



NEWTON FALLS CITY COUNCIL
REGULAR MEETING AGENDA
Wednesday, March 6, 2024; 6:00 PM
COUNCIL CHAMBERS
612 WEST BROAD STREET

| CITY COUNCIL MEMBERS | |
|----------------------|------------------|
| Ward 1 | Patricia Benetis |
| Ward 2 | Brian Axiotis |
| Ward 3 | Brenda Persino |
| Ward 4 | Kevin Rufener |
| At- Large | Julie Stimpert |
| Mayor | David Hanson |

| CITY ADMINISTRATION | |
|----------------------|---------------|
| Interim City Manager | Mike Novotny |
| Law Director | Jeff Limbian |
| Finance Director | Sean Housley |
| Clerk of Council | Michael Acomb |

I. Call to Order

II. Pledge of Allegiance / Silent Prayer

III. Roll Call

IV. Changes To Tonight's Agenda

V. Special Presentations by Staff Members or Invited Consultants

Finance Director – Discussion regarding job advertisement and job description.

Finance Director – Discussion regarding Cost Allocation Plan

VI. Public Comments (Agenda Items Only)

VII. Motion to Recess into Executive Session (If Necessary)

MOTION

Sponsor: Councilperson Stimpert

A motion to enter into an executive session for the (1) purpose of interviewing candidates for the Treasury Investment Board and (2) discussing the compensation of a public employee.

VIII. Reports

- a. Mayor
- b. Council Members
- c. Finance Director
- d. Law Director
- e. City Manager

IX. Approval of Previous Minutes

Regular Meeting Minutes February 21, 2024

X. Public Hearings

ORDINANCE 2024-07

Sponsors: Councilpersons Persino, Stimpert, Rufener

AN ORDINANCE AMENDING THE JOB CLASS & PAY GRADE AND HOURLY WAGE RATE SCHEDULES "A" and "B" FOR POSITIONS WITHIN THE PUBLIC WORKS DEPARTMENT AND FINANCE DEPARTMENT

ORDINANCE 2024-08

Sponsors: Councilpersons Rufener, Benetis

AN ORDINANCE ESTABLISHING THE RATE OF PAY FOR INTERIM CITY MANAGER

XI. Unfinished Business

ORDINANCE 2024-07

Sponsors: Councilpersons Persino, Stimpert, Rufener

AN ORDINANCE AMENDING THE JOB CLASS & PAY GRADE AND HOURLY WAGE RATE SCHEDULES “A” and “B” FOR POSITIONS WITHIN THE PUBLIC WORKS DEPARTMENT AND FINANCE DEPARTMENT

ORDINANCE 2024-08

Sponsors: Councilpersons Rufener, Benetis, Stimpert

AN ORDINANCE ESTABLISHING THE RATE OF PAY FOR INTERIM CITY MANAGER

XII. New Business

MOTION

Sponsors: Councilpersons Stimpert, Rufener

A motion to request the legal department to gather proposals for a full forensic audit of the City of Newton Falls to be presented to Council at the next regular Newton Falls Council Meeting, currently scheduled for 03/20/2024 at 6:00 pm.

XIII. Public Comments

XIV. Closing Remarks

- a. Mayor
- b. Council Members
- c. Finance Director
- d. Law Director
- e. City Manager

XV. Adjournment

SPECIAL PRESENTATION

Finance Director Job Description

2 Pages

Open Position
Director of Finance, Village of Newton Falls, Ohio

Newton Falls Village Council is accepting resumes for the position of Director of Finance. Resumes and cover letters must be emailed in PDF format to Mike Acomb, Clerk of Council, at cityclerk@newtonfallsoh.gov, with FINANCE DIRECTOR placed on the subject line. Resumes will be accepted until the position is filled. All applicants must pass a pre-employment drug screen and background check. The salary is \$72,500. A copy of the job description follows.

The Village of Newton Falls is an Equal Opportunity Employer

Mr. David Hanson, Mayor
Village of Newton Falls

DRAFT 03/02/2024

DIRECTOR OF FINANCE
VILLAGE OF NEWTON FALLS
POSITION DESCRIPTION

The Director of Finance (The Director) is part of the Administrative Team of the Village of Newton Falls, and has general charge of the administration of the financial affairs of the Village. This position is appointed by the Village Council and is subject to Council's supervision.

The Director is required to:

- 1) Assist the Village Manager in preparing and submitting the current income and expense estimates for the budget;
- 2) Supervise and be responsible for all fees and revenues due the Village;
- 3) Supervise and be responsible for the disbursement of all monies and control all expenditures so that appropriation and cash resources are not exceeded;
- 4) Maintain a general accounting system for the Village government; keep accounts for and exercise budgetary control over each office, department and agency; keep separate appropriate accounts, each of which shall show the amount of appropriation, the encumbrances thereon, the amounts expended therefrom, and the unencumbered balance therein; require reports of receipts and disbursements from each receiving and disbursing agency of the Village government at such intervals as the Director may deem expedient and in such form as required by the Director;
- 5) Submit to the Village Manager, Village Council, and upload on the Village webpage financial reports comprised of a Statement of Cash Position, Bank Report, Expense Report, Expense Audit Trail, Revenue Report and Revenue Audit Trail not less often than monthly and in sufficient detail to show the financial condition of the Village;
- 6) Prepare and deliver to Village Council, as of the end of each fiscal year, a complete financial statement and report;
- 7) Have custody of all public funds belonging to or under control of the Village or any office, department or agency of the Village government and deposit said funds in such depositories as may be designated by resolution of the Council;
- 8) Supervise and train as necessary the staff of the Income Tax, Finance, and Utilities regarding Electric, Water, Sewer and Solid Waste billing;
- 9) Assist consultants in preparing financial reports in accordance with Accepted Governmental Accounting Principles;
- 10) Perform other related duties as assigned by Village Council or the City Manager.

