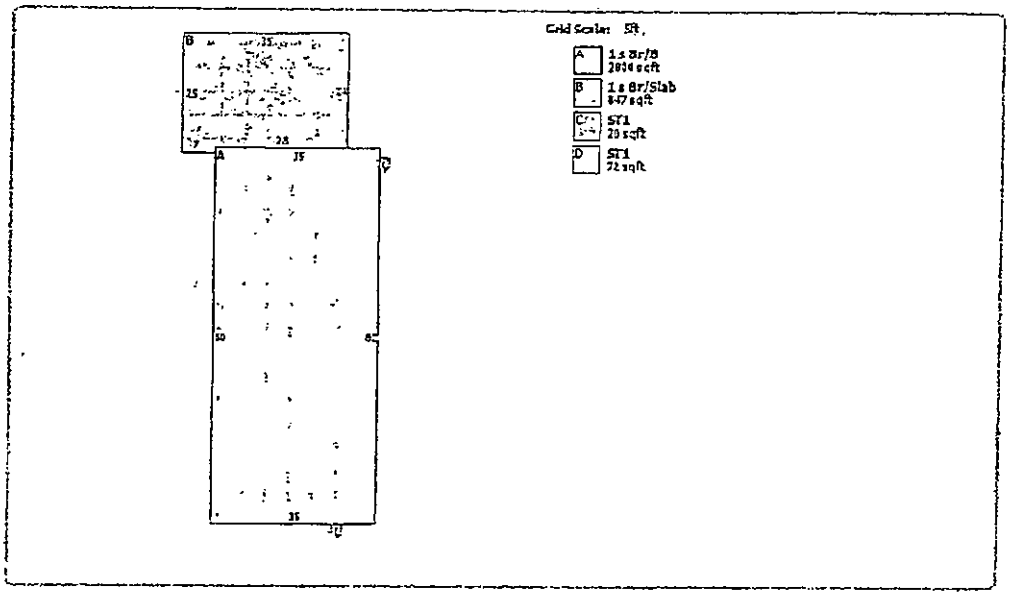
Tax Year	Effective Payment Date	Paid By	Prior Paid	First Half Paid	Second Half Paid	Surplus Paid	Receipt Number
2022 Pay 2023	3/3/2023	OCR	$0.00	$0.00	$2,308.61	$0.00	OCR119RE-03132023-46-1
2022 Pay 2023	3/3/2023	OCR	$0.00	$2,308.61	$0.00	$0.00	OCR119RE-03132023-46-1
2021 Pay 2022	2/24/2022	OCR	$0.00	$0.00	$2,437.76	$0.00	OCR179RE-02242022-98-1
2021 Pay 2022	2/24/2022	OCR	$0.00	$2,437.76	$0.00	$0.00	OCR179RE-02242022-98-1
2020 Pay 2021	7/12/2021	OCR	$0.00	$0.00	$2,290.99	$0.00	OCR10506RE-07122021-431-1
2020 Pay 2021	2/26/2021	OCR	$0.00	$2,290.99	$0.00	$0.00	OCR184RE-02262021-118-1
2019 Pay 2020	7/31/2020	OCR	$0.00	$0.00	$2,358.06	$0.00	OCR184RE-07312020-204-1
2019 Pay 2020	3/6/2020	OCR	$0.00	$2,358.06	$0.00	$0.00	OCR199RE-03062020-147-1
2018 Pay 2019	7/16/2019	OCR	$0.00	$0.00	$2,296.20	$0.00	OCR121RE-07162019-19-1
2018 Pay 2019	2/14/2019	OCR	$0.00	$2,296.20	$0.00	$0.00	OCR163RE-02142019-369-1

Total:

Tax Year	Amount
2025 Pay 2026	$1,816.01
2024 Pay 2025	$3,572.68
2023 Pay 2024	$3,593.98
2022 Pay 2023	$4,617.22
2021 Pay 2022	$4,875.52
2020 Pay 2021	$4,581.98
2019 Pay 2020	$4,716.12
2018 Pay 2019	$4,592.40

Sketches





Map



Property Card

Property Card

No data available for the following modules: Ag Soil, Special Assessments, Photos.

The information provided by Trumbull County is provided 'as is' and for reference only. The user expressly agrees that the use of Trumbull County's web site is at the user's sole risk. Trumbull County does not warrant that the service will be uninterrupted or error free. Any information published on this server could contain technical inaccuracies or typographical errors. Changes may be made periodically to the tax laws, administrative rules, tax releases and similar materials;
| User Privacy Policy | GDPR Privacy Notice
Last Data Upload: 8/28/2026, 7:22:52 AM

Contact Us

Developed by SCHNEIDER GEOSPATIAL

CITY OF NEWTON FALLS, OHIO
ORDINANCE NO.: 2026-59
SPONSORS: Stimpert, Burke

AN ORDINANCE DECLARING REAL PROPERTY AS A TAX INCREMENTAL FINANCING (TIF) DISTRICT IN THE TERRITORIAL BOUNDARIES OF THE CITY OF NEWTON FALLS PURSUANT TO O.R.C. SECTIONS 5709.40, 5709.41 , AND 5709.43 WITH SAID DISTRICT TO INCLUDE THE LISTING OF PROPERTIES ATTACHED HERETO AS EXHIBIT "A" AND INCORPORATED BY REFERENCE

WHEREAS, Sections 5709.40, 5709.41, and 5709.43 of the Ohio Revised Code authorizes the City of Newton Falls to create, designate and otherwise administer a Tax Incremental Financing District within the territorial jurisdiction of the City for purposes of improvements to blighted areas and\or improvements to said areas for the public purposes that may be exempted from taxation.

WHEREAS, City Council has determined that certain areas listed in Exhibit "A" attached hereto are areas within the boundaries that have blight or in need of improvements for public purposes, and that the same would in be in the best interests of residents of the City.

THE COUNCIL OF THE CITY OF NEWTON FALLS, STATE OF OHIO, HEREBY ORDAINS;

SECTION I:

City Council declares and creates a Tax Incremental Financing District (TIF) pursuant to Ohio Revised Code Sections 5709.40, 5709.41, and 5709.43 as set forth in Exhibit "A" and incorporated by reference as if fully rewritten and designates this TIF district as TIF District Number 2.

SECTION II:

City Council authorizes the City Manager and Finance Director to create TIF District Number 2. Council further authorizes the City Manager and Finance Director to create a TIF District Number 2 fund on the books of the City of Newton Falls, Ohio

SECTION III:

City Council further authorizes the City Manager of Newton Falls to negotiate contracts associated with those public improvement projects that specifically designate the parcels to be exempted from taxation, declare the improvements to private property within the specified area as serving a public purpose, delineates the public infrastructure improvements to be made that will

directly benefit the parcels and specifies the equivalent funds to be created for those redirected monies into the appropriate funds created.

SECTION IV:

That all formal actions of this Council concerning and relating to this Ordinance were taken in an open meeting of this Council, and all deliberations of this Council and any of its committees that resulted in such formal actions were taken in meetings open to the public and/or in compliance with all legal requirements including Section 121.22 of the Ohio Revised and the Charter of the City of Newton Falls, Ohio

Passed in Council on _____, 2026.

This ordinance shall take effect on the earliest date allowed by law.

_____
David Hanson, Mayor

Attest:

_____
Corey Snow, Clerk of Council

Approved as to Legal Form

_____
Gary L. VanBrocklin, Law Director

EXHIBIT A
(ORDINANCE 2026-59)

REAL PROPERTY TRANSFER TAX
TRANSFERRED AND PAID

NOV 03 2022

In the amount of
Adrian S Biviano, Trumbull County Auditor

TRUMBULL COUNTY

OCT 26 2022

GIS/TAX MAP DEPT

202211030022270 Pg: 1 of 4
BK 76 VALL
T20220025307 Fr: $50.00 11/3/2022 9:47 AM
Trumbull County Recorder-Ted Lucci

Quit-Claim Deed

Know all Men by these Presents:

That, **R. CALDWELL HOLDINGS CO., LLC**
an Ohio Limited Liability Company

the Grantor(s)

who claims title by or through instrument recorded in *Instrument* #202205240010743 of Trumbull County Recorder's Office, for the consideration of *One Dollar and other valuable consideration* Dollars *($1.00 & o.v.c.)* received to *its* full satisfaction of

R. CALDWELL HOLDINGS CO., LLC, an Ohio Limited Liability Company

the Grantee(s)

whose *TAX MAILING ADDRESS will be:* 6515 Mahoning Ave.
Warren, Ohio 44481

have **GIVEN, GRANTED, REMISED, RELEASED and FOREVER QUIT-CLAIMED,** and do by these presents absolutely give, grant, remise, release and forever quit-claim unto the said grantee(s), its successors and/or assigns forever, all such right and title as I , the said grantor(s) have or ought to have in and to the following described piece or parcel of land, situated in the **City** of **Newton Falls** County of **Trumbull** and State of Ohio:

SEE ATTACHED EXHIBIT "A" FOR DESCRIPTION

PARCEL I.D. #53-197200 AS TO PARCEL 2
PARCEL I.D. #53-265302 AS TO PARCEL 1

To have and to hold the premises aforesaid, with the appurtenances thereunto belonging to the said Grantee(s), its successors and assigns, so that neither the said Grantor(s) nor its successors, nor any other persons claiming title through or under it shall or will hereafter claim or demand any right or title to the premises, or any part thereof; but they and every one of them shall by these presents be excluded and forever barred.

IN WITNESS WHEREOF, I have hereunto set my hand(s) this 20th day of May, in the year of our Lord two thousand twenty-two.

R. CALDWELL HOLDINGS CO., LLC

BY: _____
RANDALL E. CALDWELL, Member

STATE OF OHIO)
) **SS:**
COUNTY OF TRUMBULL)

Acknowledged before me, a NOTARY PUBLIC, in and for said County and State, personally appeared the above named **R. CALDWELL HOLDINGS CO., LLC by RANDALL E. CALDWELL, Member** *personally known to me to be the person(s) who did sign the foregoing instrument as his own free act and deed.*

In Testimony Whereof, *I have hereunto set my hand and official seal. at Warren, Ohio this* 20th *day of* May, *2022, A.D.*

_____
NOTARY PUBLIC

This instrument prepared by:

THOMAS E. SCHUBERT, J.D.
138 E. Market Street
Warren, Ohio 44481

My Commission Expires: ~~KYM A. BATTISON~~
Notary Public, State of Ohio
My Commission Expires 4/11/2027

APPROVED
_____
ZONING ADMINISTRATOR

ADVANCED LAND MEASUREMENT, INC.

LEGAL DESCRIPTION
Lands of R. Caldwell Holdings Co., LLC Subdivision
3.1961 Acre Parcel No. 1

Being situated in the city of Newton Falls, County of Trumbull, State of Ohio and being known as part of Sections 2 and 9 of former Newton Township but being more fully bound and described as follows:

Beginning at a point on the South right of way line of W. Broad Street (60 feet wide), said point being the Northeast corner of Lot No. 1 of the Bate Brothers Development Company Plat as recorded in Plat Volume 11, page 11 of the Trumbull County record of plats, said iron pin also being 0.85 feet South and 0.63 feet West of a 5/8 inch iron pin found and the true place of beginning for the parcel herein described.

Thence easterly along the said South right of way line of West Broad Street N 88°43'05" E a distance of 300.99 feet to an iron pin set.

Thence southerly along a new boundary line S 1°17'55" E and passing over a reference iron pin set at a distance of 404.00 feet, a total distance of 459.36 feet to a point, said point being on the North line of lands now or formerly of Keith R. Thomas as recorded in Instrument No. 201912190023589 of the Trumbull County record of deeds, said point also being on the centerline of the Mahoning River.

Thence westerly along the said North line of Thomas lands and then the North line of lands now or form formerly of William & Virginia M. Szymanski as recorded in Instrument No. 200303140010238 and along the centerline of the Mahoning River the following three courses and distances:

1. S 67°37'25" W a distance of 41.81 feet to a point.
2. N 76°54'21" W a distance of 117.83 feet to a point.
3. S 72°38'13" W a distance of 152.02 feet to a point, said point being the intersection of the said centerline of Mahoning River and the East line of aforementioned Bate Brothers Development Company Plat.

Thence northerly along the East right of way terminus of River Boulevard West and the East line of said Bate Brothers Development Company Plat N 1°30'18" W and passing over a reference iron pin set at a distance of 72.27 feet, a total distance of 487.27 feet to the true place of beginning for the parcel herein described.

Containing 3.1961 acres of land within said bounds as surveyed by Matthew A. Hart, PS No. 7447 of Advanced Land Measurement Inc. in June 2022 but subject to all legal highways and easements of record.

ADVANCED LAND MEASUREMENT, INC.

LEGAL DESCRIPTION
Lands of R. Caldwell Holdings Co., LLC Subdivision
2.9421 Acre Parcel No. 2

Being situated in the city of Newton Falls, County of Trumbull, State of Ohio and being known as part of Sections 2 and 9 of former Newton Township but being more fully bound and described as follows:

Beginning at an iron pin found on the South right of way line of West Broad Street (60 feet wide), said point being the Northwest corner of lands now or formerly of S & S Singh Partners as recorded in Instrument No. 201711220031498 of the Trumbull County record of deeds, said iron pin also being the true place of beginning for the parcel herein described.

Thence along said lands now or formerly of S & S Singh Partners the following four courses and distances:

1. S 1°17'55" E a distance of 199.43 feet to a point, said point being 0.05 feet North of a 1/2 inch iron pin found.
2. N 89°05'16" E a distance of 99.47 feet to a point, said point being 0.10 feet North and 0.02 feet West of a 1/2 inch iron pin found.
3. N 58°29'47" E a distance of 170.54 feet to a point, said point being 0.08 feet North and 0.38 feet West of a 1/2 inch iron pin found.
4. N 1°14'40" W a distance of 100.00 feet to a point, said point being on the South right of way line of Broad Street (99 feet wide), said point also being 0.26 feet South and 0.12 feet West of a 1/2 inch iron pin found capped H & T, Ltd.

Thence easterly along the said South right of way line of Broad Street S 69°31'17" E and passing over a reference iron pin set at a distance of 68.00 feet, a total distance of 170.26 feet to a point, said point being the most North corner of lands now or formerly of Canal Storage, LLC as recorded in Instrument No. 201705120017189 and on the centerline of the Mahoning River.

Thence southwesterly along the said North line of lands now or formerly of Canal Storage, LLC and then the North line of lands now or formerly of Keith R. Thomas as recorded in Instrument No. 201912190023589 and the centerline of the Mahoning River the following two courses and distances:

1. S 41°21'07" W a distance of 346.67 feet to a point.
2. S 67°37'25" W a distance of 352.79 feet to a point.

Thence northerly along a new boundary line N 1°17'55" W and passing over a reference iron pin set at a distance of 55.36 feet, a total distance of 459.36 feet to an iron pin set on the aforementioned South right of way line of West Broad Street.

Thence easterly along the said South right of way line of Broad Street N 88°43'05" E a distance of 159.00 feet to the true place of beginning for the parcel herein described.

Containing 2.9421 acres of land within said bounds as surveyed by Matthew A. Hart, PS No. 7447 of Advanced Land Measurement Inc. in June 2022 but subject to all legal highways and easements of record.

Summary

Parcel Number	53-197200
Map Number	012 18000
Location Address	377 BROAD
Acres	2.9421
Legal Description	2 & 9 329,26F 2.9421A PER SURVEY W BROAD ST (Note: Not to be used on legal documents.)
Land Use	435 - Drive-In resturant or food ser (Note: Land Use is for valuation purposes only. Consult the local jurisdiction for zoning and legal use.)
Neighborhood	47200 - NEWTON FALLS CITY
City	NEWTON FALLS CITY
Township	NEWTON TWP
School District	NEWTON FALLS EVSD
Homestead Reduction:	No
Owner Occupancy Credit:	No
Foreclosure	No
Board of Revision	No

Owners

Owner Address	Tax Payer Address
R CALDWELL HOLDINGS CO LLC	R CALDWELL HOLDINGS CO LLC 120 STONEWOOD DR CORTLAND OH 44410

Valuation

Assessed Year	2025	2024	2023	2022	2021
Land Value	$155,400	$155,400	$155,400	$129,000	$77,500
CAUV Value	$0	$0	$0	$0	$0
Improvements Value	$580,700	$580,700	$176,000	$0	$0
Total Value (Appraised 100%)	$736,100	$736,100	$331,400	$129,000	$77,500
Land Value	$54,390	$54,390	$54,390	$45,150	$27,130
CAUV Value	$0	$0	$0	$0	$0
Improvements Value	$203,250	$203,250	$61,600	$0	$0
Total Value (Assessed 35%)	$257,640	$257,640	$115,990	$45,150	$27,130

Land

Land Type	Calculated Acres	Actual Frontage	Effective Frontage	Depth	Depth Factor	Base Rate	Unit Rate	Adjusted Rate	Appraised Value (100%)
S1 - Primary Site	0.6543	0	0			5	5	5	$142,500
A3 - Residual	2.288	0	0			22500	22500	22500	$12,870
Total	2.9423								$155,370

Buildings

Card	1	Section Id	001
Occupancy Type Code	349	Section Number	
Description	Fast Food Restaurant	Section Area	2508
Year Built	2022	Wall Height	14
Year Remodeled	0	Section Story Count	1
Unit Count	0		

Improvements

Card 1

Improvement Code	Description	Length	Width	Total Area	Year Built	Appraised Value (100%)
525	B.T. Paving	0	0	20,000	2022	$20,000
526	Conc Paving	0	0	2,500	2022	$3,300
Total						$23,300

Sales

Sale Date	Sale Price	Seller	Buyer	No. of Properties
11/3/2022	$0	R CALDWELL HOLDINGS CO LLC	R CALDWELL HOLDINGS CO LLC	1
5/24/2022	$200,000	ROGER NORMAN ROOT	R CALDWELL HOLDINGS CO LLC	1
4/27/2022	$0	ROGER NORMAN ROOT AMBER SYLVESTER	ROGER NORMAN ROOT	1
4/27/2022	$0	ROGER NORMAN ROOT AMBER SYLVESTER	ROGER NORMAN ROOT AMBER SYLVESTER	1
3/23/2022	$0	ROGER NORMAN ROOT LOUANN PRINDLE ROOT	ROGER NORMAN ROOT AMBER SYLVESTER	1
8/31/2012	$0	ROGER NORMAN ROOT LEWIS PORTER ROOT	ROGER NORMAN ROOT LOUANN PRINDLE ROOT	1
12/19/2007	$0	EVA JEAN ROOT ETAL	ROGER NORMAN ROOT LEWIS PORTER ROOT	3
1/1/1990	$0	Unknown	EVA JEAN ROOT ETAL	0

Recent Sales In Area

Sale date range:

From: 08/28/2 To: 08/28/2

Search Sales by Neighborhood

Distance: 1500 Units: Feet

Search Sales by Distance

Tax Rate

Full Tax Rate: 65.600000
Effective Tax Rate: 52.455716

Tax Detail

Delinquent payments made after the July due date will still show due in the year they were originally assessed. If paid, payment will show in the next tax year.

Tax Year (click for detail)	Delinquent	1st Half	2nd Half	Total Due
⊟ 2025 Pay 2026	$0.00	$6,757.34	$6,757.34	$6,757.34
⊞ 2024 Pay 2025	$0.00	$6,646.93	$6,646.93	$0.00
⊞ 2023 Pay 2024	$0.00	$3,010.31	$3,010.31	$0.00
⊞ 2022 Pay 2023	$0.00	$1,344.43	$1,344.43	$0.00

Tax Bill

Tax Bill

Pay Your Taxes Online

Delinquent: $0.00
1st Half: $0.00
2nd Half: $6,757.34
Amount to Pay: $6,757.34

Pay $6,757.34

Tax History

Detail:

Tax Year	Type	Category	Description	Amount	Bal Due
2025 Pay 2026	Property Tax Detail	Tax	1st half tax	$6,757.34	$0.00
2025 Pay 2026	Property Tax Detail	Tax	2nd half tax	$6,757.34	$6,757.34
2024 Pay 2025	Property Tax Detail	Tax	1st half tax	$6,646.93	$0.00
2024 Pay 2025	Property Tax Detail	Tax	2nd half tax	$6,646.93	$0.00
2023 Pay 2024	Property Tax Detail	Tax	1st half tax	$3,010.31	$0.00
2023 Pay 2024	Property Tax Detail	Tax	2nd half tax	$3,010.31	$0.00
2022 Pay 2023	Property Tax Detail	Tax	1st half tax	$1,344.43	$0.00
2022 Pay 2023	Property Tax Detail	Tax	2nd half tax	$1,344.43	$0.00
2021 Pay 2022	Property Tax Detail	Tax	1st half tax	$853.04	$0.00
2021 Pay 2022	Property Tax Detail	Tax	2nd half tax	$853.04	$0.00

Total:

Tax Year	Amount	Bal Due
2025 Pay 2026	$13,514.68	$6,757.34
2024 Pay 2025	$13,293.86	$0.00
2023 Pay 2024	$6,020.62	$0.00
2022 Pay 2023	$2,688.86	$0.00
2021 Pay 2022	$1,706.08	$0.00

Levy Estimator

DISCLAIMER: The calculations listed below are estimates of proposed property tax levies that are to be voted on in an upcoming election. The estimated tax amounts are based on the *current* tax duplicate and do not reflect potential changes in value** or adjustments to the tax rate. Please note that there are many factors that may impact property taxes and actual amounts may differ if the levy is approved by the voters.

** Any change in value for a future year will not be reflected in this estimate. This would include changes due to a Revaluation, Triennial Update, BOR, New Construction, Changes

in Owner Occupancy or Homestead Eligibility, or any other valuation adjustment.

No Levies on the Upcoming Election

Payments

Detail:

Tax Year	Effective Payment Date	Paid By	Prior Paid	First Half Paid	Second Half Paid	Surplus Paid	Receipt Number
2025 Pay 2026	3/6/2026	OCR	$0.00	$6,757.34	$0.00	$0.00	OCR2728DBX-03112026-133-1
2024 Pay 2025	8/1/2025	OCR	$0.00	$0.00	$6,646.93	$0.00	OCR258REDB-08042025-171-1
2024 Pay 2025	3/7/2025	OCR	$0.00	$6,646.93	$0.00	$0.00	OCR34DPBOX-03142025-224-1
2023 Pay 2024	9/6/2024	OCR	$0.00	$0.00	$3,010.31	$0.00	OCR64042RE-09062024-295-1
2023 Pay 2024	3/6/2024	OCR	$0.00	$3,010.31	$0.00	$0.00	OCR33DPBOX-03062024-165-1
2022 Pay 2023	8/4/2023	OCR	$0.00	$0.00	$1,344.43	$0.00	OCR29REDB-08092023-291-1
2022 Pay 2023	3/3/2023	OCR	$0.00	$1,344.43	$0.00	$0.00	OCR3436DBX-03072023-492-1
2021 Pay 2022	8/5/2022	OCR	$0.00	$0.00	$853.04	$0.00	OCR26DPBOX-08052022-62-1
2021 Pay 2022	3/4/2022	OCR	$0.00	$853.04	$0.00	$0.00	OCR144RE-03092022-611-1
2020 Pay 2021	8/6/2021	OCR	$0.00	$0.00	$801.68	$0.00	OCR12324RE-08102021-285-1
2020 Pay 2021	3/5/2021	OCR	$0.00	$801.68	$0.00	$0.00	OCR104RE-03152021-69-1
2019 Pay 2020	8/7/2020	OCR	$0.00	$0.00	$308.71	$0.00	ocr110re-081C2020-93-1
2019 Pay 2020	3/6/2020	OCR	$0.00	$308.71	$0.00	$0.00	OCR187RE-03062020-224-1
2018 Pay 2019	8/1/2019	OCR	$0.00	$0.00	$300.61	$0.00	OCR169RE-08012019-122-1
2018 Pay 2019	3/1/2019	OCR	$0.00	$300.61	$0.00	$0.00	OCR183RE-03012019-133-1

Total:

Tax Year	Amount
2025 Pay 2026	$6,757.34
2024 Pay 2025	$13,293.86
2023 Pay 2024	$6,020.62
2022 Pay 2023	$2,688.86
2021 Pay 2022	$1,706.08
2020 Pay 2021	$1,603.36
2019 Pay 2020	$617.42
2018 Pay 2019	$601.22

Sketches

Summary

Parcel Number	53-265302
Map Number	012 18002
Location Address	BROAD
Acres	3.1961
Legal Description	2 & 9 300.99F 3.1961A PER SURVEY W BROAD ST (Note: Not to be used on legal documents.)
Land Use	510 - Single family Dwlg owner occup (Note: Land Use is for valuation purposes only. Consult the local jurisdiction for zoning and legal use.)
Neighborhood	47200 - NEWTON FALLS CITY
City	NEWTON FALLS CITY
Township	NEWTON TWP
School District	NEWTON FALLS EVSD
Homestead Reduction:	No
Owner Occupancy Credit:	No
Foreclosure	No
Board of Revision	No

Owners

Owner Address	Tax Payer Address
R CALDWELL HOLDINGS CO LLC	R CALDWELL HOLDINGS CO LLC 120 STONEWOOD DR CORTLAND OH 44410

Valuation

Assessed Year	2025	2024	2023
Land Value	$129,400	$129,400	$129,400
CAUV Value	$0	$0	$0
Improvements Value	$0	$0	$0
Total Value (Appraised 100%)	$129,400	$129,400	$129,400
Land Value	$45,290	$45,290	$45,290
CAUV Value	$0	$0	$0
Improvements Value	$0	$0	$0
Total Value (Assessed 35%)	$45,290	$45,290	$45,290

Land

Land Type	Calculated Acres	Actual Frontage	Effective Frontage	Depth	Depth Factor	Base Rate	Unit Rate	Adjusted Rate	Appraised Value (100%)
A4 - Undeveloped	3.1961	0	0			45000	45000	45000	$129,440
Total	3.1961								$129,440

Sales

Sale Date	Sale Price	Seller	Buyer	No. of Properties
11/3/2022	$0		R CALDWELL HOLDINGS CO LLC	1

Recent Sales In Area

Sale date range:

From: 08/28/2 To: 08/28/2

Search Sales by Neighborhood

Distance: 1500 Units: Feet

Search Sales by Distance

Tax Rate

Full Tax Rate:	65.600000
Effective Tax Rate:	48.619247

Tax Detail

Delinquent payments made after the July due date will still show due in the year they were originally assessed. If paid, payment will show in the next tax year.

Tax Year (click for detail)	Delinquent	1st Half	2nd Half	Total Due
⊕ 2025 Pay 2026	$0.00	$1,013.77	$904.71	$904.71
⊕ 2024 Pay 2025	$0.00	$1,007.13	$1,007.13	$0.00
⊕ 2023 Pay 2024	$0.00	$1,013.73	$1,013.73	$0.00

Tax Bill

Tax Bill

Pay Your Taxes Online

Delinquent:	$0.00
1st Half:	$0.00
2nd Half:	$904.71
Amount to Pay:	$904.71

Pay $904.71

Tax History

Detail:

Tax Year	Type	Category	Description	Amount	Bal Due
2025 Pay 2026	Property Tax Detail	Tax	1st half tax	$1,013.77	$0.00
2025 Pay 2026	Property Tax Detail	Tax	2nd half tax	$904.71	$904.71
2024 Pay 2025	Property Tax Detail	Tax	1st half tax	$1,007.13	$0.00
2024 Pay 2025	Property Tax Detail	Tax	2nd half tax	$1,007.13	$0.00
2023 Pay 2024	Property Tax Detail	Tax	1st half tax	$1,013.73	$0.00
2023 Pay 2024	Property Tax Detail	Tax	2nd half tax	$1,013.73	$0.00

Total:

Tax Year	Amount	Bal Due
2025 Pay 2026	$1,918.48	$904.71
2024 Pay 2025	$2,014.26	$0.00
2023 Pay 2024	$2,027.46	$0.00

Levy Estimator

DISCLAIMER: The calculations listed below are estimates of proposed property tax levies that are to be voted on in an upcoming election. The estimated tax amounts are based on the current tax duplicate and do not reflect potential changes in value** or adjustments to the tax rate. Please note that there are many factors that may impact property taxes and actual amounts may differ if the levy is approved by the voters.

** Any change in value for a future year will not be reflected in this estimate. This would include changes due to a Revaluation, Triennial Update, BOR, New Construction, Changes in Owner Occupancy or Homestead Eligibility, or any other valuation adjustment.

No Levies on the Upcoming Election

Payments

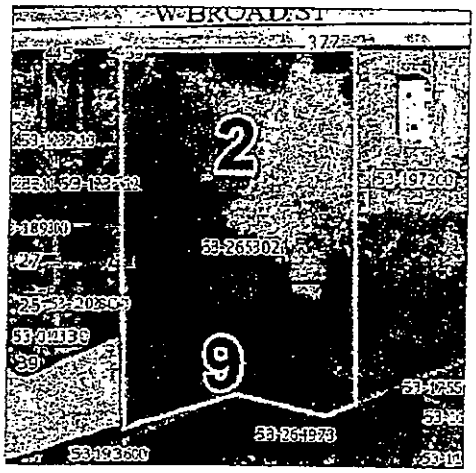
Detail:

Tax Year	Effective Payment Date	Paid By	Prior Paid	First Half Paid	Second Half Paid	Surplus Paid	Receipt Number
2025Pay 2026	3/6/2026	OCR	$0.00	$1,013.77	$0.00	$0.00	OCR2728DBX-03112026-134-1
2024Pay 2025	8/1/2025	OCR	$0.00	$0.00	$1,007.13	$0.00	OCR258REDB-08042025-453-1
2024Pay 2025	3/7/2025	OCR	$0.00	$1,007.13	$0.00	$0.00	OCR34DPBOX-03142025-236-1
2023Pay 2024	9/6/2024	OCR	$0.00	$0.00	$1,013.73	$0.00	OCR64042RE-09062024-296-1
2023Pay 2024	3/6/2024	OCR	$0.00	$1,013.73	$0.00	$0.00	OCR33DPBOX-03062024-175-1

Total:

Tax Year	Amount
2025Pay 2026	$1,013.77
2024Pay 2025	$2,014.26
2023Pay 2024	$2,027.46

Map



Property Card

Property Card

No data available for the following modules: Ag Soil, Dwellings, Buildings, Additions, Improvements, Special Assessments, Photos, Sketches.

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| User Privacy Policy | GDPR Privacy Notice
Last Data Upload: 8/28/2026, 7:22:52 AM

Contact Us

Developed by SCHNEIDER GEOSPATIAL

201711220031498 Pg 1 of 3
BK 76 VAL 1
T20170048812 F: $34.00 11/22/2017 12:43 PM
Trumbull County Recorder Ted Lands

REAL PROPERTY TRANSFER TAX
TRANSFERRED AND PAID

50 NOV 22 2017

In the amount of 7800.00
Adrian S Biviano, Trumbull County Auditor

TRUMBULL COUNTY
OCT 27 2017
CHG/TRX MAP DEPT

WARRANTY DEED
(Limited)

KNOW ALL MEN BY THESE PRESENTS that David B. Raff, Successor Trustee to Gene Rothstein and Iris Rothstein of the Rothstein Family Trust pursuant to the Amendment of said Trust dated October 26, 2015, Grantor, for valuable consideration paid TEN AND NO/100 DOLLARS ($10.00), Grants, with limited warranty covenants, to S&S Singh Partners, Grantee, whose tax mailing address is *a Pennsylvania General Partnership
555 East 28th Division Highway , the following described Real Property:
Lititz, PA 17543

All that tract or parcel of land situated in the City of Newton Falls, County of Trumbull, State of Ohio, and known as being part of Subdivision 65 in said City, and being more particularly described as follows:

Beginning at a 5/8" rebar found at the northwest corner of Lot 1, West River Park Allotment as recorded in Plat Book 11, Page 10 of the Trumbull County Plat Records;

thence N. 87° 26' 49" E., along the south right of way line of West Broad Street, a 60 foot public right of way, 459.45 feet to a 5/8" rebar with Daniels cap found and the True Place of Beginning;

1. Thence continuing N. 87° 26' 49" E. along said right of way line 211.66 feet to a 5/8" rebar with Daniels cap found;

2. Thence S. 70° 49' 48" E. continuing along said right of way line 38.00 feet to a 5/8" rebar with Daniels cap found;

3. Thence S. 02° 33' 11" E. 100.00 feet to a 1/2" iron bar with H & A cap set;

4. Thence S. 57° 11' 16" W. 170.54 feet to a 1/2" iron bar with H & A cap set;

5. Thence S. 87° 46' 56" W. 99.47 feet to a 5/8" rebar found;

6. Thence N. 02° 36' 26" W. 199.42 feet to a 5/8" rebar with Daniels cap found and the True Place of Beginning; be the same more or less subject to all legal highways.

Property Tax ID: 53-264968

Property Address: 325 W. Broad St.
Newton Falls, OH 44444

Prior Instrument Reference: Document Number 201412010023697

Executed this 4TH day of OCTOBER, 2017.

David B. Raff, Successor Trustee to Gene Rothstein and Iris Rothstein of the Rothstein Family Trust pursuant to the Amendment of said Trust dated October 26, 2015

State of CALIFORNIA)
) SS.
County of SAN BERNARDINO)

Be it Remembered, That on the 4th day of October, 2017, before me, the subscriber, a Notary Public in and for said County personally came David B. Raff, Successor Trustee to Gene Rothstein and Iris Rothstein of the Rothstein Family Trust pursuant to the Amendment of said Trust dated October 26, 2015 the Grantor in the foregoing Deed, and acknowledged the signing thereof to be his voluntary act and deed.

In Testimony Whereof, I have hereunto subscribed my name and affixed by _____ seal on the day and year last aforesaid.

Notary Public

This instrument was prepared by:

Gilbert L. Rieger
2833 Elm Rd. NE
P.O. Box 1429
Warren, OH 44482

File # 112437

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of San Bernardino)

On October 4, 2017 before me, Leeann Roche, Notary Public
(insert name and title of the officer)

personally appeared David B. Raff
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

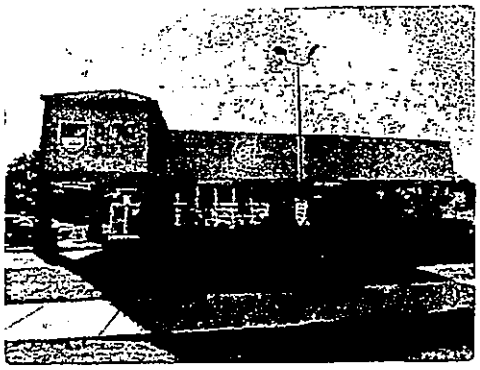
WITNESS my hand and official seal.

LEEANN ROCHE
COMM. # 2140910
NOTARY PUBLIC-CALIFORNIA
SAN BERNARDINO COUNTY
My Commission Expires
January 28, 2020

Signature Leeann Roche (Seal)

Summary

Parcel Number	53-264968
Map Number	012 18001
Location Address	325 BROAD
Acres	0.99
Legal Description	65 32.98SA PT W BROAD ST NEWTON FALLS CITY (Note: Not to be used on legal documents.)
Land Use	477 - Other Commercial (Note: Land Use is for valuation purposes only. Consult the local jurisdiction for zoning and legal use.)
Neighborhood	47200 - NEWTON FALLS CITY
City	NEWTON FALLS CITY
Township	NEWTON TWP
School District	NEWTON FALLS EVSD
Homestead Reduction:	No
Owner Occupancy Credit:	No
Foreclosure	No
Board of Revision	No



Owners

Owner Address	Tax Payer Address
S AND S SINGH PARTNERS	S AND S SINGH PARTNERS 555 E 28TH DIVISION HW LITITZ PA 17543

Valuation

Assessed Year	2025	2024	2023	2022	2021
Land Value	$431,200	$431,200	$431,200	$431,200	$431,200
CAUV Value	$0	$0	$0	$0	$0
Improvements Value	$593,800	$593,800	$1,022,200	$968,600	$968,600
Total Value (Appraised 100%)	$1,025,000	$1,025,000	$1,453,400	$1,399,800	$1,399,800
Land Value	$150,920	$150,920	$150,920	$150,920	$150,920
CAUV Value	$0	$0	$0	$0	$0
Improvements Value	$207,830	$207,830	$357,770	$339,010	$339,010
Total Value (Assessed 35%)	$358,750	$358,750	$508,690	$489,930	$489,930

Land

Land Type	Calculated Acres	Actual Frontage	Effective Frontage	Depth	Depth Factor	Base Rate	Unit Rate	Adjusted Rate	Appraised Value (100%)
51 - Primary Site	0.99	0	0			10	10	10	$431,240
Total	0.9900								$431,240

Buildings

Card	1
Occupancy Type Code	511
Description	DrugStore
Year Built	1996
Year Remodeled	2013
Unit Count	0
Section Id	001
Section Number	1
Section Area	11201
Wall Height	16
Section Story Count	1

Additions

Card 1

Addition Code	Description	Base Area	Year Built	Appraised Value (100%)
632	Superstructure	204	0	$5,100
632	Superstructure	267	0	$5,340

Improvements

Card 1

Improvement Code	Description	Length	Width	Total Area	Year Built	Appraised Value (100%)
525	B.T. Paving	25000	1	25,000	1996	$25,000
Total						$25,000

Sales

Sale Date	Sale Price	Seller	Buyer	No. of Properties
11/22/2017	$1,950,000	GENE ROTHSTEIN TRUSTEE IRIS ROTHSTEIN TRUSTEE	S AND S SINGH PARTNERS	1
12/1/2014	$0	GENE ROTHSTEIN TRUSTEE	GENE ROTHSTEIN TRUSTEE IRIS ROTHSTEIN TRUSTEE	1
8/23/2007	$2,080,000	CALIFORNIA TRUST	GENE ROTHSTEIN TRUSTEE	1
8/23/2007	$2,080,000	1986 AS AMENDED A	CALIFORNIA TRUST	1
8/23/2007	$2,080,000	TRUST U/D/T DECEMBER 19	1986 AS AMENDED A	1
8/23/2007	$2,080,000	THE ROTHSTEIN FAMILY	TRUST U/D/T DECEMBER 19	1
8/23/2007	$2,080,000	NEWTON FALLS (BROAD STREET) LIMITED PRTNRSHP)	THE ROTHSTEIN FAMILY	1
4/30/1996	$250,000	DAVID A GWARA J/S	NEWTON FALLS (BROAD STREET) LIMITED PRTNRSHP)	1
1/1/1990	$0	Unknown	DAVID A GWARA J/S	0

Recent Sales In Area

Sale date range:

From: 08/28/2

To: 08/28/2

Search Sales by Neighborhood

Distance: 1500

Units: Feet

Search Sales by Distance

Tax Rate

Full Tax Rate: 65.600000
Effective Tax Rate: 52.455715

Tax Detail

Delinquent payments made after the July due date will still show due in the year they were originally assessed. If paid, payment will show in the next tax year.

Tax Year (click for detail)	Delinquent	1st Half	2nd Half	Total Due
⊞ 2025 Pay 2026	$0.00	$9,409.24	$9,409.24	$0.00
⊞ 2024 Pay 2025	$0.00	$13,123.84	$13,123.84	$0.00
⊞ 2023 Pay 2024	$0.00	$13,202.10	$13,202.10	$0.00
⊟ 2022 Pay 2023	$0.00	$14,588.66	$14,588.66	$0.00

Tax Bill

Tax Bill

Pay Your Taxes Online

Delinquent: $0.00
1st Half: $0.00
2nd Half: $0.00
Amount to Pay: $0.00

Pay $0.00

Tax History

Detail:

Tax Year	Type	Category	Description	Amount	Bal Due
2025 Pay 2026	Property Tax Detail	Tax	1st half tax	$9,409.24	$0.00
2025 Pay 2026	Property Tax Detail	Tax	2nd half tax	$9,409.24	$0.00
2024 Pay 2025	Property Tax Detail	Tax	1st half tax	$13,123.84	$0.00
2024 Pay 2025	Property Tax Detail	Tax	2nd half tax	$13,123.84	$0.00
2023 Pay 2024	Property Tax Detail	Tax	1st half tax	$13,202.10	$0.00
2023 Pay 2024	Property Tax Detail	Tax	2nd half tax	$13,202.10	$0.00
2022 Pay 2023	Property Tax Detail	Tax	1st half tax	$14,588.66	$0.00
2022 Pay 2023	Property Tax Detail	Tax	2nd half tax	$14,588.66	$0.00
2021 Pay 2022	Property Tax Detail	Tax	1st half tax	$15,404.78	$0.00
2021 Pay 2022	Property Tax Detail	Tax	2nd half tax	$15,404.78	$0.00

Total:

Tax Year	Amount	Bal Due
2025 Pay 2026	$18,818.48	$0.00
2024 Pay 2025	$26,247.68	$0.00
2023 Pay 2024	$26,404.20	$0.00
2022 Pay 2023	$29,177.32	$0.00
2021 Pay 2022	$30,809.56	$0.00

Levy Estimator

DISCLAIMER: The calculations listed below are estimates of proposed property tax levies that are to be voted on in an upcoming election. The estimated tax amounts are based on the current tax duplicate and do not reflect potential changes in value** or adjustments to the tax rate. Please note that there are many factors that may impact property taxes and actual amounts may differ if the levy is approved by the voters.