QUALIFICATIONS

The Director should have a strong background in accounting and significant experience in public entity/public sector accounting. At least three (3) years of experience working for or with public entities in a fiscal position is required. A bachelor's degree in accounting or finance, or an associate degree with extensive experience, is required.

The position includes medical benefits, paid vacations and sick leave, and Public Employees Retirement System (OPERS) contributions.

DRAFT 03/02/24

SPECIAL PRESENTATION

Cost Allocations

Exhibit A (1 Page)
ORD 2015-15 (3 Pages)
ORD 2007-22 (2 Pages)
RES 22-2015 (2 pages)

Exhibit A

| | 2024 | 2023 | 2022 |
|-------------|--------------|--------------|--------------|
| | City Manager | City Manager | City Manager |
| General | 26.23% | 34.86% | 38.22% |
| Water Plant | 14.30% | 10.43% | 10.28% |
| Water Dist | 14.30% | 10.43% | 10.28% |
| Sewer | 18.58% | 16.04% | 14.71% |
| Electric | 26.59% | 28.25% | 26.51% |
| | 100.00% | 100.00% | 100.00% |

| | Council | Council | Council |
|-------------|---------|---------|---------|
| General | 26.23% | 34.86% | 38.22% |
| Water Plant | 14.30% | 10.43% | 10.28% |
| Water Dist | 14.30% | 10.43% | 10.28% |
| Sewer | 18.58% | 16.04% | 14.71% |
| Electric | 26.59% | 28.25% | 26.51% |
| | 100.00% | 100.00% | 100.00% |

| | Finance | Finance | Finance |
|-------------|---------|---------|---------|
| General | 20.93% | 27.19% | 32.07% |
| Water Plant | 13.73% | 12.67% | 12.99% |
| Water Dist | 13.73% | 12.67% | 12.99% |
| Sewer | 18.66% | 13.43% | 12.24% |
| Electric | 32.96% | 34.05% | 29.70% |
| | 100.00% | 100.00% | 100.00% |

| | Law | Law | Law |
|-------------|---------|---------|---------|
| General | 32.11% | 40.18% | 41.22% |
| Water Plant | 14.23% | 11.41% | 11.23% |
| Water Dist | 14.23% | 11.41% | 11.23% |
| Sewer | 19.66% | 18.29% | 17.79% |
| Electric | 19.77% | 18.70% | 18.54% |
| | 100.00% | 100.00% | 100.00% |

0376

RECORD OF ORDINANCES

Dayton Legal Blank, Inc.

Form No. 30043

Ordinance No. 2015-15Passed December 7 20 15

AN ORDINANCE AMENDING ORDINANCE 2007-22 ESTABLISHING ADMINISTRATIVE OVERHEAD COST ALLOCATIONS TO THE ELECTRIC REVENUE FUND, THE WATER REVENUE FUND, THE SEWER REVENUE FUND AND GENERAL FUND AND DECLARING AN EMERGENCY.

WHEREAS, The City Council of the City of Newton Falls established a fair and equitable method for determining administrative support services for the electric Revenue Fund, the Water Revenue Fund, the Sewer Revenue Fund and General Fund; and

WHEREAS, The Finance Director has followed the overhead cost allocation plan approved by Council to determine the allocations for 2015.

THE COUNCIL OF THE CITY OF NEWTON FALLS, STATE OF OHIO, HEREBY ORDAINS:

SECTION I: The method of determining administrative cost allocations has been approved by Council by way of a Resolution 22-2015.

SECTION II: Administrative overhead allocations will be to the following funds General Fund, Water Fund, Sewer Fund, and Electric Fund.

SECTION III: Overhead cost allocations will be based on the previous year's statistical data, requiring an annual update of data.

SECTION IV: The percentages, which are presented in "Exhibit A" attached hereto as if fully rewritten herein, set by this methodology are hereby approved by Council.

SECTION V: The remainder of Ordinance 2007- 22 shall remain intact.

SECTION VI: Any Ordinance or parts of ordinances in conflict with the context of this ordinance are hereby repealed.

SECTION VII: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety or welfare of the citizens of the City of Newton Falls the reason for the emergency is the need to have this in effect and apply the proper administrative overhead cost allocations to the 2016 budget prior to the end of the year.

PASSED IN COUNCIL THIS 7th DAY OF DECEMBER 2015.

Lyle A. Waddell
Mayor, Lyle A. Waddell

ATTEST: Kathleen M. King
City Clerk/Clerk of Council

Trumbull County Legal News publication on 12-14-15 and 12-14-15

Kathleen M. King
Kathleen M. King, City Clerk

ORDINANCE 2015-15

AN ORDINANCE AMENDING ORDINANCE 2007-22 ESTABLISHING ADMINISTRATIVE OVERHEAD COST ALLOCATIONS TO THE ELECTRIC REVENUE FUND, THE WATER REVENUE FUND, THE SEWER REVENUE FUND AND GENERAL FUND AND DECLARING AN EMERGENCY.

WHEREAS, The City Council of the City of Newton Falls established a fair and equitable method for determining administrative support services for the electric Revenue Fund, the Water Revenue Fund, the Sewer Revenue Fund and General Fund; and

WHEREAS, The Finance Director has followed the overhead cost allocation plan approved by Council to determine the allocations for 2015.

THE COUNCIL OF THE CITY OF NEWTON FALLS, STATE OF OHIO, HEREBY ORDAINS:

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PASSED IN COUNCIL THIS 7th DAY OF DECEMBER 2015.

Mayor, Lyle A. Waddell

ATTEST: _____
City Clerk/Clerk of Council

EXHIBIT A
ORDINANCE 2015-15

2015 Overhead Cost Allocation

General
Water
Sewer
Electric

City Manager

| | Average Percentage |
|----------|-----------------------|
| General | 33.88% |
| Water | 25.32% |
| Sewer | 16.69% |
| Electric | 24.11% |
| | 100.00% |

City Council

| | Average Percentage |
|----------|-----------------------|
| General | 33.88% |
| Water | 25.32% |
| Sewer | 16.69% |
| Electric | 24.11% |
| | 100.00% |

Law Director

| | Average Percentage |
|----------|-----------------------|
| General | 35.35% |
| Water | 28.70% |
| Sewer | 15.37% |
| Electric | 20.58% |
| | 100.00% |

Finance

| | Average Percentage |
|----------|-----------------------|
| General | 22.93% |
| Water | 32.56% |
| Sewer | 17.57% |
| Electric | 26.93% |
| | 100.00% |

Ordinance No. 2007. 22Passed 11-16, 07
YEAR

**AN ORDINANCE ESTABLISHING A METHOD OF CHARGING ADMINISTRATIVE
SUPPORT SERVICES TO THE ELECTRIC REVENUE FUND, THE WATER
REVENUE FUND AND THE SEWER REVENUE FUND.**

WHEREAS, The City Council of the City of Newton Falls wishes to establish a fair and equitable method for determining administrative support services for the electric Revenue Fund, the Water Revenue Fund and the Sewer Revenue Fund; and

WHEREAS, after careful consideration and review, the Council for the City of Newton Falls has determined this method.

THE COUNCIL OF THE CITY OF NEWTON FALLS, STATE OF OHIO, HEREBY
ORDAINS:

SECTION I: The following procedure shall be used to determine the administrative support services:

A. The following departments of the General Fund shall be used in the determination of the administrative support services:

- a. City Council
- b. City Manager
- c. Finance
- d. Law

B. The amount of the administrative support services shall be originally based upon the initial annual appropriation measure for the above departments with an adjustment to reflect actual expenditures prior to the end of the year.

C. The General Fund, Water Revenue Fund, Sewer Revenue Fund and Electric Revenue Fund shall pay an equal amount (25% - 25% - 25% - 25%) of the actual expenditures of the departments listed above.

D. The General Fund, Water Revenue Fund, Sewer Revenue Fund and Electric Revenue Fund shall be assessed 25%, 25%, 25%, 25% respectively, prorated over twelve months with the last month adjusted to reflect actual expenditures.

SECTION II: The administrative support services for the Police Department shall be calculated as follows:

A. The amount of administrative support services shall be originally based upon the initial appropriation measure for the Police Department with an adjustment to reflect actual expenditures prior to the end of the year.

B. The amount of the administrative support services shall be 7% of the actual expenditures of the Police Department.

C. The administrative support services of the Police Department shall be divided equally among the Water Revenue Fund, the Sewer Revenue Fund, and the Electric Revenue Fund, prorated over twelve months with the last month adjusted to reflect actual expenditures.

SECTION III: The administrative support services for the Utility Office shall be determined as follows:

RECORD OF ORDINANCES

0431

Dayton Legal Blank Co.

Form No. 30043

Ordinance No. 2007-22

Passed 11-19, 07
YEAR

A. The amount of the administrative support services to the Utility Office Fund shall be originally based upon the initial annual appropriation measure (budgetary legal level of control is the fund level), with an adjustment prior to the end of the year to reflect actual expenditures.

B. The amount of administrative support services shall be 100% of the actual expenditures of the Utility Office Fund.

C. The administrative support services for the Utility Office Fund shall be equally divided among the Water Revenue Fund, the Sewer Revenue Fund and the Electric Revenue Fund, prorated over twelve months with the last month adjusted to reflect actual expenditures.

PASSED IN COUNCIL THIS 19th DAY OF NOVEMBER 2007.



Mayor, Thomas Moorehead

ATTEST: 

City Clerk/Clerk of Council

RESOLUTION 22-2015

**A RESOLUTION SUPPORTING THE METHODOLOGY USED TO DETERMINE
ADMINISTRATIVE OVERHEAD COST ALLOCATIONS.**

WHEREAS, The City Council of the City of Newton Falls wishes to establish a fair and equitable method for determining administrative overhead cost allocations for the Electric Revenue Fund, the Water Revenue Fund, the Sewer Revenue Fund and General Fund; and

WHEREAS, after careful review and consideration, the Council for the City of Newton Falls has determined this method.

THE COUNCIL OF THE CITY OF NEWTON FALLS, STATE OF OHIO, HEREBY
ORDAINS:

SECTION I: The following procedure shall be used to determine the administrative support services designated in "Exhibit A", attached hereto as if fully rewritten herein.

PASSED IN COUNCIL THIS 7th DAY OF DECEMBER 2015.