**Any change in value for a future year will not be reflected in this estimate. This would include changes due to a Revaluation, Triennial Update, BOR, New Construction, Changes in Owner Occupancy or Homestead Eligibility, or any other valuation adjustment.

No Levies on the Upcoming Election

Payments

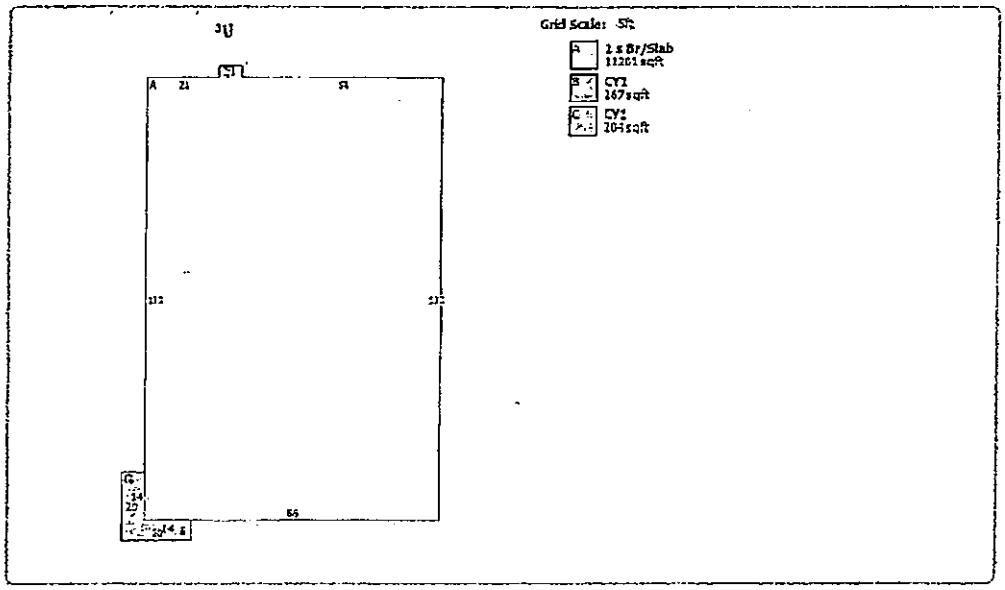
Detail:

Tax Year	Effective Payment Date	Paid By	Prior Paid	First Half Paid	Second Half Paid	Surplus Paid	Receipt Number
2025 Pay 2026	2/19/2026		$0.00	$0.00	$9,409.24	$0.00	FT944PYTS-02182026-1-27
2025 Pay 2026	2/18/2026		$0.00	$9,409.24	$0.00	$0.00	FT944PYTS-02182026-1-27
2024 Pay 2025	7/1/2025		$0.00	$0.00	$13,123.84	$0.00	OCR921PYTS-07012025-37-1
2024 Pay 2025	2/26/2025		$0.00	$13,123.84	$0.00	$0.00	FT944PYTS-02262025-1-5
2023 Pay 2024	9/9/2024		$0.00	$0.00	$13,202.10	$0.00	OCR961PYTS-09122024-1-422
2023 Pay 2024	2/26/2024		$0.00	$13,202.10	$0.00	$0.00	OCR981PYTS-02262024-1-13
2022 Pay 2023	8/3/2023		$0.00	$0.00	$14,588.66	$0.00	OCR961PYTS-08032023-1-65
2022 Pay 2023	2/21/2023	OCR	$0.00	$14,588.66	$0.00	$0.00	OCR924PYTS-02212023-62-1
2021 Pay 2022	8/4/2022	OCR	$0.00	$0.00	$15,404.78	$0.00	OCR961PYTS-08042022-197-1
2021 Pay 2022	3/4/2022	OCR	$0.00	$15,404.78	$0.00	$0.00	OCR981PYTS-03042022-157-1
2020 Pay 2021	3/5/2021	OCR	$0.00	$0.00	$14,477.28	$0.00	OCR10102RE-03082021-132-1
2020 Pay 2021	3/5/2021	OCR	$0.00	$14,477.28	$0.00	$0.00	OCR10102RE-03082021-132-1
2019 Pay 2020	3/6/2020	OCR	$0.00	$0.00	$14,901.09	$0.00	OCR199RE-03062020-338-1
2019 Pay 2020	3/6/2020	OCR	$0.00	$14,901.09	$0.00	$0.00	OCR199RE-03062020-338-1
2018 Pay 2019	2/22/2019	OCR	$0.00	$0.00	$14,510.19	$0.00	OCR181RE-02222019-177-1
2018 Pay 2019	2/22/2019	OCR	$0.00	$14,510.19	$0.00	$0.00	OCR181RE-02222019-177-1

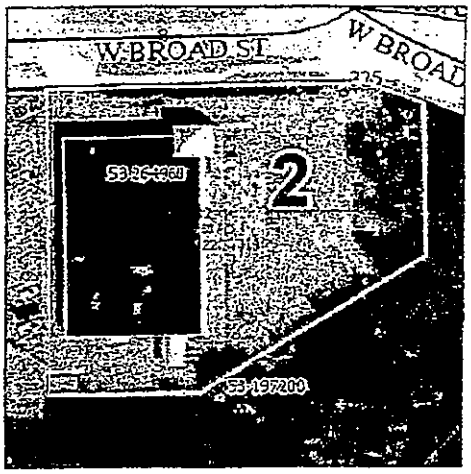
Total:

Tax Year	Amount
2025 Pay 2026	$18,818.48
2024 Pay 2025	$26,247.68
2023 Pay 2024	$26,404.20
2022 Pay 2023	$29,177.32
2021 Pay 2022	$30,809.56
2020 Pay 2021	$28,954.56
2019 Pay 2020	$29,802.18
2018 Pay 2019	$29,020.38

Sketches



Map



Property Card

Property Card

No data available for the following modules: Ag Soil, Dwellings, Special Assessments, Photos.

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Contact Us

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CITY OF NEWTON FALLS, OHIO ORDINANCE
NO.: 2026-60
SPONSORS: Axiotis, Rufener

ORDINANCE 2026-60

AN ORDINANCE AUTHORIZING CERTAIN AMENDMENTS TO THE APPROPRIATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026 AND AUTHORIZING THE FINANCE DIRECTOR TO AMEND AND FILE A CERTIFICATE OF RESOURCES WITH THE COUNTY AUDITOR

WHEREAS, as a result of certain occurrences, information, and expenditures, amendments to the Year 2026 Appropriations and transfers of items already appropriated for the Year 2026 are desired and required; and

WHEREAS, this Ordinance incorporates funding sources and/or expenditures that originated after the most recent Certificate of Resources was issued; and

WHEREAS, the appropriation amendments authorizes the Certificate of Resources to be filed with the Trumbull County Auditor.

THE COUNCIL OF THE CITY OF NEWTON FALLS, STATE OF OHIO, HEREBY ORDAINS;

SECTION I:

That "Exhibit A" attached hereto hereby amends the current appropriations for fiscal year 2026. Any funds not listed in this exhibit shall remain intact as previously listed and appropriated.

SECTION II:

That the Village Finance Director is hereby authorized to draw warrants on the Village Treasury for payment of the foregoing appropriations upon receiving proper certification and vouchers thereof, and no salaries or wages shall be paid except to persons employed by authority of and in accordance with law or ordinance.

SECTION III:

That all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council, and all deliberations of this Council or any of its committees that resulted in such formal action were taken in meetings open to the public and/or in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Passed in Council on _____, 2026.

This ordinance shall take effect on the earliest date allowed by law.

_____
David Hanson, Mayor

Attest:

_____
Corey Snow, Clerk of Council

Approved as to Legal Form

_____
Gary L. VanBrocklin, Law D

EXHIBIT A

(ORDINANCE 2026-60)

2026 Appropriations: #5 CITY OF NEWTON FALLS		2026 Current Appropriations	2026 Proposed Appropriations	Difference
100	General Fund			
POLICE				
Personal Services	Legal Level	459,701.89	459,701.89	-
Other Operations	Legal Level	224,673.28	224,673.28	-
	Total:	684,375.17	684,375.17	-
Police Support				
Personal Services	Legal Level	-	-	-
Other Operations	Legal Level	-	-	-
	Total:	-	-	-
FIRE				
Other Operations	Legal Level	82,214.60	82,214.60	-
	Total:	82,214.60	82,214.60	-
ZONING				
Personal Services	Legal Level	86,290.78	86,290.78	-
Other Operations	Legal Level	49,627.00	49,627.00	-
	Total:	135,917.78	135,917.78	-
GENERAL ADMINISTRATION				
Personal Services	Legal Level	-	-	-
Other Operations	Legal Level	25,000.00	25,000.00	-
	Total:	25,000.00	25,000.00	-
CITY ADMINISTRATION				
Personal Services	Legal Level	67,269.58	67,269.58	-
Other Operations	Legal Level	58,043.62	58,043.62	-
	Total:	125,313.20	125,313.20	-
Council				
Personal Services	Legal Level	6,581.42	8,545.88	1,964.46
Other Operations	Legal Level	5,879.41	7,391.90	1,512.49
	Total:	12,460.83	15,937.78	3,476.95
MUNICIPAL COURT				
Personal Services	Legal Level	688,096.57	688,096.57	-
Other Operations	Legal Level	42,547.13	42,547.13	-
	Total:	730,643.70	730,643.70	-
FINANCE				
Personal Services	Legal Level	73,138.65	73,138.65	-
Other Operations	Legal Level	28,166.08	53,166.08	25,000.00
	Total:	101,304.73	126,304.73	25,000.00
BOARDS & COMMISSIONS				
Personal Services	Legal Level	500.00	500.00	-
Other Operations	Legal Level	300.00	300.00	-
	Total:	800.00	800.00	-
LAW				
Personal Services	Legal Level	24,576.17	24,576.17	-

Other Operations	Legal Level	23,286.34	76,227.61	52,941.27
	Total:	47,862.51	100,803.78	52,941.27
BUILDINGS, STREETS, LANDS, MAINTENANCE				
Personal Services	Legal Level	39,743.77	39,743.77	-
Other Operations	Legal Level	192,757.02	192,757.02	-
	Total:	232,500.79	232,500.79	-
Other:				
Other Operations	Legal Level	328,006.30	328,006.30	-
	Total:	328,006.30	328,006.30	-
100	Total:	2,506,399.61	2,587,817.83	81,418.22
101	GENERAL FUND RESERV			
Other Operations	Legal Level	-	-	-
101	Total:	-	-	-
201	STREET CMR			
Personal Services	Legal Level	401,939.47	401,939.47	-
Other Operations	Legal Level	52,610.00	52,610.00	-
201	Total:	454,549.47	454,549.47	-
202	STATE HIGHWAY IMPRO			
Other Operations	Legal Level	39,500.00	39,500.00	-
202	Total:	39,500.00	39,500.00	-
203	PERMISSIVE AUTO			
Other Operations	Legal Level	85,650.00	85,650.00	-
203	Total:	85,650.00	85,650.00	-
204	PARK AND RECREATION/ Parks only			
Personal Services	Legal Level	-	-	-
Other Operations	Legal Level	24,237.82	24,237.82	-
204	Total:	24,237.82	24,237.82	-
204	PARK AND RECREATION / Community Center			
Personal Services	Legal Level	-	-	-
Other Operations	Legal Level	1,000.00	1,000.00	-
204	Total:	1,000.00	1,000.00	-
208	DRUG LAW ENFORCEMEN			
Other Operations	Legal Level	-	-	-
208	Total:	-	-	-
213	COMMUNITY SERVICES AND ACTIVITIES			
Other Operations	Legal Level	-	-	-
213	Total:	-	-	-

214	SR CITIZEN VAN			
Personal Services	Legal Level	-	-	-
Other Operations	Legal Level	-	-	-
214	Total:	-	-	-

215	INDIGENT DRIVERS			
Other Operations	Legal Level	2,000.00	2,000.00	-
215	Total:	2,000.00	2,000.00	-

216	ECONOMIC DEVELOPMEN			
Personal Services	Legal Level	-	-	-
Other Operations	Legal Level	-	-	-
216	Total:	-	-	-

217	ECONOMIC/HILP			
Other Operations	Legal Level	24,000.00	24,000.00	-
217	Total:	24,000.00	24,000.00	-

217	HOME IMPROVEMENT LOAN			
Other Operations	Legal Level	-	-	-
217	Total:	-	-	-

218	LAW LIBRARY			
Other Operations	Legal Level	15,000.00	15,000.00	-
218	Total:	15,000.00	15,000.00	-

219	ENFORCEMENT AND EDU			
Other Operations	Legal Level	-	-	-
219	Total:	-	-	-

220	SPECIAL LEVY POLICE			
Personal Services	Legal Level	39,000.00	39,000.00	-
Other Operations	Legal Level	622.00	622.00	-
220	Total:	39,622.00	39,622.00	-

221	INCOME TAX			
Personal Services	Legal Level	-	-	-
Other Operations	Legal Level	1,118,400.62	1,128,400.62	10,000.00
221	Total:	1,118,400.62	1,128,400.62	10,000.00

222	COURT COMPUTERIZATI			
Other Operations	Legal Level	48,500.00	78,500.00	30,000.00
222	Total:	48,500.00	78,500.00	30,000.00

223	COURT GENERAL SPECI			
Personal Services	Legal Level	118,450.00	118,450.00	-
Other Operations	Legal Level	39,500.00	39,500.00	-
223	Total:	157,950.00	157,950.00	-

224	COURT SECURITY/DIVE			
Personal Services	Legal Level	-	-	-
Other Operations	Legal Level	-	-	-
224	Total:	-	-	-

225	INDIGENT DRIVERS AL			
Other Operations	Legal Level	11,070.00	11,070.00	-
225	Total:	11,070.00	11,070.00	-

227	PROBATION INCENTIVE			
Other Operations	Legal Level	-	-	-
227	Total:	-	-	-

228	JUSTICE REINVESTMEN			
Other Operations	Legal Level	-	-	-
228	Total:	-	-	-

229	DRUG DIVERSION HALO			
Personal Services	Legal Level	-	-	-
Other Operations	Legal Level	-	-	-
229	Total:	-	-	-

230	JUSTICE REINVESTMEN			
Other Operations	Legal Level	-	-	-
230	Total:	-	-	-

231	COVID-19 FED CARES			
Other Operations	Legal Level	-	-	-
231	Total:	-	-	-

232	COURT COVID-19 TECH			
Other Operations	Legal Level	-	-	-
232	Total:	-	-	-

233	ARPA LOCAL FISCAL R			
Personal Services	Legal Level	-	-	-
Other Operations	Legal Level	-	-	-
233	Total:	-	-	-

234	ONE OHIO OPIOID SET			
Personal Services	Legal Level	-	-	-
Other Operations	Legal Level	10,000.00	33,500.00	23,500.00
233	Total:	10,000.00	33,500.00	23,500.00

400	CAPITAL IMPROVEMENT			
Other Operations	Legal Level	50,385.06	50,385.06	-
400	Total:	50,385.06	50,385.06	-

402	ROAD BUIDLING AND EQ			
Other Operations	Legal Level	-	-	-
402	Total:	-	-	-

405	FUTURE BUILDING FUND			
Other Operations	Legal Level	-	-	-
405	Total:	-	-	-

407	CITY HALL BROAD ST			
Other Operations	Legal Level	-	-	-
407	Total:	-	-	-

408	PARK FENCE CAPITAL P			
Other Operations	Legal Level	-	-	-
408	Total:	-	-	-

409	MEDLEY SEWER CAPITAL			
Other Operations	Legal Level	-	-	-
409	Total:	-	-	-

410	AMI METERING PROJECT			
Other Operations	Legal Level	-	-	-
410	Total:	-	-	-

501	WATER OPERATING			
Personal Services	Legal Level	504,047.30	504,047.30	-
Other Operations	Legal Level	1,014,180.57	1,014,180.57	-
501	Nater Operating):	1,518,227.87	1,518,227.87	-

501	WATER DISTRIBUTION			
Personal Services	Legal Level	517,057.56	517,057.56	-
Other Operations	Legal Level	720,037.06	720,037.06	-
501	'ater Distribution):	1,237,094.62	1,237,094.62	-

502	SEWER OPERATING			
Personal Services	Legal Level	604,894.10	604,894.10	-

Other Operations	Legal Level	1,250,418.81	1,250,418.81	-
502	Total:	1,855,312.91	1,855,312.91	-
503	ELECTRIC OPERATING			
Personal Services	Legal Level	668,142.79	668,142.79	-
Other Operations	Legal Level	5,757,687.94	5,757,687.94	-
503	Total:	6,425,830.73	6,425,830.73	-
504	STORMWATER OPERATING			
Other Operations	Legal Level	121,049.32	121,049.32	-
504	Total:	121,049.32	121,049.32	-
505	WATER OPWC ISSUE 1			
Other Operations	Legal Level	-	-	-
505	Total:	-	-	-
506	SEWER OPWC ISSUE 1			
Other Operations	Legal Level	-	-	-
506	Total:	-	-	-
507	ELECTRIC REPLACEMENT Capital Fund			
Other Operations	Legal Level	800,000.00	800,000.00	-
507	Total:	800,000.00	800,000.00	-
508	GUARANTEE TRUST			
Other Operations	Legal Level	29,800.00	29,800.00	-
508	Total:	29,800.00	29,800.00	-
510	REFUSE			
Other Operations	Legal Level	444,000.00	444,000.00	-
510	Total:	444,000.00	444,000.00	-
514	UTILITY OFFICE			
Personal Services	Legal Level	145,700.00	145,700.00	-
Other Operations	Legal Level	132,433.34	132,433.34	-
514	Total:	278,133.34	278,133.34	-
516	SEWER DEBT			
Other Operations	Legal Level	-	-	-
516	Total:	-	-	-
517	ELECTRIC DEBT			
Other Operations	Legal Level	125,702.00	125,702.00	-
517	Total:	125,702.00	125,702.00	-

519	WATER DEBT SERVICE			
Other Operations	Legal Level	125,414.71	125,414.71	-
519	Total:	125,414.71	125,414.71	-
520	SEWER RESERVE			
Other Operations	Legal Level	495,114.10	495,114.10	-
520	Total:	495,114.10	495,114.10	-
521	DEBT RETIRE 2020 BON			
Other Operations	Legal Level	2,976.41	2,976.41	-
521	Total:	2,976.41	2,976.41	-
602	EMPLOYEE BENEFITS			
Other Operations	Legal Level	725,377.00	805,377.00	80,000.00
602	Total:	725,377.00	805,377.00	80,000.00
705	TRUMBULL COUNTY CAPI			
Other Operations	Legal Level	10,000.00	10,000.00	-
705	Total:	10,000.00	10,000.00	-
706	UNCLAIMED MONIES			
Other Operations	Legal Level	-	-	-
706	Total:	-	-	-
707	FIRE CLAIMS			
Other Operations	Legal Level	38,623.46	38,623.46	-
707	Total:	38,623.46	38,623.46	-
708	SUMMER CONCERT SERIE			
Other Operations	Legal Level	-	-	-
708	Total:	-	-	-
709	FLOWER FUND			
Other Operations	Legal Level	5,826.00	6,376.00	550.00
709	Total:	5,826.00	6,376.00	550.00
710	BASKETBALL HOOP FUND			
Other Operations	Legal Level	-	-	-
710	Total:	-	-	-
711	FIRE/TWNSP FUEL			
Other Operations	Legal Level	53,756.00	53,756.00	-
711	Total:	53,756.00	53,756.00	-
Grand Total:		18,880,503.05	19,105,971.27	225,468.22

CITY OF NEWTON FALLS, OHIO
RESOLUTION NO.: 28-2026
SPONSORS: Axiotis, Rufener

RESOLUTION 28-2026

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND EXECUTE A CONTRACT WITH MYERS CONTROLLED POWER FOR THE CHURCH STREET SUBSTATION PROJECT.

WHEREAS, The Church Street Substation is in of repairs and maintenance; and

WHEREAS, This project will consist of a 15kV Metal-Clad Switch Gear for the Church Street Substation; and

WHEREAS, Proper legal advertising has been affected, and a bid opening was conducted on Thursday, September 17th, 2026, at 2:00p.m.; and

WHEREAS, The bids received have been reviewed by GPD Group and it has been determined that Myers Controlled Power of is the lowest/best bids received; and

WHEREAS, City Council has appropriated funds in the 2026 budget and wishes to authorize the City Manager to enter into a contract.