Mayor, Lyle Waddell

ATTEST: _____
City Clerk/Clerk of Council

EXHIBIT A
RESOLUTION 22. 2015

Overhead Cost Allocation Plan

- Administrative cost sharing will be allocated for the expenses of the following departments:
 - City Manager (Appropriations, Full-Time Employees, Ordinances)
 - City Council (Appropriations, Full-Time Employees, Ordinances)
 - Law Department (Full-Time Employees, Ordinances, Contracts)
 - Finance (Checks, Appropriations, Full-Time Employees, Fund Balance)
- Administrative overhead allocations will be to the following funds:
 - General Fund
 - Water Fund
 - Sewer Fund
 - Electric Fund
- Overhead cost allocations will be based on the previous year's statistical data, requiring an annual update of data.
- The following items will be used as statistical data:
 - Number of checks – Total number of checks for the year
 - Final Appropriation – Appropriation as approved by Council for the end of that year; the General Fund total will be decreased by the amount of the appropriations for the Municipal Court system. The Electric Department's total appropriation will be decreased by 66% of Purchased Power line item.
 - Full-Time Employees – The number of full-time employees in each of the funds; the General Fund total will be decreased by the number of full-time employees in the Municipal Court system.
 - Ordinances – Total number of ordinances and resolutions specific to the fund in the determining year.
 - Contracts – Total number of contracts specific to the fund in the determining year.
 - Fund Balance – Final cash balance of fund at year end.
- Data tables will include the above referenced information. Those tables will calculate each funds percent to total of that statistical benchmark. Those percentages will then be averaged and that value will be the percent of the administrative cost allocation for each department for the year.
- City Council will approve the annual overhead allocation percentages by way of resolution each year.
- The transaction will be booked as a reduction of expenses in the specific category of the originating department. Correspondingly, it will be booked as an increase in the same expense category in the receiving department.



NEWTON FALLS CITY COUNCIL
REGULAR MEETING MINUTES
Wednesday, February 21, 2024; 6:00 PM
COUNCIL CHAMBERS
612 WEST BROAD STREET

| CITY COUNCIL MEMBERS | |
|----------------------|------------------|
| Ward 1 | Patricia Benetis |
| Ward 2 | Brian Axiotis |
| Ward 3 | Brenda Persino |
| Ward 4 | Kevin Rufener |
| At- Large | Julie Stimpert |
| Mayor | David Hanson |

| CITY ADMINISTRATION | |
|----------------------|---------------|
| Interim City Manager | Mike Novotny |
| Law Director | Jeff Limbian |
| Finance Director | Sean Housley |
| Clerk of Council | Michael Acomb |

I. Call to Order

Mayor Hanson called the meeting to order at 6:03 pm.

II. Pledge of Allegiance / Silent Prayer

III. Roll Call

Mayor Hanson asked Mr. Acomb to call the roll.

Council Present: Councilperson Axiotis, Councilperson Benetis, Councilperson Persino
Councilperson Rufener, Councilperson Stimpert.

Council Absent: None.

Staff Present: Interim City Manager Novotny, Clerk Acomb, Finance Director Housley,
Law Director Limbian.

Staff Absent: None.

IV. Changes To Tonight's Agenda

None.

V. Special Presentations by Staff Members or Invited Consultants

None.

VI. Public Comments (Agenda Items Only)

None.

VII. Motion to Recess into Executive Session (If Necessary)

Mr. Axiotis made a motion to enter an executive session for the purpose of (1)
interviewing candidates for the Police Services Ad-Hoc Committee, the Community
Services and Activities Ad-Hoc Committee, and the Treasury Investment Board and (2)
discussing the compensation of a public employee. Seconded by Ms. Benetis

No discussion.

Roll Call Vote: Mr. Axiotis-yes; Ms. Benetis-yes; Ms. Persino-yes; Mr. Rufener-yes; Ms.
Stimpert-yes. The motion passed 5-0. The council entered Executive Session at 6:06 p.m.

Mr. Axiotis made a motion to adjourn Executive Session and resume regular session.

Seconded by Mr. Rufener.

No discussion.

Roll Call Vote: Mr. Axiotis-yes; Ms. Benetis-yes; Ms. Persino-yes; Mr. Rufener-yes; Ms. Stimpert-yes.

No discussion.

The motion passed 5-0. Executive session was adjourned and regular session was resumed at 8:43 p.m.

Ms. Stimpert made a motion to appoint Rita Talanca to the Police Services Ad-Hoc Committee. Seconded by Ms. Persino.

Mr. Axiotis stated that there were two, excellent candidates and he is very happy for both candidates to be involved. Ms. Stimpert agreed with Mr. Axiotis. She also announced that votes on candidates will occur based on the order of interviews. She is grateful for the candidates and hopes that all of them find a way to consider and be involved in other committees.

Roll Call Vote: Mr. Axiotis-yes; Ms. Benetis-no; Ms. Persino-yes; Mr. Rufener-yes; Ms. Stimpert-yes. The motion passed 4-1.

Ms. Stimpert made a motion to appoint Jessica Donato to the Community Services Ad-Hoc Committee. Seconded by Ms. Persino.

Ms. Stimpert spoke in support of conducting interviews for these positions. She acknowledged that the other residents appointed to the committee were not interviewed; but has realized the value of interviews due to the ability to get to know additional people from the community and start new relationships. She will advocate that interviews always take place moving forward for open seats.

Roll Call Vote: Mr. Axiotis-yes; Ms. Benetis-yes; Ms. Persino-yes; Mr. Rufener-yes; Ms. Stimpert-yes. The motion passed 5-0.

Ms. Stimpert announced that the TIB had 4 applicants and 1 was unable to be contacted, so appointments to the board will be postponed until that applicant can be properly considered. She stated that all the interviews were fabulous and all showed great knowledge of finances and a passion for a great financial foundation for the village. Mr. Axiotis stated that the reason that the 1 applicant was unable to be contacted was due to a failure to be notified properly. NOTE: On follow-up, the clerk of council was able to reach the candidate who indicated that he was not available anyway and expressed his appreciation for the follow-up and the opportunity to interview. Nonetheless, this candidate will be interviewed on March 6.