THE COUNCIL OF THE CITY OF NEWTON FALLS, STATE OF OHIO, HEREBY RESOLVES:

SECTION I:

The Newton Falls City Manager is hereby authorized to enter into and execute contracts with Myers Controlled Power of in the amount of $365,469.00 (Three Hundred Sixty-Five Thousand Four Hundred Sixty-Nine Dollars) for the Church Street Substation Project.

SECTION II:

All formal actions of Council relating to adoption of this Resolution, and all deliberations of Council and any of its committees leading to such adoption, were in meetings open to the public as required by law.

Passed in Council on _____, 2026.

This resolution shall take effect on the earliest date allowed by law.

_____
David Hanson, Mayor

Attest:

_____
Corey Snow, Clerk of Council

Approved as to Legal Form

_____
Gary L. VanBrocklin, Law Director

GPD GROUP

September 22, 2026
2024340.01

Matt Evans
Electric Superintendent
Village of Newton Falls
612 W Broad St
Newton Falls, Ohio 44444

Village of Newton Falls, Ohio - Church St Substation Major Equipment Bid Review

Dear Matt,

GPD Group (GPD) has completed a review of the bid proposals received by the Village on September 17, 2026, for the Church St. Substation Major Equipment, and we offer the following.

Seven (7) bids were submitted for the metal clad switchgear. Most of the bids contained the appropriate supporting documents and all of them included some exceptions, clarifications and comments. See the Bid Tabulation spreadsheet for highlights.

Based on our review of the exceptions, costs, and overall proposal we believe Myers Controlled Power submitted the most responsive and complete bid.

Therefore, we recommend the Village award a contract for the purchase of the 15kV metalclad switchgear to Myers Controlled Power for a total cost of $365,469.00.

After you have had time to review this with the Village Council, please contact my office so we can begin the necessary contract preparations.

Please call me if you have any questions.

Sincerely,
GPD Group

Jeffrey W. Pearce, PE
Project Engineer

CC: Jordan Pearce – GPD Group

0:\2024\2024340\01 Church St Sub Upgrade\100 Major Equipment\03 Bidding\Bid Review\9-22-26 Newton Falls Church St. Sub Major Equipment Bid Recommendation Letter.docx

Newton Falls, Ohio
Church Street Substation
Bid Tabulation

Bid Date 9/17/26	BIDDERS						
	Myers Controlled Power	**Irby**	**Power Line Supply**	**Switchgear Power System**	**Powercon Corp**	**Anizter Inc. (DBA Wesco)**	**Peak Electric**
One (1) Lineup 15kV Indoor Metalclad Switchgear	**$365,469.00**	$362,000.00	$369,524.00 $442,195.00	$451,575.00	$495,109.00	$567,821.45	$776,190.48
Expected Delivery Date:	14 months	46 weeks	46 weeks	Sep-27	50-55 weeks	80-85 weeks	10 weeks
Signature	✓		✓	✓	✓	✓	✓
Addendums	✓	✓	✓	✓	✓	✓	✓
Bond	10%	10%	10%	10%	10%	10%	10%
Affidavit	✓		✓	✓	✓	✓	✓
Remarks	*Includes 5 days of Field Service total. Pricing subject to PPI Indexes. Frieght is included but estimated and subject to possible increase at time of shipping. Myers will notify the Village if increases due to Tariffs arise that would have an impact on the materials.*	*Proposal not signed and Affidavit not completed. Magnetically actuated breakers do not meet the specifications. Exception to obtaining a Performance Bond. Bill of Materail does not meet the specifications, No information on Field Services in the proposal*	*Submitted two proposals: JST at $369,524.00, same material information as Irby Bid Proposal. Eaton at $442,195.00, appears top meet the specification.*	*Proposal not included in detailed review due to price quoted.*	*Proposal not included in detailed review due to price quoted.*	*Proposal not included in detailed review due to price quoted.*	*Proposal not included in detailed review due to price quoted.*

Prepared by:

GPD GROUP®

SERVICES AGREEMENT
ZONING CODE CONSULTING AND DRAFTING SERVICES
CITY OF NEWTON FALLS, OHIO

This Services Agreement for City Zoning Code Consulting and Drafting Services ("Agreement") is entered into and effective between the City of Newton Falls, Ohio ("Newton Falls" or "City") and Wood & Lamping, LLP ("WL") as of the _____ day of _____, 2026 ("Effective Date").

1. **Purpose and Scope**. WL will provide all zoning consulting and drafting services ("Services") as described in the Engagement Letter, attached as Exhibit A, and will assure the Services are completed timely and efficiently consistent with Project requirements. Provision of Services includes, but is not limited to: working in close interaction and interfacing with City and its designated employees and working closely with others, including other contractors retained by City.
2. **Change in Scope of Project and Cost Estimates.** As provided in the Engagement Letter, hourly fee basis for Kathleen Ryan is $225 per hour, and Hanna Puthoff is $200 per hour. References to rate increases in the engagement letter notwithstanding, WL shall maintain this rate for the Services of this Agreement through the end of budget year 2027. Where the City desires cost estimates or caps for individual segments of work, WL will promptly provide an estimate prior to beginning that portion of the work.
3. **Billings and Payment**. WL will submit monthly invoices to the City Manager that include the cost of services provided by WL for the preceding month, along with any additional outstanding balances from previous months, and City shall remit payment based upon the Invoice balance provided. The period covered by each Invoice will be one calendar month ending on the last day of the month.

The parties enter into this Agreement effective as of the date shown above.

Village of City of Newton Falls, an Ohio municipal corporation	**Wood & Lamping, LLP**
_____	_____
By:	**By: Kathleen F. Ryan, Esq.**
Position:	
Village of City of Newton Falls, Ohio	

APPROVED AS TO FORM:

Gary L Van Brocklin

INSERT NAME GARY L. VAN BROCKLIN
Law Director, City of Newton Falls, Ohio

ENGAGEMENT LETTER AS EXHIBIT A

WOOD + LAMPING
ATTORNEYS AT LAW

KATHY F. RYAN
Direct Dial: (513) 852-6061
Direct Fax: (513) 419-6461
kryan@woodlamping.com

JAN M. FRANKEL
GARY J. DAVIS
JAMES B. HARRISON
HENRY E. MENNINGER, JR.
C.J. SCHMIDT III
THOMAS M. WOEBKENBERG
DALE A. STALF
JEFFREY R. TEETERS
EDWARD D. BENDER
JEFFREY D. FORBES
JENNIFER G. ANSTAETT
LOUIS H. KATZ
HOWARD RICHSHAFER
EDWARD S. DORSEY
SCOTT M. SLOVIN
RAYMOND J. PIKNA, JR.
JEFFREY C. ARNZEN
ROCCINA S. NIEHAUS
FERN E. GOLDMAN
THOMAS A. WIETHOLTER
AMY S. FERGUSON
ORLY R. RUMBERG
DONALD W. MALLORY
ANDREW R. KAAKE
LISA M. CONN
EDWARD P. AKIN
DANIEL A. COX
BENJAMIN D. CRAMER
CASSAUNDRA L. EDWARDS
CHRISTINA CLOWERS FLANAGAN
DANIEL A. PERRY
KATHY F. RYAN
JONATHAN J. HARTMAN
STEVEN L. CUSTENBORDER, JR.
KAROLINA F. PERR
REYNA E. GRUNDY
HANNA R. PUTHOFF
JENNA S. THOMAS

Counsel
HAROLD G. KORBEE
THOMAS J. BREED
MARK S. RECKMAN

JOHN WOOD II (1917-1998)
FRED C. LAMPING (1903-1989)
ROBERT F. RECKMAN (1922-2016)
KENNETH J. SCHNEIDER (1937-2022)
WILLIAM H. EDER, JR. (1938-2025)
ARTHUR D. WEBER, JR. (1947-2018)

September 18, 2026

City of Newton Falls, Ohio
c/o Jeremy Shaffer, City Manager
Mark Stimpert, Zoning & Code Enforcement Officer
612 West Broad Street
Newton Falls, Ohio 44444

VIA EMAIL: CityManager@NewtonFallsOH.gov
Zoning@NewtownFallsOH.gov

Re: Engagement for Legal Services; Zoning Code Amendments

Dear Mr. Shaffer, Mr. Stimpert, and City Council:

We are pleased you have selected Wood & Lamping LLP (the "Firm") to act as your attorneys for the matter described below. We look forward to assisting you. This letter sets forth the terms of our engagement and addresses how various issues will be handled. In case of any conflict, the provisions of this letter will govern.

SCOPE OF REPRESENTATION

Our client for purposes of this engagement shall be the Village of the City of Newton Falls, Ohio ("the "Client" or "City"). The scope of this engagement is to advise and represent Client in drafting and amending language for your City's Zoning Code, and where appropriate, ancillary changes to other related and relevant City ordinances (the "Engagement").

We will always work with your best interest in mind and be forthright in our dealings with you. You will be kept informed as to the progress of your matter(s), including sending you copies of all relevant documents. Our ability to represent you effectively depends on the accuracy of the information we receive and the timeliness of your responses. Thus, it is important for you to provide us with all relevant details, even those that may be negative or adverse to your position. You agree to provide us with information and documents as we may require to perform the

services and to make any business or technical decisions as are appropriate to facilitate the performance of our services. Your file is open for your inspection at any reasonable time.

We propose the following changes and steps in amending your Code:

1. **Signage.** The City's code will require review to ensure It captures Constitutional requirements for signage, specifically regarding the First Amendment. You also indicated that murals are a difficult piece to properly enforce with respect to signage and have asked us to explore this. We can perform a review of this matter and complete this stage, in cooperation with the City, by the end of 2026.

2. **Rehab Housing.** You indicated that there is type of rehabilitation housing that has been coming into your City and that has been allowed in single-family districts. We will perform a review of the scope of authority of the City to prohibit those, both under the Zoning Code generally, and according to any preempting law at the state and federal level, if any. We can perform a review of this matter and complete this stage, in cooperation with the City, by the end of 2026.

3. **Vape Shops.** The City has expressed an interest in prohibiting vape shops, which will involve the act of properly defining vape shops and either leaving them for an appropriate district or prohibiting them entirely under the zoning code. If the City desires this definition to be established and incorporated into the code well ahead of a more comprehensive review, we can do that. Working with staff to develop suggested amendment language for review by your Planning Commission and Council for this purpose can be completed by the end of 2026. Or alternatively, this may always be incorporated as you desire into a more complete review of the code beginning in 2027.

4. **Data Centers.** Data centers are a concern for the City to the extent that they are not a defined use within the Code. This issue is being explored throughout the State. A review of the current and pending legislation and case law will be necessary to properly restrict the use. If the City desires to limit this use through zoning sooner, ahead of a more comprehensive review, this can likewise take place by the end of the year. Or alternatively, this may always be incorporated as you desire into a more complete review of the code beginning in 2027.

5. **General Diagnostic and Timeline/Phasing of Code Amendment Process.** An overall diagnostic review of your Code is also proposed. This diagnostic would include a general summary of recommended changes, including: (1) more general recommendations regarding formatting, organization, etc.; (2) a summary of matters that present immediate concern under state and federal law; e.g., provisions that are contrary to current legal requirements under Fair Housing Act, First Amendment, state preemption law, etc.; and (3) a summary of other high-level recommendations that are not of immediate concern but are recommended for review and consideration. This diagnostic

would be in addition to those specific items already discussed herein. We can kick this off in the 2027 budget year.

6. **(TBD) Rental Registration.** There is pending law in the Ohio Supreme Court regarding applicability and enforcement of Rental Registration programs. As we discussed, there are a variety of ways to provide some oversight over certain aspects of rental property within the City, and this may be tailored to the City's needs, concerns, and according to the City's available administrative resources. We can further discuss the possibility of incorporating this in some manner at the City's desired pace and timing.

FEES AND EXPENSES

Our fees are based upon the time expended by our attorneys and paralegals on the engagement, including, but not limited to, office meetings, conferences, telephone calls, email communication, drafting, review, and revision of court papers and other documents, legal research, court appearances, file review, preparation time, and travel time. Attorneys and paralegals have been assigned hourly rates based upon their experience.

I will be primarily responsible for your matter. However, some of your work may be performed by other lawyers and paralegals in the firm. Such delegation may be for the purpose of involving lawyers or paralegals with particular knowledge in a given area or for the purpose of providing services on a more efficient and timely basis.

My current hourly rate for this matter is $225 per hour. Associate Hanna Puthoff will be assisting me with this work. Her rate is $225 per hour. Any other partners at Wood & Lamping who assist me with this work, if any, will also bill at $225 per hour.These rates may be subject to increase for the next fiscal year beginning February 1, 2027. The rates of others in this firm such as other attorneys, paralegals, and law clerks vary but we can provide those rates to you upon your request. Our hourly rates are reviewed periodically and may be increased from time-to-time, with such changes normally being effective February 1. The attorneys, paralegals, and law clerks will record their time in one-tenths of an hour.

In addition to the fees described above, you will also be responsible for paying or reimbursing the Firm for any expenses incurred by our Firm in this Engagement including such items as charges for accessing electronically stored research and information, travel expenses, mileage at the rate published by the U.S. Internal Revenue Service, copying and messenger service charges, document reproduction costs, overnight mail or delivery charges, filing fees, court costs, fees for expert witnesses and consultants, and other expenses we incur on your behalf. We bill copy charges at $0.15 per copy and facsimile charges at $1.00 per page. We may elect to have an expense submitted directly to you for payment. Payment of those expenses shall be due upon receipt by Client of an invoice or written statement reflecting those expenses.

Unless there is an agreement to the contrary, you will be billed our fees and expenses monthly. Our invoices are payable upon receipt. You are expected to review the bill upon its

receipt and to promptly bring to our attention any objections you may have to the bill. We reserve the right to add a service charge of 1.5% per month of the amount due for past due amounts. In addition, if Client chooses to pay any fees or expenses via credit card, a 3% processing fee will be added to any credit card payments.

RIGHT TO TERMINATE

You have the right to terminate our representation at any time by notifying us of your intention to do so in writing. We have the same right, subject to an obligation to give you reasonable notice to arrange alternative representation. In the event that either party should elect to terminate our relationship, our fees and expenses incurred up to that point will be immediately due and payable to us.

APPROVED COMMUNICATIONS

Client acknowledges that many forms of electronic communication, such as telephone calls, e-mail, facsimiles, and text or direct messages, are not encrypted or fully secure. While those forms of communication are convenient, there is a risk of interception by third parties, within the various networks and systems used by Client, the Firm, and internet service providers. Nevertheless, Client agrees that these forms of communication may be used by Client and the Firm. The Firm will use unencrypted electronic communications unless Client instructs us otherwise.

DISPUTE RESOLUTION

The parties agree that any disputes that may arise relating to our services, fees, or expenses that cannot be resolved by agreement will be submitted to binding arbitration by the Fee Dispute Committee of the Cincinnati Bar Association. Client confirms through its authorized signature below that it has consulted in-house and/or independent legal counsel prior to consenting to this dispute resolution provision.

FILE RETENTION

Generally, at the conclusion of each matter, we will retain your legal files, including client property, according to our retention and destruction policy but for no less than a period of seven (7) years, unless the Client and our Firm agree to a different period of time. You may request the return of client property, at your expense, at any time prior to the destruction of the file. At the expiration of the retention period, your legal files and client property, if applicable, may be destroyed or otherwise disposed of without additional notice to you, unless we are notified by you in writing to the contrary.

CLIENT'S DUTY TO INFORM AND UPDATE FIRM

Client agrees that it will provide to the Firm current contact information for all appropriate decision makers for the Client, and will provide updated information during the course of the Engagement if that information changes.

Client understands that the Firm is relying upon the Client to accurately and fully identify the name of the Client as well as other parties that may be involved in this matter, specifically including parties that may be adverse to the Client for this engagement.

POTENTIAL REPRESENTATION OF OTHER CLIENTS

The parties agree that this firm reserves the right to represent existing or new clients in any matter that is not substantially related to our work for you, even if the interest of such clients in those matters are directly adverse to your interests, including litigation in which you or entities owned or controlled by you, your agents or employees, or if you are an entity, your officers, directors or shareholders are parties. We agree, however, that the prospective consent to conflicting representation reflected in the preceding sentence shall not apply in any instance where, as the result of our representation of you, we have obtained sensitive, proprietary or otherwise confidential information that, if known to any such other client of ours, could be used in any such other matter by such client to the material disadvantage of you, your agents or employees, or any entities owned or controlled by you or if you are an entity, your officers, directors, agents or shareholders.

NO GUARANTEES OF OUTCOME

We will at all times act on your behalf to the best of our ability. Any expressions on our part concerning the outcome of your legal matters are expressions of our best professional judgment and are not guarantees, express or implied.

REVIEW AND EXECUTION

A retainer agreement draft is attached for review by your law director and legislative body. Please let me know if you have any questions, changes, or additions to the contract. We look forward to working with you.

Sincerely,

s/ Kathleen Farro Ryan

VILLAGE OF NEWTON FALLS, OHIO
ORDINANCE NO.: 2025-40
SPONSOR: Councilpersons Rufener, Benetis

AN ORDINANCE TO PROVIDE FOR AND AUTHORIZE PHOTO TRAFFIC ENFORCEMENT WITHIN THE VILLAGE

WHEREAS, the photo traffic enforcement can be used enhance traffic safety, deter violations of traffic control signals and speed limits, and protect the health, safety, and welfare of residents and visitors using automated traffic law enforcement systems (also referred to as "photo traffic enforcement"); and

WHEREAS, the Village Council, at the recommendation of the Police Chief and the Interim City Manager, has heard presentations on the topic from service providers and officials from other communities who use photo traffic enforcement; and

WHEREAS, the Village Council desires, at the recommendation of the Police Chief and the Interim City Manager, to provide for and authorize photo traffic enforcement within the Village.

NOW, THEREFORE, the Council of the Village of Newton Falls, State of Ohio, hereby ordains:

SECTION 1. Newton Falls Village Council hereby approves and establishes the provisions for Photo Traffic Enforcement in School Zones within the Village limits.

SECTION 2. That all formal action of this Council concerning and relating to the adoption of this Ordinance was taken in an open meeting of this Council, and all deliberations of this Council or any of its committees that resulted in such formal action were taken in meetings open to the public and/or in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance shall be effective as of the earliest date permitted by law.

PASSED IN COUNCIL THIS 6 DAY OF August, 2025.

David Hanson, Mayor

Attest:
Michael Acomb, Clerk of Council

Approved as to Legal Form.
Jeff Limbian, Law Director

CERTIFICATE
I do hereby certify that the foregoing is a true and correct copy of Ordinance No. _____ duly passed by the Council of the Village of the City of Newton Falls, Ohio on _____, 20_____.

_____
City Clerk / Council Clerk

* Note: This exhibit was removed from the ordinance prior to its passing, & is not part of the official ordinance.

Photo and Traffic Enforcement with the Village of Newton Falls, OH

SECTION 1: Newton Falls Village Council hereby approves and establishes the following provisions for Photo Traffic Enforcement in School Zones within the Village limits.

SECTION 2: DEFINITIONS

As used in this chapter:

(a) "Photo traffic enforcement system" means any photographic equipment linked to a violation detection system that synchronizes the taking of a photograph, video or digital image with the occurrence of a traffic signal violation or an occurrence of a vehicle operation in excess of the speed permitted by the Ohio Revised Code or Village of Newton Falls Traffic Code.

(b) "Photographic equipment" means a system that may include, but is not limited to, devices which link a camera, computer and traffic signal, alone or in combination with other devices, to detect vehicles which have committed a violation of the traffic laws and to record an image of the motor vehicle. "Photographic equipment" may also include, but is not limited to, devices that combine a camera, and computer, alone or in combination with other devices, to measure the speed of a motor vehicle or other object and to record an image of the motor vehicle, or other objects. The results of photographic, video or digital imaging equipment means the images, and any other data or information produced by the photo traffic enforcement system.

(c) "Location" means the street, intersection, crossroad, school zone or other duly dedicated public
thoroughfare where a photo traffic enforcement system is in operation.

(d) "Vehicle owner" includes the following:
  (1) The person or entity identified by the Ohio Bureau of Motor Vehicles as the registered owner of the vehicle;
  (2) The person or entity registered with any other State vehicle registration office as the registered owner of a vehicle;
  (3) A lessee of a motor vehicle under a lease of six months or more; or
  (4) The renter of a vehicle during the period of infraction pursuant to a written rental agreement with a motor vehicle renting dealer.