VIII. Reports

a. Mayor – Ms. Hanson - No report.

b. Council Members

i. Ward 1 – Ms. Benetis – No report.

ii. Ward 2 – Mr. Axiotis – He attended the TIB meeting and asked a lot of questions. The city investments are being managed by Meeder. He had initial concerns about how the investments are being made. He noticed conservative investments being made in alignment with state recommendations. He worries about the placement of funds into government because they will not earn as much when the Fed drops interest rates. But, they are safe investments. The overall health of the city is worse due to inflation; not due to bad investments. He has decided that

Meeder is doing everything right. He invited Mr. Housley to discuss further. Mr. Housley stated the priorities of liquidity, minimized risk, and yield. Mayor Hanson stated that past investments collapsed when the housing market crashed and a tremendous amount of money was lost. He supports conservative funds but desires a look at investing in cryptocurrencies.

- iii. Ward 3 – Ms. Persino – March 30 is the community Easter Egg Hunt at Arlington Field. The schools and Tiny Tots are supporting it. She announced the next Parks and Recreation Meeting. She is looking to get March 4 scheduled for the police services and March 11 is the community services meeting.
- iv. Ward 4 – Mr. Rufener – No report.
- v. At-Large – Ms. Stimpert – She attended the covered bridge reopening. It was beautiful. She thanked the mayor for his involvement. She attended the Fire Board meeting and supports the efforts of the chief to hire full-time employees. The next meeting is March 19 at 6:00 pm. The first Community Services meeting was held and an Easter Egg Hunt is being planned with the schools. In will be in honor of Sharon Sullivan. The downtown businesses want an event for the solar eclipse.
- c. Finance Director – Mr. Housley – He announced a property tax update from Trumbull County. Expect tax collections to be \$215, 375.96. His report (enclosed) shows how that money will be deposited into city accounts. He provided the 2023 property tax summary, and it shows an increase of over \$57,000 in collections this year. A county contact is included for anyone with questions.
- d. Law Director – Mr. Limbian – No report.
- e. Interim City Manager – Mr. Novotny – He announced that the furniture from the Community Center has been moved back to the Community Center. He met with OHM, the engineering firm, and was briefed on current and future projects. The Veterans benches have been ordered and built. The manufacturer needs to quote a shipping cost and they should arrive in the next week or so. He will work to decide where 24 benches will be placed and asked Parks and Recreation and the Community Services Committee to assist. He has researched funding sources for the Senior Kitchen so it can reopen. He spoke with the health department inspector and asked for an education as to the requirements. He asked the Community Services Committee to assist with keeping the project going. The furnace replacement occurred within budget. The Christmas Tree was removed from the dam and was delayed by the digger truck repair. On Feb 9, there was an issue at the water plant where an individual gained unauthorized access. But, that person left without incident when confronted by the operator. Charges will be pressed. The door systems are being evaluated. This past weekend, a vehicle struck a pole behind Subway and destroyed the transformer. Video evidence exists and charges will be pressed. Year-end reports will be sent to you soon. Ms. Stimpert asked if the City Manager can find quotes for health insurance without legislation. Mr. Limbian stated that the city manager should determine where the village currently stands, do some exploratory work, and then ask Council to authorize advertising for bids.

IX. Approval of Previous Minutes

Mayor Hanson called for a motion to approve the Regular Meeting Minutes of February 7, 2024. Moved by Stimpert. Seconded by Axiotis.

No discussion.

Roll Call Vote: Mr. Axiotis-yes; Ms. Benetis-yes; Ms. Persino-yes; Mr. Rufener-yes; Ms. Stimpert-yes. The motion passed 5-0. The minutes were approved.

X. Public Hearings

ORDINANCE 2023-30

Sponsors: Councilpersons Rufener, Stimpert, Axiotis

AN ORDINANCE REAPPOINTING BRADRIC BRYAN AS THE DIRECTOR OF LAW AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A DIRECTOR OF LAW AGREEMENT

No public comments.

ORDINANCE 2023-31

Sponsors: Councilpersons Rufener, Stimpert, Axiotis

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ACCEPT THE QUOTE OF PRO-TECH SYSTEMS GROUP, INC. FOR A WATER TREATMENT PLANT PROGRAMMABLE LOGIC CONTROLLER REMOTE TERMINAL UNIT UPGRADE

No public comments.

ORDINANCE 2023-34

Sponsors: Councilpersons Rufener, Stimpert, Axiotis

AN ORDINANCE AUTHORIZING CERTAIN AMENDMENTS TO THE APPROPRIATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2023 AND AUTHORIZING THE FINANCE DIRECTOR TO AMEND AND FILE A CERTIFICATE OF RESOURCES WITH THE COUNTY AUDITOR

No public comments.

ORDINANCE 2023-35

Sponsors: Councilpersons Rufener, Stimpert, Axiotis

AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS

No public comments.

ORDINANCE 2024-03

Sponsors: Councilpersons Axiotis, Rufener, Stimpert

AN ORDINANCE AMENDING SECTION 121.03 OF THE ADMINISTRATIVE CODE RELATING TO THE RULES OF CONDUCT AND PROCEDURE

No public comments.

ORDINANCE 2024-04

Sponsors: Councilpersons Stimpert, Rufener

AN ORDINANCE APPROVING THE RECODIFICATION, EDITING, AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES

Brian Kropp – 247 Elizabeth St

He asked for clarification and expressed concern about a new code for spreading contagions. He stated belief that is ambiguous and asked if the Village could do anything to change the wording or interpretation, specifically for the Village? Mr. Limbian stated that he would research the issue and discuss with Mr. Kropp at a later time.

Julie Lemon – 609 Ridge Road

She spoke regarding 2024-03 and wanted to know if drug tests would still apply to members of Council.

ORDINANCE 2024-06 *Sponsors: Councilpersons Persino, Stimpert, Rufener, Axiotis*
AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN
AGREEMENT TO PURCHASE A 2023 FORD F-350 TRUCK FROM SARCHIONE FORD
LINCOLN AND UPFITTING EQUIPMENT FOR THE SAME TRUCK FROM QUALITY
TRUCK BODY FOR USE BY THE WASTEWATER DEPARTMENT
No public comments.

XI. Unfinished Business

ORDINANCE 2023-30 *Sponsors: Councilpersons Rufener, Stimpert, Axiotis*
AN ORDINANCE REAPPOINTING BRADRIC BRYAN AS THE DIRECTOR OF LAW
AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A DIRECTOR OF LAW
AGREEMENT

Mayor Hanson read the ordinance by title only. Mr. Rufener made a motion to adopt the ordinance. Seconded by Ms. Stimpert.

No discussion

Roll Call Vote: Mr. Axiotis-yes; Ms. Benetis-yes; Ms. Persino-yes; Mr. Rufener-yes; Ms. Stimpert-yes. The ordinance was adopted 5-0. Final Reading.

ORDINANCE 2023-31 *Sponsors: Councilpersons Rufener, Stimpert, Axiotis*
AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ACCEPT THE QUOTE OF
PRO-TECH SYSTEMS GROUP, INC. FOR A WATER TREATMENT PLANT
PROGRAMMABLE LOGIC CONTROLLER REMOTE TERMINAL UNIT UPGRADE
Mayor Hanson read the ordinance by title only. Ms. Stimpert made a motion to adopt the ordinance. Seconded by Ms. Persino.

Ms. Stimpert clarified that these 2023 ordinances are the ones that need to be cleaned up due to the court case that was filed and subsequently invalidated the adoption of these ordinances. Mr. Axiotis stated that the work related to the ordinances has already been performed, and was still necessary, despite the court ruling that made all action related to the ordinances null and void. He spoke in support of cleaning up the record and adopting the ordinances properly.

Roll Call Vote: Mr. Axiotis-yes; Ms. Benetis-yes; Ms. Persino-yes; Mr. Rufener-yes; Ms. Stimpert-yes. The ordinance was adopted 5-0. Final Reading.

ORDINANCE 2023-34 *Sponsors: Councilpersons Rufener, Stimpert, Axiotis*
AN ORDINANCE AUTHORIZING CERTAIN AMENDMENTS TO THE
APPROPRIATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2023 AND
AUTHORIZING THE FINANCE DIRECTOR TO AMEND AND FILE A CERTIFICATE
OF RESOURCES WITH THE COUNTY AUDITOR

Mayor Hanson read the ordinance by title only. Ms. Stimpert made a motion to adopt the ordinance. Seconded by Mr. Rufener.

No discussion.

Roll Call Vote: Mr. Axiotis-yes; Ms. Benetis-yes; Ms. Persino-yes; Mr. Rufener-yes; Ms. Stimpert-yes. The ordinance was adopted 5-0. Final Reading.

ORDINANCE 2023-35

Sponsors: Councilpersons Rufener, Stimpert, Axiotis

AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS

Mayor Hanson read the ordinance by title only. Mr. Axiotis made a motion to adopt the ordinance. Seconded by Ms. Benetis.

No discussion.

Roll Call Vote: Mr. Axiotis-yes; Ms. Benetis-yes; Ms. Persino-yes; Mr. Rufener-yes; Ms. Stimpert-yes. The ordinance was adopted 5-0. Final Reading.

ORDINANCE 2024-03

Sponsors: Councilpersons Axiotis, Rufener, Stimpert

AN ORDINANCE AMENDING SECTION 121.03 OF THE ADMINISTRATIVE CODE RELATING TO THE RULES OF CONDUCT AND PROCEDURE

Mayor Hanson read the ordinance by title only. Mr. Axiotis made a motion to adopt the ordinance. Seconded by Ms. Benetis.

No discussion.

Roll Call Vote: Mr. Axiotis-yes; Ms. Benetis-yes; Ms. Persino-yes; Mr. Rufener-yes; Ms. Stimpert-yes. The ordinance was adopted 5-0. Final Reading.

ORDINANCE 2024-04

Sponsors: Councilpersons Stimpert, Rufener

AN ORDINANCE APPROVING THE RECODIFICATION, EDITING, AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES

Mayor Hanson read the ordinance by title only. Mr. Rufener made a motion to adopt the ordinance. Seconded by Mr. Axiotis.

Ms. Stimpert asked the law director if adjustments can be made later to any of these ordinances and codes. The law director replied yes.

Roll Call Vote: Mr. Axiotis-yes; Ms. Benetis-yes; Ms. Persino-yes; Mr. Rufener-yes; Ms. Stimpert-yes. The ordinance was adopted 5-0. Final Reading.