(e) A "violation" means that a vehicle owner or operator shall be liable for the civil penalty imposed under this section if the owner or operator of a motor vehicle is in violation of any provisions of the Ohio Revised Code or Village of Newton Falls Traffic Code. Imposition of liability for a violation shall not be deemed a conviction for any purpose and shall not be made part of the operating record of any person on whom the liability is imposed.

SECTION 3: ADOPTION AND ENFORCEMENT

(a) The Village of Newton Falls hereby adopts a photo traffic enforcement system for the purpose of using photographic, video or digital imaging equipment to record visual images of vehicles entering a photo traffic enforcement system location in violation of the laws of the State of Ohio and the traffic laws set forth in these Codified Ordinances and using said images as the basis for issuing a notice of liability to the owners of such vehicles within thirty (30) days of the violation.

(b) The Chief of Police or his or her designee(s) shall be responsible for implementing the photo traffic enforcement system for violations of the laws of the State of Ohio and the traffic laws set forth in these Codified Ordinances. The Chief of Police or his or her designee is hereby empowered to designate the location to be monitored by the photo traffic enforcement system. The selection of locations where automated cameras are placed and the enforcement of this section shall be made on the basis of sound professional traffic engineering and law enforcement judgments. The Chief of Police or his or her designee is further empowered to issue notices of liability for persons who commit violations at such locations, to select a hearing officer for the purpose of hearing appeals of notices of liability, and to promulgate any rules and regulations deemed to be necessary to carry out the provisions and enforcement of this chapter.

(c) The location selected for photo enforcement under this chapter must comply with the Ohio Department of Transportation's Manual of Uniform Traffic Control Devices.

SECTION 4: NOTICE OF LIABILITY

(a) Prior to the activation of a photo traffic enforcement system at a location, the Chief of Police or his or her designee shall erect a sign in a conspicuous location that provides notice that a photo traffic enforcement system is being used to monitor traffic.

(b) For thirty (30) days after the activation of a photo red light traffic enforcement system at a location, no notices of liability will be issued based upon the images produced by the system. Warnings may be issued during this thirty (30) day period.

(c) A police officer, special policeman, special detective or other special officer as defined in the Codified Ordinances of the Village of Newton Falls, employed by the Village of Newton Falls Police shall examine the image recorded by the photo traffic enforcement system to determine whether a violation as defined in this chapter has occurred. If the image recorded by the photo traffic enforcement system shows a violation, contains a date and time of the violation, and shows the vehicle's license plate number as well as the state in which the license was issued, the officer may use any lawful means to identify the vehicle's owner.

(d) It shall be prima-facie evidence that the person registered as the owner of the vehicle with the Ohio Bureau of Motor Vehicles or with any other State vehicle registration office, or as defined in this chapter, was operating the vehicle at the time of the violation as defined in this chapter.

(e) Within thirty (30) days of the violation and upon identification of the registered owner of the vehicle, the Chief of Police or his or her designee may issue a notice of liability, charging the owner with a violation. The notice of liability shall be sent by regular U.S. mail and must state the date on which the notice of liability was issued, the date, time and location of the violation, the time in which an answer must be made by the vehicle owner, and the manner in which the notice of liability may be appealed. In addition, a copy of the image(s) that served as a basis for the violation must accompany the notice of liability.

(f) A person who receives a notice of liability pursuant to this section shall be required to respond in one of the following methods:

(1) By paying the civil penalty as directed on the notice of liability within thirty (30) days of the date the notice was issued; or
(2) By submitting evidence of one of the exceptions to liability listed in this chapter within thirty (30)
days of the notice's issue date; or
(3) By submitting to the address listed on the notice of liability, a request for a hearing within thirty (30)
days of the notice's issue date.

(g) The owner of the vehicle shall not be liable for a civil penalty under this section if the Chief of Police or his or her designee determines that sufficient evidence of either of the following conditions exists:
(1) At the time of the violation, the vehicle was in the custody of someone other than its owner pursuant to a written lease or rental agreement and the owner submits, to the address listed on the ticket, a copy of the lease or rental agreement along with the name and address of the lessee or renter.
(2) At the time of the violation, the vehicle or the license plate depicted in the image which served as the basis for the notice of liability was stolen and the owner submits, to the address listed on the ticket, a copy of the police report stating the vehicle or license plate had been reported stolen at the time.

(h) Nothing in this section shall be construed as altering or limiting the liability of the owner or operator of a motor vehicle for any violation of the Ohio Revised Code or Village of Newton Falls Traffic Code set forth in these Codified Ordinances, the criminal penalties imposed by those traffic laws, or the ability of a police officer to enforce those traffic laws against any offender observed by the officer violating any of those traffic laws. Nothing in this section shall be construed to limit the liability of an operator of a vehicle for any violation as defined in this chapter.

SECTION 5: APPEAL OF NOTICE OF LIABILITY

(a) A person who received a notice of liability pursuant to this section may appeal the notice of liability by making a written request for a hearing to the address listed on the notice of liability. Said request shall be accompanied by a monetary deposit in an amount equal to the amount of the civil penalty listed on the notice of liability.

(b) Within thirty (30) days of the receipt of the request for a hearing, a hearing officer appointed by the Chief of Police or his or her designee shall hold a hearing. The hearing officer shall determine whether the Village has demonstrated by a preponderance of the evidence that a violation occurred and that the person who received the notice of liability is liable for the civil penalty set forth in this chapter.

(c) A copy of the notice of liability alleging the violation, along with a copy of the image that served as a

basis for the notice of liability, shall be prima facie evidence of the facts contained therein, and shall be admissible in a proceeding alleging a violation under this Chapter.

(d) In considering whether the person is liable, the hearing officer shall consider any of the following as an affirmative defense of a violation:
(1) That the notice of liability was issued and sent more than thirty (30) days after the date of the violation recorded by the photo traffic enforcement system.
(2) That the driver of the vehicle passed through the location or had increased speed in

order to yield the right of way to an emergency vehicle, in accordance with Ohio R.C. 4511.45 or to a funeral procession, in accordance with Ohio R.C. 4511.451.

(3) That either the vehicle or the license plate depicted on the image, which served as the basis for the notice of liability, was stolen before the violation occurred and was not in possession of the owner at the time of the violation. To qualify as an affirmative defense under this provision, the owner must submit proof that a police report about the stolen vehicle or license plate was filed prior to or within forty-eight (48) hours after the violation.

(4) That this section is unenforceable because the photo traffic enforcement system was not operating properly, or the automated traffic enforcement system was not in a proper position, or that the image that served as the basis for the notice of liability is not legible enough to show the letters and numbers or the State that issued the license plate on the vehicle.

(5) That the driver of the vehicle entered the intersection as part of a funeral procession or at the direction of a police officer.

(6) That the owner or person named in the notice of liability was not operating the vehicle at the time of the violation. To satisfy the evidentiary burden under this provision, the owner or person named in the notice of liability shall provide the hearing officer with evidence of the identity of the person who was operating the vehicle at the time of the violation, including, at a minimum, the operator's name and current address.

(e) The hearing officer shall issue a written decision within ten (10) days of the hearing and serve the person named on the notice of liability and the Chief of Police with a copy of said decision. If the hearing officer concludes that the testimony and/or exhibits presented at the hearing shows by a preponderance of the evidence that someone other than the person named in the notice of liability was operating at the time of the violation, the hearing officer shall forward to the Chief of Police all evidence provided to him at the hearing as to the operator's identity.

(f) If the hearing officer determines that the Village has demonstrated by a preponderance of the evidence that the person named in the notice of liability committed the violation, the hearing officer shall enter judgment against the person requiring him or her to pay the appropriate fine and any additional penalties, fees and costs. The monetary deposit submitted by the person named in the notice of liability shall be forfeited and applied toward satisfaction of payment of penalties, fees and costs. The person named in the notice of liability shall be responsible for payment of any balance owed after application of forfeited funds on deposit. Such judgment shall be entered into the records of the Newton Falls Police Department.

(g) If the hearing officer does not determine, by a preponderance of the evidence, that a person committed the violation named in the notice of liability, the hearing officer shall enter judgment against the Village of Newton Falls, shall dismiss the notice of liability against the person and shall enter the judgment and dismissal into the records of the Newton Falls Police Department.

(h) Within ten (10) business days of receiving evidence from the vehicle owner indicating that he or she was not operating the vehicle at the time of the violation, the Chief of Police or his or her designee may issue a notice of liability to the person whom the evidence indicates was operating the vehicle at the time of the violation.

(i) Any person against whom a judgment or default judgment is entered pursuant to this

section may appeal the judgment or default judgment to the Newton Falls Municipal Court by filing notices of appeal to the Chief of Police and the Municipal Court within thirty (30) days of the date of entry of the judgment and by the payment of such reasonable costs as the Court requires.

(j) Upon the filing of the appeal, the Court shall schedule a hearing date and notify the parties of the date, time, and place of the hearing.

(k) The hearing shall be held by the Court in accordance with local court rules.

(l) Service of a notice of appeal under this division does not stay enforcement and collection of the judgment or default judgment from which appeal is taken by the person unless the person who files the appeal posts bond with the court in the amount of the judgment, plus costs, at or before the service of the notice of appeal.

(m) Notwithstanding any other provision of law, the judgment on appeal by the Municipal Court is final, and no other appeal may be taken.

SECTION 6: CIVIL PENALTIES

(a) Unless the operator of a vehicle receives a traffic citation from a police officer at the time of the violation, a civil penalty shall be imposed for a violation of this Chapter as follows:
  (1) Up to thirteen (13) miles per hour over the speed limit: $125.00;
  (2) Between fourteen (14) and nineteen (19) miles per hour over the speed limit: $150.00;
  (3) In excess of twenty (20) miles per hour over the speed limit: $200.00; and
  (4) Any other moving violation as defined in this chapter that is not based on speed: $125.00.

(b) A violation for which a civil penalty is imposed under this section shall not be considered a traffic offense or moving violation for the purpose of assessing points under Ohio R.C. 4507.021 and shall not be reported to the Bureau of Motor Vehicles of any state.

(c) Upon receipt of a notice of liability pursuant to the method described in this chapter, the vehicle owner shall have thirty (30) days to pay the civil penalty without additional monetary civil penalty.

(d) If the vehicle owner does not respond to the notice of liability within this period, the following action shall be taken by the Chief of Police or his or her designee:
  (1) A notice of default judgment shall be sent by regular U.S. Mail to the recipient of the notice of liability indicating that payment is due within thirty (30) days after receipt of the notice of default judgment.
  (2) The notice of default judgment shall contain the following information:
    A. An identification of the violation with which the person was charged and the time and date of the violation, which identification may be a copy of the notice of liability charging the violation that was served upon the person;
    B. An identification of the amount of the administrative fine, late fees and costs arising out of the violation that is due;
    C. A warning that the person must answer the notice of liability within thirty (30) days or a default civil judgment in the amount of the fine, penalties and costs due may be entered against the person;
    D. A description of the allowable answers that may be made and notification that

the person will be afforded a hearing before the hearing officer if the vehicle owner denies in his or her answer that he committed the violation;

E. An identification of the manners in which and the entity to which an answer may be made;

F. A warning that if the person fails to appear at a requested hearing, a default civil judgment in the amount of the fine, penalties and costs due may be entered against the person.

(3) If a person who is issued a notice of default judgment fails to timely answer, the failure to answer shall be considered an admission that the person committed the violation and a default judgment, in the amount of the fine, civil penalties and costs due may be entered against the person. Failure to timely answer the notice of liability identified in the notice of default judgment within thirty (30) days shall result in the imposition of an additional late civil penalty fee of twenty dollars ($20.00). Failure to pay the civil penalty and the twenty-dollar ($20.00) default fee within 60 days from the date of mailing of the notice of liability will result in the imposition of an additional twenty-dollar ($20.00) default fee, bringing the default fee to forty dollars ($40.00). Failure to pay the civil penalty and the forty-dollar ($40.00) default fee within 90 days of mailing of the notice of liability will result in an additional twenty-dollar ($20.00) default fee, bringing the default fee to the total amount of sixty dollars ($60.00), and the unpaid civil penalty and default fee shall be forwarded for collection.

(4) A person who receives a notice of default judgment pursuant to this section may answer the violation with which he is charged that is identified in the notice of default judgment in any of the manners provided in this section for answers to violations charged in a notice of liability. An answer under this section shall be made within thirty (30) days after the date on which the notice of default judgment was mailed in accordance with the methods provided in this section, except that if the answer consists solely of payment of the civil penalty arising out of the notice of liability any civil penalty arising out of failing to timely answer shall also be imposed.

(5) If a person for whom a hearing is to be conducted under this section of this chapter fails to appear at the scheduled hearing and fails to submit evidence, the hearing officer shall, upon a determination from any testimony or exhibits presented at the hearing that the Village demonstrated by a preponderance of the evidence that the person committed the violation, enter a default judgment against the person and require the person to pay the appropriate fine and any additional penalties, fees and costs. A default judgment entered under this division shall be entered in the records and filed with the Clerk of the Newton Falls Municipal Court.

(6) The hearing officer may vacate a default judgment entered under this section if all of the following

apply:

A. The person against whom the default judgment was entered files a motion with the Chief of Police within one (1) year of the date of entry of the default judgment; and

B. The motion sets forth a sufficient defense to the violation out of which the judgment arose; and

C. The motion sets forth excusable neglect as to the person's failure to attend the hearing or answer the notice of default judgment.

(7) Payment of any judgment or default judgment entered against a person pursuant to this section shall be made to the Newton Falls Municipal Clerk of Court or its designee within ten (10) days of the date of entry. The Clerk of Court or its designee shall create and maintain a record of all money paid in satisfaction of a judgment or default judgment. If payment is not made within this time period, the judgment or default judgment shall be filed with the Clerk of the Newton Falls Municipal Court and when so filed, shall have the same force and effect as a money judgment in a civil action rendered in that court.

(8) All fee money collected for payment of fines, judgment or default judgment in accordance with this Chapter shall be forwarded to the Village of Newton Falls Auditor's Office and a fund shall be created and monies shall be allocated from said fund to pay for costs and expenses, including personnel, equipment, vehicles and supplies needed to support the processing of violations issued under this Chapter.

Vendor Audit Trail Report

AS OF: 10/02/2026

STARTING VENDOR: NT00002010 ENDING VENDOR: NT00002010
STARTING DATE : 01/01/2026 ENDING DATE : 12/31/9999
STARTING ACCT : ENDING ACCT : Z

VENDOR INVOICE	JOURNAL/ INV DATE	POST DATE	DOCUMENT DESCRIPTION	ACCOUNT NUMBER	CHECK NUMBER	POST BATCH	DR AMOUNT	CR AMOUNT	OTHER AMT
NT00002010	TRUMBULL COUNTY LEGAL NEWS INC								
29980	EJ202601001	01/13/26	COUNCIL LEGAL NOTICES	100-7020-52410	0000054090	2691	40.50	0.00	0.00
29989	EJ202601001	01/13/26	COUNCIL LEGAL NOTICES	100-7020-52410	0000054090	2691	24.00	0.00	0.00
30016	EJ202607024	07/29/26	COUNCIL LEGAL NOTICES	100-7020-52410	0000054915	3704	61.50	0.00	0.00
30053	EJ202602025	02/20/26	COUNCIL LEGAL NOTICES	100-7020-52410	0000054240	2900	46.50	0.00	0.00
30078	EJ202603004	03/11/26	COUNCIL LEGAL NOTICES	100-7020-52410	0000054340	2990	72.00	0.00	0.00
30085	EJ202603007	03/18/26	COUNCIL LEGAL NOTICES	100-7020-52410	0000054368	3023	40.50	0.00	0.00
30120	EJ202604024	04/16/26	COUNCIL LEGAL NOTICES	100-7020-52410	0000054490	3190	70.50	0.00	0.00
30172	EJ202605002	05/06/26	COUNCIL LEGAL NOTICES	100-7020-52410	0000054579	3286	66.00	0.00	0.00
30183	EJ202605002	05/06/26	COUNCIL LEGAL NOTICES	100-7020-52410	0000054579	3286	66.00	0.00	0.00
30231	EJ202606007	06/18/26	COUNCIL LEGAL NOTICES	100-7020-52410	0000054754	3494	72.00	0.00	0.00
30232	EJ202606007	06/18/26	COUNCIL LEGAL NOTICES	100-7020-52410	0000054754	3494	48.00	0.00	0.00
30233	EJ202606007	06/18/26	COUNCIL LEGAL NOTICES	100-7020-52410	0000054754	3494	48.00	0.00	0.00
30327	EJ202607024	07/29/26	COUNCIL LEGAL NOTICES	100-7020-52410	0000054915	3704	22.50	0.00	0.00
30340	EJ202608001	08/05/26	COUNCIL LEGAL NOTICES	100-7020-52410	0000054949	3733	76.50	0.00	0.00
30349	EJ202608024	08/19/26	COUNCIL LEGAL NOTICES	100-7020-52315	0000054998	3812	76.50	0.00	0.00
30385	EJ202609007	09/10/26	COUNCIL LEGAL NOTICES	100-7020-52315	0000055086	3935	33.00	0.00	0.00
	TOTAL NT00002010						864.00	0.00	0.00
	TOTAL REPORT:						864.00	0.00	0.00

* End of Report: CITY OF NEWTON FALLS *

Vendor Audit Trail Report

AS OF: 10/02/2026

STARTING VENDOR: TRIB000001 ENDING VENDOR: TRIB000001
STARTING DATE : 01/01/2026 ENDING DATE : 12/31/9999
STARTING ACCT : ENDING ACCT : Z

VENDOR INVOICE	JOURNAL/ INV DATE	POST DATE	DOCUMENT DESCRIPTION	ACCOUNT NUMBER	CHECK NUMBER	POST BATCH	DR AMOUNT	CR AMOUNT	OTHER AMT
TRIB000001	COLUMN SOFTWARE PBC (TRIBUNE CHRONICLE)								
2124-0033	EJ202609007	09/10/26	COUNCIL ADVERTISING/PUBLIC	100-7020-52315	0000055096	3935	891.02	0.00	0.00
2124-0034	EJ202609007	09/10/26	COUNCIL ADVERTISING/PUBLIC	100-7020-52315	0000055096	3935	18.80	0.00	0.00
2124-0034	EJ202609007	09/10/26	COUNCIL ADV./PUBLIC NOTICES	100-7020-52315	0000055096	3935	1553.17	0.00	0.00
C2124-0034	EJ202609027	09/23/26	COUNCIL ADV./PUBLIC NOTICES	100-7020-52315	0000055137	4012	395.77	0.00	0.00
C2124-0034	EJ202609027	09/23/26	COUNCIL ADVERTISING/PUB NOT	100-7020-52315	0000055137	4012	1176.20	0.00	0.00
D96C2124	EJ202606001	06/04/26	COUNCIL ADVERTISING/PUBLIC	100-7020-52315	0000054696	3433	101.89	0.00	0.00
D96C212400	EJ202607024	07/29/26	COUNCIL ADVERTISING/PUBLIC	100-7020-52315	0000054926	3704	1235.67	0.00	0.00
D96C212431	EJ202608001	08/05/26	SUBSTATION UPGRADE SERVICES	507-5032-52514	0000054957	3733	1235.67	0.00	0.00
	TOTAL TRIB000001						6608.19	0.00	0.00
	TOTAL REPORT:						6608.19	0.00	0.00

* End of Report: CITY OF NEWTON FALLS *

Section 731.21 | Publication of ordinances and resolutions.

Ohio Revised Code / Title 7 Municipal Corporations / Chapter 731 Organization

Effective: *October 3, 2023* ***Latest Legislation:*** *House Bill 33 - 135th General Assembly*

(A) A succinct summary of each municipal ordinance or resolution and all statements, orders, proclamations, notices, and reports required by law or ordinance to be published shall be published using at least one of the following methods:

(1) In a newspaper of general circulation in the municipal corporation;

(2) On the official public notice web site established under section 125.182 of the Revised Code;

(3) On the web site and social media account of the municipal corporation.

Proof of the publication shall be made by affidavit of the proprietor of the newspaper or operator of the official public notice web site, as applicable, and shall be filed with the clerk of the legislative authority.

(B) The publication shall contain notice that the complete text of each such ordinance or resolution may be obtained or viewed at the office of the clerk of the legislative authority of the municipal corporation and may be viewed at any other location designated by the legislative authority of the municipal corporation. The city director of law, village solicitor, or other chief legal officer of the municipal corporation shall review the summary of an ordinance or resolution published under this section before forwarding it to the clerk for publication, to ensure that the summary is legally accurate and sufficient.

(C) Upon publication of a summary of an ordinance or resolution in accordance with this section, the clerk of the legislative authority shall supply a copy of the complete text of each such ordinance or resolution to any person, upon request, and may charge a reasonable fee,

set by the legislative authority, for each copy supplied. The clerk shall post a copy of the text at the clerk's office and at every other location designated by the legislative authority.

Last updated September 22, 2023 at 4:15 PM

Available Versions of this Section

September 29, 2011 – House Bill 153 - 129th General Assembly

October 3, 2023 – Amended by House Bill 33 - 135th General Assembly

See 5th page

Section 121.22 | Public meetings - exceptions.

Ohio Revised Code / Title 1 State Government / Chapter 121 State Departments

Effective: *September 30, 2025* ***Latest Legislation:*** *House Bill 96 - 136th General Assembly*

(A) This section shall be liberally construed to require public officials to take official action and to conduct all deliberations upon official business only in open meetings unless the subject matter is specifically excepted by law.

(B) As used in this section:

(1) "Public body" means any of the following:

(a) Any board, commission, committee, council, or similar decision-making body of a state agency, institution, or authority, and any legislative authority or board, commission, committee, council, agency, authority, or similar decision-making body of any county, township, municipal corporation, school district, or other political subdivision or local public institution;

(b) Any committee or subcommittee of a body described in division (B)(1)(a) of this section;

(c) A court of jurisdiction of a sanitary district organized wholly for the purpose of providing a water supply for domestic, municipal, and public use when meeting for the purpose of the appointment, removal, or reappointment of a member of the board of directors of such a district pursuant to section 6115.10 of the Revised Code, if applicable, or for any other matter related to such a district other than litigation involving the district. As used in division (B)(1)(c) of this section, "court of jurisdiction" has the same meaning as "court" in section 6115.01 of the Revised Code.

(2) "Meeting" means any prearranged discussion of the public business of the public body by a majority of its members.

(3) "Regulated individual" means either of the following:

(a) A student in a state or local public educational institution;

(b) A person who is, voluntarily or involuntarily, an inmate, patient, or resident of a state or local institution because of criminal behavior, mental illness, an intellectual disability, disease, disability, age, or other condition requiring custodial care.

(4) "Public office" has the same meaning as in section 149.011 of the Revised Code.

(C) All meetings of any public body are declared to be public meetings open to the public at all times. A member of a public body shall be present in person at a meeting open to the public to be considered present or to vote at the meeting and for purposes of determining whether a quorum is present at the meeting.

The minutes of a regular or special meeting of any public body shall be promptly prepared, filed, and maintained and shall be open to public inspection. The minutes need only reflect the general subject matter of discussions in executive sessions authorized under division (G) or (J) of this section.

(D) This section does not apply to any of the following:

(1) A grand jury;

(2) An audit conference conducted by the auditor of state or independent certified public accountants with officials of the public office that is the subject of the audit;

(3) The adult parole authority when its hearings are conducted at a correctional institution for the sole purpose of interviewing inmates to determine parole or pardon and the department of rehabilitation and correction when its hearings are conducted at a correctional institution for the sole purpose of making determinations under section

2967.271 of the Revised Code regarding the release or maintained incarceration of an offender to whom that section applies;

(4) The organized crime investigations commission established under section 177.01 of the Revised Code;

(5) Meetings of a child fatality review board established under section 307.621 of the Revised Code, meetings related to a review conducted pursuant to guidelines established by the director of health under section 3701.70 of the Revised Code, and meetings conducted pursuant to sections 5153.171 to 5153.173 of the Revised Code;

(6) The state medical board when determining whether to suspend a license or certificate without a prior hearing pursuant to division (G) of either section 4730.25 or 4731.22 of the Revised Code;

(7) The board of nursing when determining whether to suspend a license or certificate without a prior hearing pursuant to division (B) of section 4723.281 of the Revised Code;

(8) The state board of pharmacy when determining whether to do either of the following:

(a) Suspend a license, certification, or registration without a prior hearing, including during meetings conducted by telephone conference, pursuant to Chapters 3719., 3796., 4729., and 4752. of the Revised Code and rules adopted thereunder; or

(b) Restrict a person from obtaining further information from the drug database established in section 4729.75 of the Revised Code without a prior hearing pursuant to division (C) of section 4729.86 of the Revised Code.

(9) The state chiropractic board when determining whether to suspend a license without a hearing pursuant to section 4734.37 of the Revised Code;

(10) The executive committee of the emergency response commission when determining whether to issue an enforcement order or request that a civil action, civil penalty action, or criminal action be brought to enforce Chapter 3750. of the Revised Code;

(11) The board of directors of the nonprofit corporation formed under section 187.01 of the Revised Code or any committee thereof, and the board of directors of any subsidiary of that corporation or a committee thereof;

(12) An audit conference conducted by the audit staff of the department of job and family services with officials of the public office that is the subject of that audit under section 5101.37 of the Revised Code;

(13) The occupational therapy section of the occupational therapy, physical therapy, and athletic trainers board when determining whether to suspend a license without a hearing pursuant to division (E) of section 4755.11 of the Revised Code;

(14) The physical therapy section of the occupational therapy, physical therapy, and athletic trainers board when determining whether to suspend a license without a hearing pursuant to division (F) of section 4755.47 of the Revised Code;

(15) The athletic trainers section of the occupational therapy, physical therapy, and athletic trainers board when determining whether to suspend a license without a hearing pursuant to division (E) of section 4755.64 of the Revised Code;

(16) Meetings of the pregnancy-associated mortality review board established under section 5180.27 of the Revised Code;

(17) Meetings of a fetal-infant mortality review board established under section 3707.71 of the Revised Code;

(18) Meetings of a drug overdose fatality review committee described in section 307.631 of the Revised Code;

(19) Meetings of a suicide fatality review committee described in section 307.641 of the Revised Code;

(20) Meetings of the officers, members, or directors of an existing qualified nonprofit corporation that creates a special improvement district under Chapter 1710. of the Revised Code, at which the public business of the corporation pertaining to a purpose for which the district is created is not discussed;

(21) Meetings of a domestic violence fatality review board established under section 307.651 of the Revised Code;

(22) Any nonprofit agency that has received an endorsement under section 5101.315 of the Revised Code.

(E) The controlling board, the tax credit authority, or the minority development financing advisory board, when meeting to consider granting assistance pursuant to Chapter 122. or 166. of the Revised Code, in order to protect the interest of the applicant or the possible investment of public funds, by unanimous vote of all board or authority members present, may close the meeting during consideration of the following information confidentially received by the authority or board from the applicant:

(1) Marketing plans;

(2) Specific business strategy;

(3) Production techniques and trade secrets;

(4) Financial projections;

(5) Personal financial statements of the applicant or members of the applicant's immediate family, including, but not limited to, tax records or other similar information not open to public inspection.

The vote by the authority or board to accept or reject the application, as well as all proceedings of the authority or board not subject to this division, shall be open to the public and governed by this section.

(F) Every public body, by rule, shall establish a reasonable method whereby any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings. A public body shall not hold a special meeting unless it gives at least twenty-four hours' advance notice to the news media that have requested notification, except in the event of an emergency requiring immediate official action. In the event of an emergency, the member or members calling the meeting shall notify the news media that have requested notification immediately of the time, place, and purpose of the meeting.

The rule shall provide that any person, upon request and payment of a reasonable fee, may obtain reasonable advance notification of all meetings at which any specific type of public business is to be discussed. Provisions for advance notification may include, but are not limited to, mailing the agenda of meetings to all subscribers on a mailing list or mailing notices in self-addressed, stamped envelopes provided by the person.

(G) Except as provided in divisions (G)(8) and (J) of this section, the members of a public body may hold an executive session only after a majority of a quorum of the public body determines, by a roll call vote, to hold an executive session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of the elected

official's official duties or for the elected official's removal from office. If a public body holds an executive session pursuant to division (G)(1) of this section, the motion and vote to hold that executive session shall state which one or more of the approved purposes listed in division (G)(1) of this section are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting.

(2) To consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. No member of a public body shall use division (G)(2) of this section as a subterfuge for providing covert information to prospective buyers or sellers. A purchase or sale of public property is void if the seller or buyer of the public property has received covert information from a member of a public body that has not been disclosed to the general public in sufficient time for other prospective buyers and sellers to prepare and submit offers.

If the minutes of the public body show that all meetings and deliberations of the public body have been conducted in compliance with this section, any instrument executed by the public body purporting to convey, lease, or otherwise dispose of any right, title, or interest in any public property shall be conclusively presumed to have been executed in compliance with this section insofar as title or other interest of any bona fide purchasers, lessees, or transferees of the property is concerned.

(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;

(4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;

(5) Matters required to be kept confidential by federal law or regulations or state statutes;

(6) Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office;

(7) In the case of a county hospital operated pursuant to Chapter 339. of the Revised Code, a joint township hospital operated pursuant to Chapter 513. of the Revised Code, or a municipal hospital operated pursuant to Chapter 749. of the Revised Code, to consider trade secrets, as defined in section 1333.61 of the Revised Code;

(8) To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

(a) The information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715., 725., 1724., or 1728. or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project.

(b) A unanimous quorum of the public body determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

If a public body holds an executive session to consider any of the matters listed in divisions (G)(2) to (8) of this section, the motion and vote to hold that executive session shall state

which one or more of the approved matters listed in those divisions are to be considered at the executive session.

A public body specified in division (B)(1)(c) of this section shall not hold an executive session when meeting for the purposes specified in that division.

(H) A resolution, rule, or formal action of any kind is invalid unless adopted in an open meeting of the public body. A resolution, rule, or formal action adopted in an open meeting that results from deliberations in a meeting not open to the public is invalid unless the deliberations were for a purpose specifically authorized in division (G) or (J) of this section and conducted at an executive session held in compliance with this section. A resolution, rule, or formal action adopted in an open meeting is invalid if the public body that adopted the resolution, rule, or formal action violated division (F) of this section.

(I)(1) Any person may bring an action to enforce this section. An action under division (I)(1) of this section shall be brought within two years after the date of the alleged violation or threatened violation. Upon proof of a violation or threatened violation of this section in an action brought by any person, the court of common pleas shall issue an injunction to compel the members of the public body to comply with its provisions.

(2)(a) If the court of common pleas issues an injunction pursuant to division (I)(1) of this section, the court shall order the public body that it enjoins to pay a civil forfeiture of five hundred dollars to the party that sought the injunction and shall award to that party all court costs and, subject to reduction as described in division (I)(2) of this section, reasonable attorney's fees. The court, in its discretion, may reduce an award of attorney's fees to the party that sought the injunction or not award attorney's fees to that party if the court determines both of the following:

(i) That, based on the ordinary application of statutory law and case law as it existed at the time of violation or threatened violation that was the basis of the injunction, a well-

informed public body reasonably would believe that the public body was not violating or threatening to violate this section;

(ii) That a well-informed public body reasonably would believe that the conduct or threatened conduct that was the basis of the injunction would serve the public policy that underlies the authority that is asserted as permitting that conduct or threatened conduct.

(b) If the court of common pleas does not issue an injunction pursuant to division (I)(1) of this section and the court determines at that time that the bringing of the action was frivolous conduct, as defined in division (A) of section 2323.51 of the Revised Code, the court shall award to the public body all court costs and reasonable attorney's fees, as determined by the court.

(3) Irreparable harm and prejudice to the party that sought the injunction shall be conclusively and irrebuttably presumed upon proof of a violation or threatened violation of this section.

(4) A member of a public body who knowingly violates an injunction issued pursuant to division (I)(1) of this section may be removed from office by an action brought in the court of common pleas for that purpose by the prosecuting attorney or the attorney general.

(J)(1) Pursuant to division (C) of section 5901.09 of the Revised Code, a veterans service commission shall hold an executive session for one or more of the following purposes unless an applicant requests a public hearing:

(a) Interviewing an applicant for financial assistance under sections 5901.01 to 5901.15 of the Revised Code;

(b) Discussing applications, statements, and other documents described in division (B) of section 5901.09 of the Revised Code;

(c) Reviewing matters relating to an applicant's request for financial assistance under sections 5901.01 to 5901.15 of the Revised Code.

(2) A veterans service commission shall not exclude an applicant for, recipient of, or former recipient of financial assistance under sections 5901.01 to 5901.15 of the Revised Code, and shall not exclude representatives selected by the applicant, recipient, or former recipient, from a meeting that the commission conducts as an executive session that pertains to the applicant's, recipient's, or former recipient's application for financial assistance.

(3) A veterans service commission shall vote on the grant or denial of financial assistance under sections 5901.01 to 5901.15 of the Revised Code only in an open meeting of the commission. The minutes of the meeting shall indicate the name, address, and occupation of the applicant, whether the assistance was granted or denied, the amount of the assistance if assistance is granted, and the votes for and against the granting of assistance.

Last updated July 23, 2025 at 9:02 AM

Available Versions of this Section

September 29, 2013 – House Bill 59 - 130th General Assembly

September 29, 2015 – House Bill 64 - 131st General Assembly

October 12, 2016 – House Bill 413, House Bill 158 - 131st General Assembly

March 22, 2019 – Amended by Senate Bill 201 - 132nd General Assembly

October 17, 2019 – Amended by House Bill 166 - 133rd General Assembly

December 16, 2020 – Amended by House Bill 341 - 133rd General Assembly

October 9, 2021 – Amended by House Bill 110 - 134th General Assembly

April 7, 2023 – Amended by House Bill 254 (GA 134), House Bill 45 (GA 134)

April 3, 2025 – Amended by House Bill 315 - 135th General Assembly

September 30, 2025 – Amended by House Bill 96 - 136th General Assembly

PARK SYSTEM CODIFICATION

Recommended Action Plan - Newton Falls Parks & Recreation Board

Purpose

To formally identify and codify the properties and facilities that constitute the Newton Falls municipal park and recreation system. The Recreational Facilities Map contained in the 2014 Comprehensive Plan will serve as a preliminary reference inventory only, subject to verification of ownership, boundaries, legal status, official names, and current use.

Why This Is Needed

The City should have one clear, authoritative record of what constitutes its municipal park system. Without a verified and formally established inventory, questions can arise regarding which properties are part of the park system, their boundaries and legal status, who is responsible for them, and how they should be addressed in maintenance, budgeting, capital planning, grants, insurance, and long-term planning. Codification will create a reliable foundation for future Parks & Recreation decisions, improve continuity as elected officials, board members, and City staff change, and help ensure that City park property is consistently recognized and accounted for. This process also provides an opportunity to reconcile older plans and records with current conditions and identify any omissions or discrepancies before the system is formally established.

Recommended Implementation Checklist

- **1. Establish the preliminary inventory.** Use the recreational facilities identified in the City's Comprehensive Plan as the starting point.
- **2. Verify ownership and legal status.** Verify parcel numbers, ownership, legal descriptions, boundaries, and whether each property is owned, leased, dedicated, or otherwise controlled by the City.
- **3. Research existing legislation and restrictions.** Identify ordinances, resolutions, deeds, dedications, easements, grant restrictions, or other documents governing each property.
- **4. Confirm official names and classifications.** Verify and standardize each property's official name and classification, such as park, playground, trail, recreational facility, or other recreational property.
- **5. Identify omissions or discrepancies.** Determine whether any current City recreational property is missing from the map or whether any mapped facility no longer reflects current conditions.
- **6. Create an Official Municipal Park System Inventory.** Compile the verified information into one permanent City inventory identifying the properties and facilities comprising the park and recreation system.
- **7. Prepare codification legislation.** Have the appropriate City officials prepare the ordinance or other legislation necessary to formally establish the municipal park system and incorporate the verified inventory into City records and the Codified Ordinances, as appropriate.
- **8. Return the draft for Parks & Recreation review.** Provide the proposed inventory and draft legislation to the Parks & Recreation Board before final Council consideration so the Board can identify omissions or discrepancies.
- **9. Submit to City Council.** Following review, place the final legislation before City Council for consideration and adoption.
- **10. Maintain the inventory going forward.** Establish a process so future acquisitions, dedications, disposals, renamings, or other material changes are reflected in the official inventory and, when legally required, the Codified Ordinances.

Requested Council Action

The Parks & Recreation Board recommends that City Council authorize the City Manager, Law Director, and other appropriate City personnel to carry out the above steps and prepare the necessary park-system inventory and legislation for consideration.

Suggested Board Motion

I move that the Parks and Recreation Board adopt the attached Park System Codification Recommended Action Plan and formally recommend its implementation to City Council, with the 2014 Comprehensive Plan Recreational Facilities Map serving as the preliminary reference inventory, subject to verification of ownership, boundaries, legal status, official names, and current use by the appropriate City officials.

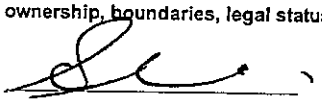
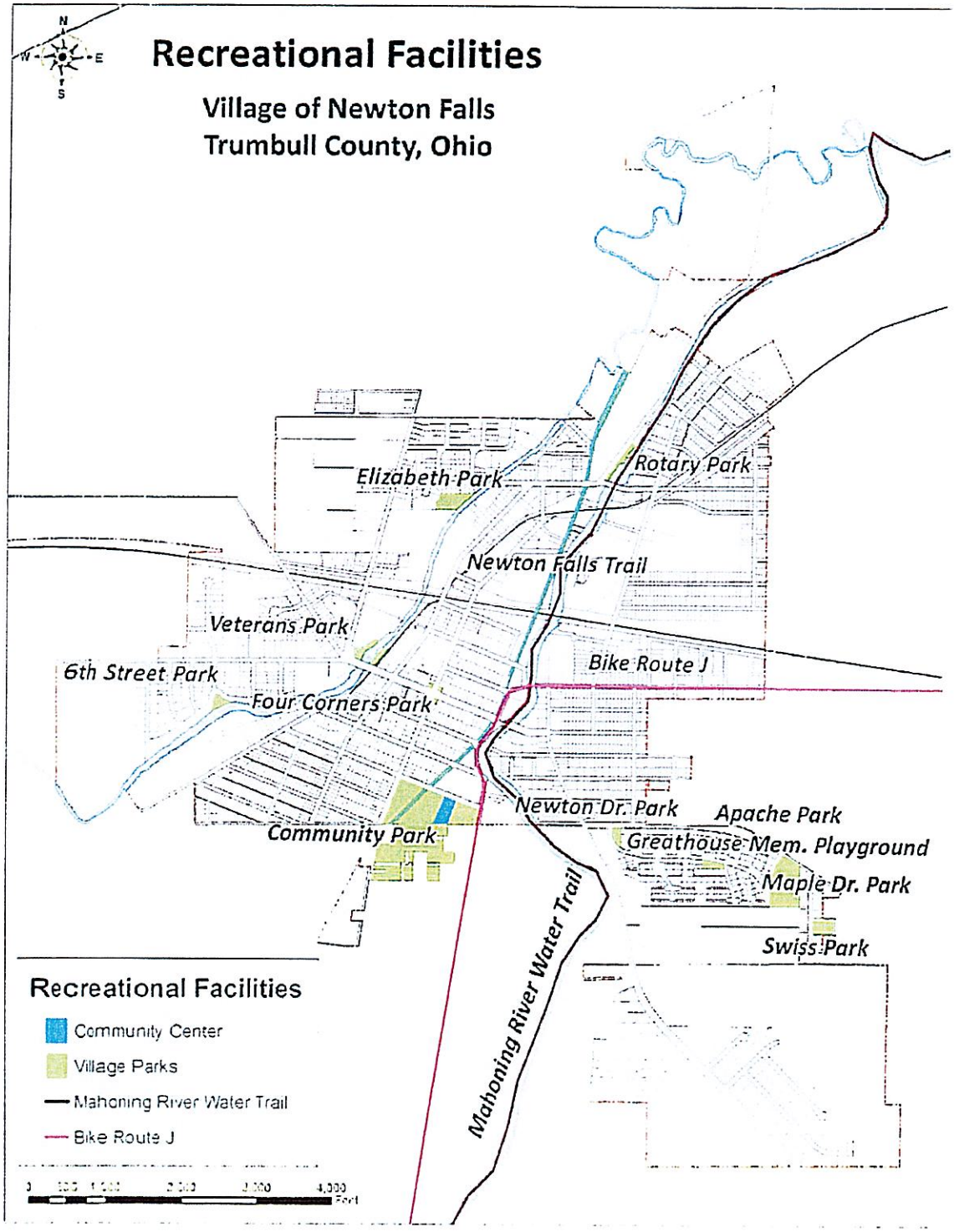
Board action: Date: 9/22/26 Vote: 2/0 Chair: 

EXHIBIT A

2014 Comprehensive Plan - Recreational Facilities Map

Preliminary Reference Only - Subject to Verification. This map is included as a starting point for the inventory process. It is not intended to establish legal ownership, parcel boundaries, or the current legal status of any property.