ORDINANCE 2024-06

Sponsors: Councilpersons Persino, Stimpert, Rufener, Axiotis

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT TO PURCHASE A 2023 FORD F-350 TRUCK FROM SARCHIONE FORD LINCOLN AND UPFITTING EQUIPMENT FOR THE SAME TRUCK FROM QUALITY TRUCK BODY FOR USE BY THE WASTEWATER DEPARTMENT

Mayor Hanson read the ordinance by title only. Mr. Axiotis made a motion to adopt the ordinance. Seconded by Ms. Stimpert.

No discussion.

Roll Call Vote: Mr. Axiotis-yes; Ms. Benetis-yes; Ms. Persino-yes; Mr. Rufener-yes; Ms. Stimpert-yes. The ordinance was adopted 5-0. Final Reading.

XII. New Business

ORDINANCE 2024-07

Sponsors: Councilpersons Persino, Stimpert, Rufener

AN ORDINANCE AMENDING THE JOB CLASS & PAY GRADE AND HOURLY WAGE RATE SCHEDULES "A" and "B" FOR POSITIONS WITHIN THE PUBLIC WORKS DEPARTMENT AND FINANCE DEPARTMENT

Mayor Hanson read the ordinance by title only. Ms. Stimpert made a motion to adopt the ordinance. Seconded by Mr. Rufener.

Ms. Stimpert asked Mr. Novotny to explain the ordinance. Mr. Novotny offered an explanation of Schedule A and Schedule B, including how they are used together. He added that the clerks and positions in the finance and utility departments were overlooked last time this was done and not updated. This ordinance will keep the salary ranges competitive with neighboring communities. The crew chief positions were added to Schedule B.

Roll Call Vote: Mr. Axiotis-yes; Ms. Benetis-yes; Ms. Persino-yes; Mr. Rufener-yes; Ms. Stimpert-yes. The ordinance was adopted 5-0. Final Reading.

ORDINANCE 2024-08

Sponsors: Councilpersons Rufener, Benetis

AN ORDINANCE ESTABLISHING THE RATE OF PAY FOR INTERIM CITY MANAGER

Mayor Hanson read the ordinance by title only. Ms. Stimpert made a motion to postpone the vote until March 6 so that the legislation could be completed and re-presented to Council for consideration. Seconded by Mr. Axiotis seconded.

No discussion.

Roll Call Vote: Mr. Axiotis-yes; Ms. Benetis-yes; Ms. Persino-yes; Mr. Rufener-yes; Ms. Stimpert-yes. The motion passed 5-0. The ordinance was postponed.

XIII. Public Comments

Julie Lemon – 609 Ridge Road

She spoke about the Easter Egg Hunt and expressed thanks to Sharon Sullivan. She donated 8000 eggs to the effort. She urged everyone to donate candy, prizes, and volunteers. The Schools and Tiny Tots will support the effort. She urged all to help. Make checks out to the City of Newton Falls and write “Easter Egg Hunt” in the memo.

XIV. Closing Remarks

- a. Mayor – Mayor Hanson – No remarks.
- b. Council Members
 - i. Benetis – She expressed thanks to all who applied and Julie Lemon for her leadership with the easter egg hunt.
 - ii. Stimpert – She thanked all for their patience during the executive session. Council is working well together.
- c. Finance Director – Mr. Housley – He spoke with Ms. Lemon about how money should be collected and disbursed. He advised her to encourage the writing of checks to the City of Newton Falls. Checks should not be made out to Julie Lemon. Julie is carrying a two-part receipt book. Anyone who gives cash must receive a receipt.
- d. Law Director – No remarks.
- e. City Manager – no remarks.

XV. Adjournment

Mayor Hanson called for a motion to adjourn the meeting. Moved by Mr. Axiotis.

Seconded by Mr. Rufener.

No discussion.

Roll Call Vote: Mr. Axiotis-yes; Ms. Benetis-yes; Ms. Persino-yes; Mr. Rufener-yes; Ms. Stimpert-yes. The motion passed 5-0. The meeting was adjourned at 9:36 pm.

APPROVED:

David Hanson, Mayor

ATTEST:

Michael Acomb, Clerk of Council

DRAFT

CITIES AND VILLAGES
VALUATION & RESOURCE:

JANUARY 2024

TAXING AUTHORITY - NEWTON FALLS CITY

EXEMPT VALUE - 15,225,180

VALUES:

| | PU-PERSONAL | CLASS #1 RES & FARMS | CLASS #2 TOTAL OTHER | TOTAL |
|------------------------|----------------|-------------------------|---|-------------------|
| 53 NEW TP N FALLS CITY | 694,840 | 64,385,370 | 19,255,830 | 84,336,040 |
| 63 NF CITY LAB LSD* | 92,170 | 22,020 | 61,030 | 175,220 |
| 64 NF CITY NF EVSD* | - | - | 3,850 | 3,850 |
| 67 BRACE TWP ANNEX | - | 66,540 | 2,105,410 | 2,171,950 |
| 68 NEW TP NFL ANNEX | - | 165,950 | 1,860 | 167,810 |
| 69 BRACE TWP-NF CORP | - | 980 | - | 980 |
| | 787,010 | 64,640,860 | 21,427,980 | 86,855,850 |
| | | | PU-REAL 175,470 OTHER 21,252,510 | |

TAX RATES:

| | PU-PERSONAL | CLASS #1 RES & FARM | CLASS #2 ALL OTHE RE |
|-------------------------------|-------------|------------------------|-------------------------|
| GENERAL (INS-1.40/2.05/*2.20) | 2.20 | 2.20 | 2.20 |
| HEALTH DEPT (INS-*.15) | 0.15 | 0.15 | 0.15 |
| POL PENS (INS-.30) | 0.30 | 0.30 | 0.30 |
| TOTAL-RATES | 2.65 | 2.650000 | 2.650000 |