2026 PARKS & RECREATION
ANNUAL SPENDING & IMPLEMENTATION PLAN

Newton Falls Parks & Recreation Board | Proposed for Board Adoption - September 2026

PURPOSE

To formally establish the Board's plan for the balance of the 2026 fiscal year using the Finance Director's August 31, 2026 Parks & Recreation accounting; document the Board's priorities for the remaining funds; and affirm the Board's Charter-assigned role in developing the annual plan for the use of Parks & Recreation funds appropriated by Council.

CURRENT 2026 FINANCIAL POSITION

The Finance Director's Parks & Recreation accounting through August 31, 2026 reports a current appropriation of **$24,100.00**, **$16,247.39** in year-to-date expenditures, **$1,459.88** encumbered, and an unencumbered balance of **$6,392.73**. These figures reconcile exactly: $24,100.00 - $16,247.39 - $1,459.88 = $6,392.73.

Earlier 2026 appropriation material reflected a Parks figure of $27,214.23. Because the Finance Director's August 31 accounting identifies $24,100.00 as the current appropriation, this plan uses $24,100.00 as the controlling current figure. The difference should be clarified in the City's financial records, but it should not be assumed to be available for spending unless the Finance Director confirms that it remains appropriated to Parks & Recreation.

REPORTED 2026 USE	SPENT	ENCUMBERED	BOARD TREATMENT / RECOMMENDATION
Professional Services	$2,382.14	-	Recognize as 2026 spending already incurred. No additional discretionary commitment unless necessary for safety, maintenance, or an approved Board priority.
Farmers Market Expenses	$38.45	$61.55	Honor the existing commitment. No additional 2026 allocation unless an outstanding approved expense remains.
Equipment / Building / Tools / Misc. Supplies	$462.98	-	Limit additional purchases to essential items needed to maintain existing parks or complete an approved 2026 priority.
Gas / Oil / Other Fluids	$749.34	$1,175.07	Honor existing encumbrances. Request that Parks charges remain identifiable so the Board can accurately monitor use of its appropriation.
Construction / Paving / Landscaping	$2,579.55	$179.19	Honor existing commitments. Defer nonessential new work unless specifically identified by the Board as a year-end priority.
Building / Construction	$155.93	$44.07	Honor existing commitments; reserve new spending for safety, preservation, or necessary repairs.
Capital Outlay - Signs	$9,879.00	-	The expenditure detail previously provided identifies this $9,879.00 as two Stone Pavilion repair payments ($5,500.00 and $4,379.00). For the Board's planning record, identify the actual purpose as Stone Pavilion repair while retaining the City's accounting-line name.

BOARD PLAN FOR THE REMAINING $6,392.73

Because no annual spending plan was adopted earlier in 2026 and most of the fiscal year has already passed, the recommended approach is not to create new projects simply to exhaust the remaining appropriation. The Board should establish the following priorities for the current unencumbered balance and authorize implementation only as actual needs are identified and the City's applicable purchasing and administrative procedures are followed.

PRIORITY	RECOMMENDED 2026 DIRECTION
1 - Essential maintenance & safety	First claim on the remaining balance. Use funds for necessary repairs, hazard correction, preservation of existing facilities, and essential operating needs that arise before year-end.
2 - Complete existing commitments	Ensure all legitimate 2026 Parks obligations and encumbrances are covered before committing funds to new discretionary purchases.
3 - Small, achievable improvements	After essential needs are covered, the Board may identify modest improvements or equipment that can reasonably be completed, received, and put into service during 2026 and that directly benefit the park system.
4 - Document unmet needs for 2027	Do not make unnecessary year-end purchases merely to exhaust the appropriation. Unmet maintenance, equipment, recreation, and capital needs should be documented for the Board's 2027 planning and budget priorities.

BOARD AUTHORITY AND LINE-ITEM ALLOCATIONS

Article VI, Section 3 of the Newton Falls Charter assigns the Parks & Recreation Board general policymaking authority, subject to Council's appropriations and approval. It further requires that the Board be consulted before the Parks budget is formulated and expressly provides that the Board shall develop the annual plan for the most effective and beneficial use of the funds appropriated by Council.

The Charter separately assigns the Director of Finance responsibility for financial administration, accounting, auditing, advising the City Manager, and assisting with appropriation measures, estimates and budgets. The Board recognizes that the Finance Director may also possess administrative authority under applicable City financial procedures to make or record certain transfers within a department. Likewise, the Board recognizes the City Manager's authority over supervision, purchasing functions, and approval of expenditures within the authority granted to that office.

The Board's position is that administrative accounting, transfer, purchasing, or expenditure-approval authority does not replace the Board's Charter-mandated responsibility to establish the policy priorities and annual plan for the use of Parks & Recreation funds. Accordingly, the Board does not understand the Finance Director's administrative authority to permit the Finance Department, acting independently of the Board's planning role and Council's appropriation authority, to determine the substantive Parks & Recreation spending priorities that the Charter assigns to the Board.

The Board therefore requests clarification and documentation of how the existing 2026 Parks & Recreation line-item allocations were established, including the **$17,600.00 Capital Outlay - Signs** allocation; whether those amounts were contained in Council's appropriation legislation, were established or modified administratively, or resulted from transfers during the fiscal year; and the authority relied upon for any such administrative allocation or transfer.

This request does not challenge the City Manager's approval of individual capital expenditures and does not presume wrongdoing by the Finance Director or any other official. Its purpose is to preserve the division of responsibilities established by the Charter: **the Board develops the Parks spending plan and policy priorities; Council appropriates and approves; and City administration implements, accounts for, and administers expenditures within its lawful authority.**

IMPLEMENTATION & ACCOUNTABILITY

Monthly accounting: The Board should receive the Charter-required detailed monthly accounting showing appropriations, expenditures, encumbrances, and remaining balances so the adopted plan can be monitored through December.

Clear project identification: The Board's planning record should identify the actual purpose of significant Parks expenditures even when the City's accounting-line title is broader or different. This does not alter the City's accounting system; it gives the Board a usable record of how Parks funds were used.

Appropriation reconciliation: Request a brief explanation from the Finance Director reconciling the earlier $27,214.23 Parks appropriation figure with the $24,100.00 current appropriation shown on the August 31 report. Until clarified, this plan does not treat the $3,114.23 difference as available.

Line-item documentation: Request the appropriation legislation, transfer authority, budget worksheet, or other record establishing the current Parks line-item amounts so the Board can distinguish Council-approved appropriations and lawful administrative accounting transfers from the Board's Charter responsibility to establish Parks policy priorities and the annual spending plan.

2027 and future budget process: The Board intends to adopt its recommended annual Parks & Recreation spending and capital priorities in advance of the City's budget process. Consistent with Article VI, Section 3, the Board should be consulted before the Parks budget is formulated, develop the annual plan for the funds appropriated by Council, and transmit that plan to the City Manager and Council.

BOARD ACTION

PROPOSED MOTION

I move that the Newton Falls Parks and Recreation Board adopt the attached 2026 Parks and Recreation Annual Spending and Implementation Plan pursuant to Article VI, Section 3 of the Newton Falls Charter; acknowledge the 2026 financial activity reported by the Finance Director through August 31, 2026; establish the priorities contained in this plan for the current unencumbered Parks and Recreation funds; request reconciliation of the earlier $27,214.23 appropriation figure with the $24,100.00 current appropriation reported August 31; affirm the Board's Charter-mandated responsibility to develop the annual plan for the most effective and beneficial use of Parks and Recreation funds appropriated by Council; **request clarification and supporting documentation regarding how the existing 2026 Parks and Recreation line-item allocations were established or modified, including the $17,600.00 Capital Outlay - Signs allocation, and the authority relied upon for any administrative allocation or transfer;** recognize the lawful administrative roles of the City Manager and Director of Finance while stating the Board's position that such administrative authority does not replace the Board's Charter-assigned policymaking and annual-planning responsibilities; and submit the adopted plan to the City Manager and City Council.

Financial snapshot used: Finance Director accounting through August 31, 2026: $24,100.00 current appropriation; $16,247.39 expended; $1,459.88 encumbered; $6,392.73 unencumbered.

Authority note: Article VI, Section 3 of the Newton Falls Charter gives the Parks & Recreation Board general policymaking authority subject to Council's appropriations and approval, requires consultation with the Board before the Parks budget is formulated, and directs the Board to develop the annual plan for use of funds appropriated by Council. Article V, Section 2 assigns the Director of Finance financial-administration and budget-assistance duties. This plan distinguishes those administrative functions from the Board's policymaking and annual-planning role.

BOARD ADOPTION

Date: 3-12-24 Chair: _____ Vote: 2-0

Revenue Audit Trail Report

AS OF: 09/02/2026

STARTING ACCOUNT: 204
STARTING DATE :
STARTING BATCH : 202608000
STARTING ACCT YR. 2026

ENDING ACCOUNT: 204zzzzzzzzzzz
ENDING DATE : 12/31/9999
ENDING BATCH : 202612999
ENDING ACCT Y : 2026

BATCH NUMBER	POST DATE	TRANSACTION DESCRIPTION	TRANSACTION DESCRIPTION 2	DOCUMENT REFERENCE	POST BATCH	DEBIT AMOUNT	CREDIT AMOUNT	OTHER AMOUNT
2026 204 0000-41910		TRANSFER IN INCOME TAX 221						
GJ202608007-0001-1	08/31/2026	AUG26 IC ALLOCATION			3866	0.00	1477.86	0.00
TOTAL 204-0000-41910						0.00	1477.86	0.00
TOTAL 0000		TOTAL PROGRAM				0.00	1477.86	0.00
TOTAL 204		PARK AND RECREATION				0.00	1477.86	0.00
TOTAL REPORT:						0.00	1477.86	0.00

* End of Report: CITY OF NEWTON FALLS *

Expense Audit Trail Report

AS OF: 09/02/26

STARTING ACCOUNT: 204
STARTING DATE :
STARTING BATCH : 202608000
STARTING ACCT YR: 2026

ENDING ACCOUNT: 204ZZZZZZZZZZZ
ENDING DATE : 12/31/9999
ENDING BATCH : 202612999
ENDING ACCT Y : 2026 YEAR CHARGED:

BATCH NUMBER	POST DATE	TRANSACTION DESCRIPTION	DOCUMENT REFERENCE	VENDOR NUMBER	CHECK NUMBER	INVOICE NUMBER	DEBIT AMOUNT	CREDIT AMOUNT	OTHER AMOUNT
2026 204-3020-52416		CONST/PAVING/LANDSCAPING-PARK & REC							
EJ202608001-0020-1	08/05/26	PARK SUPPLIES	2026000431	NC00007070	0000054938	51279	254.60	0.00	0.00
TOTAL 204-3020-52416							254.60	0.00	0.00
TOTAL 3020 PARK AND RECREATION							254.60	0.00	0.00
TOTAL 204 PARK AND RECREATION							254.60	0.00	0.00
TOTAL REPORT:							254.60	0.00	0.00

* End of Report: CITY OF NEWTON FALLS *

Expense Account Report w/ MTD

AS OF: 08/31/2026

STARTING ACCOUNT: ENDING ACCOUNT: ZZZZZZZZZZZZZZZZZZZZZZZZ

204 PARK AND RECREATION

ACCOUNT NO./	ACCOUNT DESC/	BUDG. AMT/	MTD EXP/	YTD EXP/	ENC/	UNENC BAL
3020	PARK AND RECREATION					
204-3020-52316	PROFESSIONAL SERVICES-PARKS & REC	1500.00	0.00	2382.14	0.00	882.14-
204-3020-52320	FARMER MARKET EXPENSES	0.00	0.00	38.45	61.55	100.00-
TOTAL 23	CONTRACTURAL SERVICES	1500.00	0.00	2420.59	61.55	982.14-
204-3020-52411	EQUIP/BLDG/TOOLS/MISC SUPPLIES - PA	0.00	0.00	462.98	0.00	462.98-
204-3020-52412	GAS/OIL/OTHER FLUIDS - PARK & REC	1500.00	0.00	749.34	1175.07	424.41-
204-3020-52416	CONST/PAVING/LANDSCAPING-PARK & REC	2500.00	254.60	2579.55	179.19	258.74-
TOTAL 24	SUPPLIES & MATERIALS	4000.00	254.60	3791.87	1354.26	1146.13-
204-3020-52511	BUILDING/CONSTRUCTION - PARK AND RE	1000.00	0.00	155.93	44.07	800.00
204-3020-52512	CAPITAL OUTLAY- SIGNS	17600.00	0.00	9879.00	0.00	7721.00
TOTAL 25	CAPITAL OUTLAY	18600.00	0.00	10034.93	44.07	8521.00
TOTAL 3020	PARK AND RECREATION	24100.00	254.60	16247.39	1459.88	6392.73
TOTAL 3	LEISURE TIME ACTIVITIES	24100.00	254.60	16247.39	1459.88	6392.73

PARKS & RECREATION FUNDING
2027 REINVESTMENT RECOMMENDATION

Newton Falls Parks & Recreation Board | Proposed for Board Adoption - September 2026

PURPOSE
To formally establish and transmit the Parks & Recreation Board's recommendation that the City restore a dedicated Parks & Recreation allocation equal to **5% of municipal income-tax revenue** as part of the 2027 budget process.

BOARD RECOMMENDATION

The Parks & Recreation Board recommends that City Council provide Parks & Recreation with an annual allocation equal to **5% of municipal income-tax revenue**, beginning with the 2027 budget. This recommendation is intended to establish a more sustainable level of support for the City's existing park system, recreation responsibilities, maintenance needs, and future improvements.

The Board's position is that the current funding level is not sufficient to consistently maintain existing park assets while also addressing deferred needs and making meaningful improvements. At the present level, limited resources are repeatedly consumed by basic operations, repairs, and immediate needs, leaving insufficient capacity for systematic reinvestment.

ITEM	BOARD POSITION
Requested allocation	**5% of municipal income-tax revenue** for Parks & Recreation beginning with the 2027 budget.
Purpose	Provide a predictable funding base for maintenance, operations, recreation, equipment, facility preservation, and planned improvements.
Historical context	The accompanying exhibit provides the detailed historical funding context, including the prior higher allocation level and the subsequent reduction.
Implementation	Council retains its budget and appropriation authority. The Board is formally presenting its recommended Parks & Recreation funding level for consideration during formulation and adoption of the 2027 budget.

SUPPORTING EXHIBIT

Exhibit A - Parks & Recreation Reinvestment and Implementation Plan
The Board's accompanying multi-page report is incorporated by reference as the supporting exhibit to this recommendation. Exhibit A contains the detailed financial background, historical context, current conditions, funding rationale, implementation considerations, and supporting information underlying the Board's 5% recommendation.

This cover action is intentionally concise. The purpose of the exhibit is to provide Council and the City administration with the complete supporting analysis without requiring the Board's formal motion itself to repeat the full report.

TRANSMITTAL & PRESENTATION

Upon adoption, this recommendation and Exhibit A should be transmitted to the City Manager and City Council for consideration during the 2027 budget process. The Chair, or the Chair's designee, is authorized to present and explain the Board's adopted recommendation, supporting rationale, and Exhibit A to Council and the City administration on behalf of the Parks & Recreation Board. Any change to the Board's adopted 5% recommendation should be returned to the Board for consideration unless separately authorized by the Board.

BOARD ACTION

PROPOSED MOTION	I move that the Newton Falls Parks and Recreation Board formally recommend that City Council establish an annual Parks and Recreation allocation equal to **5% of municipal income-tax revenue**, beginning with the 2027 budget; adopt the accompanying **Parks and Recreation Reinvestment and Implementation Plan as Exhibit A** in support of this recommendation; direct that this recommendation and Exhibit A be transmitted to the City Manager and City Council for consideration during the 2027 budget process; and authorize the Chair, or the Chair's designee, to present and explain the Board's adopted recommendation and supporting materials to City Council and the City administration on behalf of the Parks and Recreation Board.

BOARD ADOPTION

Date: 9/22/26 Chair: _____ Vote: 2-0

NEWTON FALLS PARKS & RECREATION BOARD

2027 Parks & Recreation Reinvestment & Implementation Recommendation

A responsible plan to protect and rebuild Newton Falls' park system

5%
PROPOSED 2027 ALLOCATION

Half
OF THE HISTORICAL 10% RATE

2027
TARGET BUDGET YEAR

Our Recommendation

The Newton Falls Parks & Recreation Board recommends that City Council restore the dedicated Parks & Recreation allocation to **5%** of municipal income tax revenue beginning with the 2027 budget.

This is not a request to return Parks & Recreation to its historical 10% allocation. It is a request to restore half of that historical commitment and establish a level of funding that allows the City to begin responsibly maintaining, protecting, and improving the park system our residents already own.

The Current Level of Funding Is Not Sustainable

The most important issue facing Parks & Recreation is not what new things we would like to build. It is whether we can adequately maintain what we already have.

At the current level of funding, Parks & Recreation does not have the resources necessary to properly maintain our existing parks and recreational assets while also addressing aging infrastructure, necessary repairs, recreational programming, and future capital needs. That creates a predictable cycle:



We cannot continue to call this a balanced budget if the result is that City-owned assets deteriorate year after year because sufficient resources have not been allocated to maintain them. **A budget can balance on paper while still creating a long-term financial liability for the City.**

Maintenance Has to Come Before Improvement

Before we talk about major new amenities, the City needs to establish a sustainable baseline for maintaining what residents already own.

Our parks contain real municipal assets: playground equipment, courts, fields, shelters, structures, walkways, landscaping, recreational spaces, and other infrastructure. Those assets require ongoing maintenance and eventual replacement.

If the Parks & Recreation budget cannot adequately maintain those assets, then we are not preserving the City's investment. We are allowing it to depreciate.

The longer maintenance and capital improvements are deferred, the greater the likelihood that relatively manageable repairs eventually become major repairs or complete replacements. That is neither financially responsible nor sustainable.

We Cannot Expect Different Results With the Same Funding Structure

Newton Falls is working to improve organization, accountability, planning, and efficiency throughout City government. Parks & Recreation should be approached with the same expectations.

If we recognize that decisions made in previous years did not adequately protect, maintain, or develop our recreational assets, then continuing the funding structure established during those same years does not solve the problem — it perpetuates it. A new direction requires a new plan, and a budget capable of implementing it.

> The question should not simply be, "Why should Parks receive more money?" The question should also be: "What happens to our parks five or ten years from now if we continue funding them at a level that is already insufficient to maintain them today?"

The Board Is Proposing a Plan, Not a Blank Check

The proposed 5% allocation would be paired with a structured reinvestment and implementation plan that includes:

- A verified inventory and condition assessment of City park properties and recreational assets
- Identification and prioritization of deferred maintenance
- An annual Parks & Recreation plan
- A rolling five-year capital improvement plan
- Prioritization of safety, maintenance, and preservation of existing assets before unnecessary expansion
- Development of sustainable recreational programming
- Active pursuit of grants, sponsorships, partnerships, donations, and other outside funding
- Strategic use of City funds as matching dollars when outside funding opportunities become available
- Measurable goals and annual reporting to Council regarding expenditures, projects, participation, and progress

This recommendation comes with something that should be expected whenever additional public dollars are committed: accountability. The Board is proposing planning, prioritization, measurable objectives, capital forecasting, outside funding efforts, and regular reporting on how those dollars are being used.

This Is Reinvestment in Assets the City Already Owns

Increasing the Parks & Recreation allocation should not be viewed simply as increasing spending. It is reinvestment in municipal property.

Deferring maintenance does not make the expense disappear. It postpones it — and can make the eventual expense significantly larger.

The responsible approach is to identify what we own, determine its condition, prioritize what needs attention, establish a realistic capital plan, and fund that plan at a level that allows it to actually be carried out.

Worse

EVERY YEAR UNDER DEFERRED MAINTENANCE

Better

THE OBJECTIVE UNDER THIS PLAN

5% Is a Measured Request

The Board is not asking Council to restore the historical 10% allocation. We are recommending 5% — half of the historical allocation, and a measured step toward establishing a sustainable Parks & Recreation system.

> Our objective should be to reach a point where our parks are no longer getting a little worse every year. They should be getting a little better every year.

Our Recommendation to Council

The 2027 budget provides an opportunity to change the trajectory of Newton Falls' parks. Maintaining the current allocation may preserve the status quo in the budget, but it does not preserve the status quo in our parks.

Our parks do not remain frozen in their current condition when investment is deferred. They continue to age. They continue to deteriorate. And eventually, the City still has to pay for them.

The Parks & Recreation Board recommends restoring the dedicated Parks & Recreation allocation to **5%** of municipal income tax revenue beginning in 2027, and pairing that investment with a formal implementation, maintenance, and capital improvement plan.



Give Parks & Recreation the resources and structure necessary to maintain what Newton Falls already owns, address years of deferred needs, and begin making measurable progress each year instead of watching our park system continue to deteriorate.

1. Executive Summary

The Newton Falls Parks & Recreation Board is considering recommending that City Council increase the dedicated municipal income-tax allocation for Parks & Recreation from the current **1.5%** to **5%**. This is a measured, partial restoration — not a return to the historical 10% allocation the department received before 2016.

10%
HISTORICAL ALLOCATION, PRE-2016

1.5%
CURRENT ALLOCATION SINCE 2016

5%
PROPOSED ALLOCATION

This is not simply a request to spend more money. It is a proposal to change *how* Newton Falls plans for and invests in Parks & Recreation — moving from reactive, unpredictable spending toward a system built on inventory, planning, and measurable results.

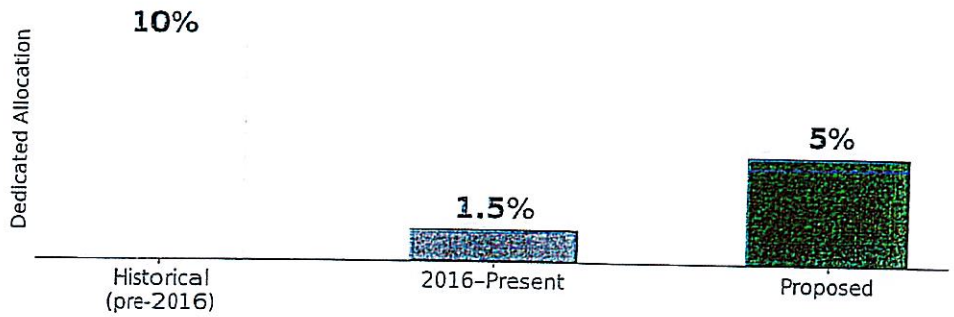
The Board's proposal rests on three commitments to Council:

- **Predictability** — a stable funding framework the Board can plan against year over year.
- **Leverage** — dedicated local match dollars to compete more effectively for outside grants.
- **Accountability** — a full park inventory, an annual plan, and a public progress report showing exactly how funds were used.

Council is asked to consider five specific actions, detailed in Section 10, including the funding change itself, support for ongoing planning work, and a separate, no-commitment request that Administration evaluate the feasibility of part-time coordinator support. Together, these actions are designed to give Newton Falls a Parks system that is both better funded and better managed — with clear, public accountability for how every dollar is used.

2. The Funding Proposal & Historical Context

Parks & Recreation in Newton Falls historically received a dedicated **10%** share of municipal income-tax allocation. In 2016, following the closure of day-to-day Community Center operations, that allocation was reduced to **1.5%**. The Board is proposing that Council restore the allocation to **5%** — roughly half of the former historical rate.



Dedicated municipal income-tax allocation to Parks & Recreation, by period

Why 5%?

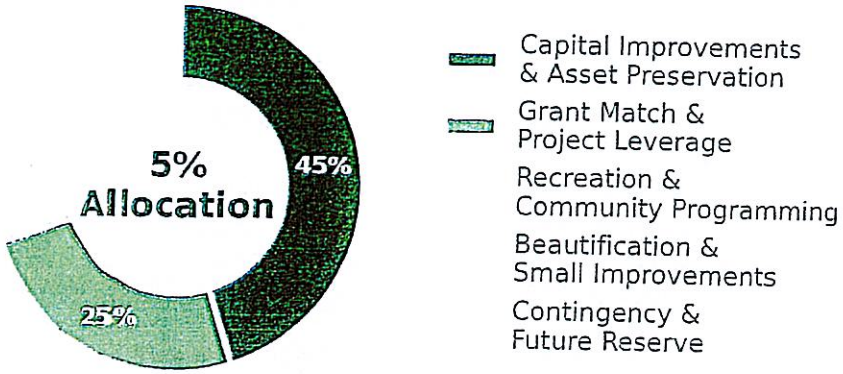
Five percent is presented as a fiscally responsible middle ground: enough to fund planned asset preservation, grant leverage, recreation programming, and small visible improvements, without returning to the pre-2016 historical rate. The 2016 reduction was made under different circumstances, and the Board does not attribute the current funding level to any individual, department, or prior Council decision. The question before the City today is simply whether a 1.5% allocation remains appropriate for Newton Falls' parks going forward.

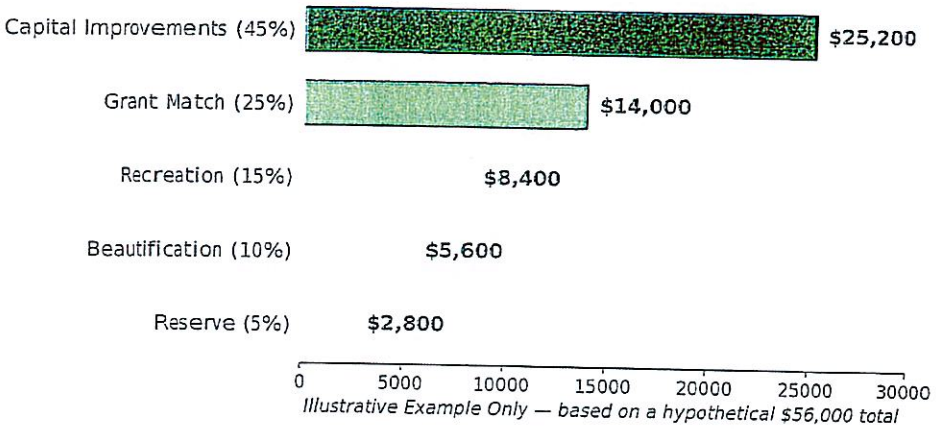
Council continues to balance many legitimate priorities — police, streets, utilities, and other core services. This proposal does not argue that Parks should be prioritized above those needs; it argues that a modest, dedicated, and accountable increase is a reasonable investment in a city asset that serves every resident.

Note: These percentages are intended as a planning framework, not a permanent legal earmark. Actual annual spending would be set through the Board's annual planning process and would remain fully subject to City Council appropriation and the City's normal administrative and purchasing procedures.

3. Proposed Use of Funds

The 5% allocation is proposed to be divided across five categories, balancing long-term asset preservation, outside-funding leverage, recreation programming, visible small-scale improvements, and fiscal flexibility.





Illustrative example only: The dollar figures above assume a hypothetical $56,000 total (5% of income-tax revenue) for presentation purposes. They are **not** the official value of a 5% allocation. The Newton Falls Finance Department should calculate the actual projected dollar value based on applicable municipal income-tax revenue.

4. Proposed Use of Funds — Category Detail

Capital Improvements & Asset Preservation — 45%

Protect existing City park assets and fund larger, long-term improvements.

- Playground repair/replacement
- Court resurfacing
- Pavilion & shelter repairs
- Walking trails & ADA accessibility
- River access, lighting, signage

Grant Match & Project Leverage — 25%

Local match dollars to compete for outside grant funding.

- Playground & trail grants
- River / canoe-kayak access
- Accessibility projects
- Open-space improvements

Recreation & Community Programming — 15%

Rebuild the "Recreation" side of Parks & Recreation.

- Children's nature programs
- Outdoor movie nights
- Senior & youth activities
- Community walks & school partnerships

Beautification & Small Improvements — 10%

Smaller, visible improvements across the park system.

- Landscaping, native plantings
- Benches, picnic tables
- Wayfinding & ID signage
- Volunteer-supported projects

Contingency & Future Project Reserve — 5%

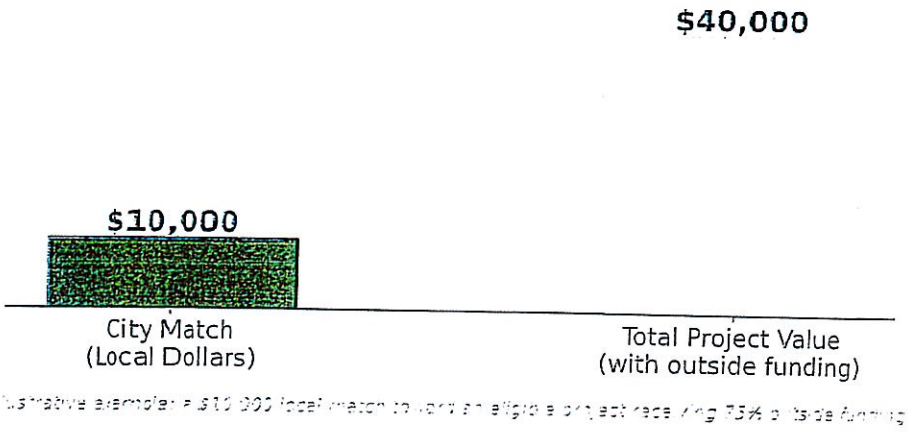
Flexibility to avoid spending every dollar simply because it's available.

- Unexpected safety repairs
- Emergency tree work
- Saving toward future capital projects

Together, these five categories account for the full 5% allocation. As with the overall framework, this internal breakdown is a planning guide — actual annual splits would be set through the Board's yearly planning process and remain subject to Council appropriation.

5. Grant Strategy: Using Local Dollars to Pursue Outside Investment

A core purpose of the 25% Grant Match category is to make Newton Falls more competitive for outside funding. Many park-related grant programs require a local match; without dedicated match dollars available, the City cannot pursue those opportunities even when projects are otherwise eligible.



Illustrative example: $10,000 local match to unlock an eligible project leveraging 75% outside funding

This is an illustrative example only. It does not guarantee any grant award, funding percentage, or project outcome. Actual match requirements and award amounts vary by grant program and are competitive.

Potential Grant-Eligible Project Types

- Playground replacement and accessibility grants
- Trail development and connectivity
- Mahoning River and canoe/kayak access improvements
- ADA accessibility upgrades
- Recreation facility and open-space improvements

The Board would establish a grant calendar and funding strategy as part of its annual planning process (see Section 6), tracking application deadlines, match requirements, and reporting obligations.

6. Parks Planning and Asset Management

If Parks receives additional dedicated funding, the Board commits to a disciplined planning cycle — ensuring every dollar spent connects back to a documented inventory, assessment, and plan.



Board Commitments

- Complete an inventory of every City park
- Verify park boundaries, acreage, and City ownership
- Inventory playgrounds, courts, pavilions, trails, parking, signage, and river access
- Assess the condition of existing facilities
- Determine the purpose and long-term role of each park
- Review recommendations from the 2014 Comprehensive Plan
- Coordinate Parks planning with the City's current Comprehensive Plan process
- Develop the annual Parks plan required by the City Charter
- Develop a rolling five-year capital improvement plan
- Establish a grant calendar and funding strategy
- Develop recreation programming priorities
- Produce an annual public progress report

Each of these commitments will be documented in the Board's annual Parks plan, so Council and residents can track progress from one year to the next.

7. The 2014 Comprehensive Plan to Current Planning

The 2014 Newton Falls Comprehensive Plan already identified Parks & Recreation goals. The Board does not assume every recommendation remains unfinished or still relevant; the 2026 park inventory (Section 6) will verify current status before any item is carried into the new plan.

2014 RECOMMENDATION	CURRENT STATUS	STILL RELEVANT?	NEXT ACTION
Elizabeth Park improvements	To be verified during 2026 Parks inventory	To be determined	Include in inventory & assessment
Veterans Park improvements	To be verified during 2026 Parks inventory	To be determined	Include in inventory & assessment
6th Street Park improvements	To be verified during 2026 Parks inventory	To be determined	Include in inventory & assessment
Rotary Park improvements	To be verified during 2026 Parks inventory	To be determined	Include in inventory & assessment
Community Park improvements	To be verified during 2026 Parks inventory	To be determined	Include in inventory & assessment
Walking trail development	To be verified during 2026 Parks inventory	To be determined	Include in inventory & assessment
Mahoning River access	To be verified during 2026 Parks inventory	To be determined	Include in inventory & assessment
Expanded recreation opportunities	To be verified during 2026 Parks inventory	To be determined	Include in inventory & assessment

This table will be completed as part of the Board's inventory process and used to determine which 2014 recommendations carry forward into the current Comprehensive Plan update and the new five-year capital plan.

8. Separate Evaluation: Parks & Recreation Coordinator

This recommendation is intentionally kept **separate** from the 5% funding allocation described in Section 3 — a coordinator is not funded out of that framework. The Board recommends that the City Manager and City Council evaluate whether Newton Falls would benefit from a part-time Parks & Recreation Coordinator. The Board is not recommending a specific salary, hours, or employment structure; Administration would determine those details, along with the appropriate funding source.

Possible Responsibilities

- Grant research, applications, and administration
- Project coordination and five-year plan tracking
- Recreation programming and community partnerships
- Volunteer coordination, sponsorships, and donations
- Maintaining the park and asset inventory
- Annual progress reporting

The volunteer Parks Board can set policy, priorities, and plans — but consistent administrative follow-through may eventually be needed to carry that work forward. The Board does not claim a coordinator would pay for themselves through grant revenue.

Why Now?

The City is currently working on its Comprehensive Plan update. This gives the Parks Board a natural opportunity to inventory the park system, verify City-owned property, assess facilities, and coordinate Parks recommendations directly with that broader planning process — rather than developing a Parks plan in isolation.

9. Accountability and Annual Reporting

The Board will produce an annual Parks progress report showing how funds were spent and what was accomplished, tracked against a public scorecard:

Projects completed	Assets repaired or replaced	Grant applications submitted
Outside funding received	Recreation programs offered	Program participation
Volunteer involvement	Partnerships created	Dollars invested vs. leveraged

Year-One Action Plan (Illustrative Sequence)

PHASE	FOCUS
Quarter 1	Launch park inventory; verify boundaries, acreage, and ownership; begin condition assessments
Quarter 2	Complete asset inventory and condition assessment; begin draft annual Parks plan
Quarter 3	Finalize annual plan and rolling five-year capital plan; establish grant calendar
Quarter 4	Begin priority projects; launch initial recreation programming calendar; publish first progress report

Timing is illustrative and would be finalized by the Board based on actual funding approval and staff/volunteer capacity.

10. Requested Actions

The Parks & Recreation Board respectfully asks City Council to consider the following:

1. Increase the dedicated Parks & Recreation municipal income-tax allocation from 1.5% to 5%.
2. Support development of an annual Parks plan and rolling five-year capital improvement plan.
3. Support a deliberate grant-match and outside-funding strategy.
4. Direct Administration to evaluate the feasibility and cost of a part-time Parks & Recreation Coordinator.
5. Integrate the Parks inventory and future priorities into the City's current Comprehensive Planning process.

A predictable, accountable Parks funding system lets Newton Falls preserve what it already owns, plan responsibly for the future, and show residents measurable results — without asking Council to return to historical funding levels.

Respectfully submitted by the Newton Falls Parks & Recreation Board.

Parks & Recreation Volunteer Program

Purpose:
To discuss and establish a formal Parks & Recreation Volunteer Program that provides residents and community members with opportunities to assist with park improvements, programs, events, beautification, and other approved projects while establishing appropriate procedures for authorization, supervision, safety, liability, recordkeeping, and volunteer recognition.

1. Establishment of a Parks & Recreation Volunteer Program

Parks & Recreation has received interest from community members who would like to volunteer their time and skills to support City parks, recreational programs, community events, beautification efforts, and improvement projects.
The Board should consider establishing a formal process through which volunteers may apply and be approved for City-sanctioned Parks & Recreation volunteer activities.
The goal should be to make volunteering **easy and welcoming while ensuring that volunteer activities are authorized, appropriate, safe, and properly documented.**

2. Volunteer Application & Registration

Individuals wishing to volunteer would complete a basic Parks & Recreation Volunteer Application.
The application could include:

- Name and contact information.
- Emergency contact.
- Age and parental/guardian consent for minors when applicable.
- General availability.
- Areas of volunteer interest.
- Relevant skills, experience, certifications, or equipment experience.
- Physical or task limitations the volunteer wishes the City to be aware of.
- Preferred types of projects or events.
- Acknowledgment of volunteer rules and expectations.

- Required waiver/release language as approved by the City's Law Director and/or insurance carrier.

Completion of an application would not automatically authorize an individual to perform work on City property.

3. Volunteer Opportunities

Approved volunteer opportunities could include:

- Park cleanups.
- Litter removal.
- Landscaping and beautification.
- Planting and maintaining flower beds.
- Community events.
- Farmers Market assistance.
- Recreational programs.
- Painting or other approved maintenance projects.
- Trail or park improvement projects.
- Special Parks & Recreation initiatives.
- Administrative or organizational assistance.
- Other projects specifically approved by the City.

Volunteer projects should be established based upon actual Parks & Recreation needs rather than individuals independently performing work on City property.

4. Authorization & Supervision

Volunteer activities performed under the Parks & Recreation Volunteer Program must be authorized in advance.

Volunteers should not independently begin projects, alter City property, remove vegetation, perform repairs, install structures, purchase materials on behalf of the City, or undertake other work without approval.

Depending upon the project, volunteers may work under the direction of an appropriate City employee, Parks & Recreation representative, designated volunteer coordinator, or approved project leader.

5. Safety, Liability & Risk Management

Prior to implementation, the City's Law Director and insurance carrier should review the program and determine appropriate requirements regarding:

- Volunteer waivers and releases.

- Liability coverage.
- Accident/injury procedures.
- Emergency contacts.
- Use of City equipment.
- Use of personally owned tools or equipment.
- Personal protective equipment.
- Working around traffic, water, electrical systems, machinery, or other hazards.
- Age restrictions for certain activities.
- Background checks for volunteers working directly with children or other vulnerable populations.
- Required supervision.
- Any activities that should be prohibited from volunteer participation.

Higher-risk activities should require specific authorization and appropriate supervision or be reserved for trained City employees or contractors.

6. Volunteer Code of Conduct

Volunteers participating in City-sponsored activities should agree to basic standards of conduct, including:

- Following instructions provided by the City or project supervisor.
- Performing only authorized work.
- Following applicable safety requirements.
- Treating members of the public, City employees, and other volunteers respectfully.
- Properly using City property and equipment.
- Reporting injuries, hazards, or property damage immediately.
- Refraining from alcohol or illegal drug use while volunteering.
- Understanding that volunteer service may be discontinued by the City when appropriate.

7. Volunteer Records & Hours

Parks & Recreation should maintain basic records of volunteer participation.

Volunteer hours may be tracked by project or individual.

Tracking volunteer hours would allow the City to:

- Measure community participation.

- Demonstrate the value of volunteer contributions.
- Document volunteer involvement for grants or other programs when applicable.
- Identify highly involved volunteers.
- Provide verification of community-service hours when appropriate.
- Recognize volunteer contributions annually.

8. Annual Volunteer Recognition

Parks & Recreation should establish an annual recognition program to thank individuals and organizations that contribute volunteer service. Recognition could include:

- Annual Parks & Recreation Volunteer Appreciation event or recognition at a public meeting.
- Certificates of appreciation.
- Recognition on City or Parks & Recreation social media.
- Recognition of volunteer organizations and businesses.
- Milestone recognition based upon volunteer hours.

Possible annual recognitions could include:

Parks Volunteer of the Year
Youth Volunteer of the Year
Community Partner of the Year
Outstanding Parks Project Award

The purpose of recognition should be to celebrate community involvement and encourage continued participation rather than create competition among volunteers.

9. Volunteer Coordinator / Point of Contact

The City should designate a point of contact responsible for maintaining volunteer applications, coordinating approved opportunities, tracking participation, and communicating with volunteers.

This role could be assigned to an appropriate City employee or otherwise administered in cooperation with Parks & Recreation based upon available staffing.

The program should be designed to avoid placing an unreasonable administrative burden on the City's limited staff.

10. Group & Organization Volunteers

Schools, businesses, civic organizations, churches, clubs, and other community groups may participate in approved volunteer projects.

For larger group projects, the City may designate a group leader who coordinates participants with Parks & Recreation or City staff.
Groups should still be subject to applicable safety, authorization, and liability requirements.

Proposed Board Action

Motion: To recommend the establishment of a formal Parks & Recreation Volunteer Program and authorize the development of a standardized volunteer application, waiver/release, safety and conduct requirements, volunteer project approval process, volunteer-hour tracking system, and annual recognition program.
The program and associated documents shall be reviewed by the City Manager, Law Director, and/or the City's insurance provider as appropriate prior to implementation.