RESOURCES / TAXES DUE:

| | PU-PERSONAL | CLASS #1 RES & FARMS | CLASS #2 ALL OTHER | TOTAL |
|-------------|--------------------|-------------------------|-----------------------|----------------------|
| GENERAL | \$ 1,717.60 | \$ 142,127.53 | \$ 45,447.22 | \$ 189,292.35 |
| HEALTH DEPT | 13.83 | 3.30 | 9.73 | 26.86 |
| POL PENS | 236.10 | 19,392.26 | 6,428.39 | 26,056.76 |
| | \$ 1,967.53 | \$ 161,523.09 | \$ 51,885.34 | \$ 215,375.96 |
| | | | GRAND TOTAL | \$ 215,375.96 |

CITIES AND VILLAGES
VALUATION & RESOURCE:

JANUARY 2023

TAXING AUTHORITY - NEWTON FALLS CITY

EXEMPT VALUE - 14,614,410

VALUES:

| | PU-PERSONAL | CLASS #1 RES & FARMS | CLASS #2 TOTAL OTHER | TOTAL |
|------------------------|-------------|-------------------------|---|------------|
| 53 NEW TP N FALLS CITY | 752,670 | 45,002,530 | 15,550,930 | 61,306,130 |
| 63 NF CITY LAB LSD* | 92,040 | 17,220 | 53,770 | 163,030 |
| 64 NF CITY NF EVSD* | 164,560 | - | 3,220 | 167,780 |
| 67 BRACE TWP ANNEX | - | 66,610 | 1,821,140 | 1,887,750 |
| 68 NEW TP NFL ANNEX | - | 133,230 | 420 | 133,650 |
| 69 BRACE TWP-NF CORP | - | 390 | - | 390 |
| | 1,009,270 | 45,219,980 | 17,429,480 | 63,658,730 |
| | | | PU-REAL 162,520 OTHER 17,266,960 | |

TAX RATES:

| | PU-PERSONAL | CLASS #1 RES & FARM | CLASS #2 ALL OTHE RE |
|-------------------------------|-------------|------------------------|-------------------------|
| GENERAL (INS-1.40/2.05/*2.20) | 2.20 | 2.20 | 2.20 |
| HEALTH DEPT (INS- *.15) | 0.15 | 0.15 | 0.15 |
| POL PENS (INS- .30) | 0.30 | 0.30 | 0.30 |
| TOTAL-RATES | 2.65 | 2.650000 | 2.650000 |

RESOURCES / TAXES DUE:

| | PU-PERSONAL | CLASS #1 RES & FARMS | CLASS #2 ALL OTHER | TOTAL |
|-------------|-------------|-------------------------|-----------------------|---------------|
| GENERAL | \$ 2,181.90 | \$ 99,407.73 | \$ 36,879.33 | \$ 138,468.97 |
| HEALTH DEPT | 38.49 | 2.58 | 8.55 | 49.62 |
| POL PENS | 302.78 | 13,565.99 | 5,228.84 | 19,097.62 |
| | \$ 2,523.18 | \$ 112,976.31 | \$ 42,116.73 | \$ 157,616.21 |

LOCAL PERSONAL REIMBURSEMENT

GRAND TOTAL \$ 157,616.21

REIMBURSEMENTS:

| | Local Personal Reimbursement |
|-------------|---------------------------------|
| GENERAL | - |
| HEALTH DEPT | - |
| POL PEN | - |
| TOTAL | \$ - |

ce Director

m: Melissa Moran <Melissa.Moran@co.trumbull.oh.us>
ent: Friday, January 26, 2024 3:56 PM
To: Finance Director
Subject: Valuation & Resource Sheet
Attachments: Newton Falls.pdf

Hi. Attached is the Valuation & Resource sheet. These are the estimated taxes for calendar year 2024. Also attached is a copy of the Abstract of Tax Rates listing your levies and when they will expire. Let us know if you have any questions.

Thanks,

Melissa Moran

Trumbull County Auditor's Office
330-675-2423

VILLAGE OF NEWTON FALLS, OHIO

ORDINANCE NO.: 2024-07

SPONSOR: Councilpersons Persino, Stimpert, and Rufener

**AN ORDINANCE AMENDING THE JOB CLASS & PAY GRADE AND HOURLY
WAGE RATE SCHEDULES “A” and “B” FOR POSITIONS WITHIN THE PUBLIC
WORKS DEPARTMENT AND FINANCE DEPARTMENT**

WHEREAS, in order to attract and retain qualified and/or experienced employees, Council and the City Manager have determined it is necessary to amend the Job Class & Pay Grade and Hourly Wage Rate Schedules “A” and “B” for positions within the Public Works and Finance Departments as set forth herein.

NOW, THEREFORE, the Council of the Village of Newton Falls, State of Ohio, hereby ordains:

SECTION 1. That Council hereby amends the Job Class & Pay Grade and Hourly Wage Rate Schedules “A” and “B” for positions within the Public Works Department and Finance Department, as set forth in the attachments hereto that are incorporated herein by reference. The amended Job Class & Pay Grade Schedule is attached as Exhibit “A” is the Hourly Wage Rate Schedule showing Ranges 11, 12, and 14, and attached as Exhibit “B” is the existing Job Class & Pay Grade Schedule that is being amended for Utility & Finance Department Clerks.

SECTION 2. That Council hereby amends the Job Class & Pay Grade and Hourly Wage Rate Schedules “A” and “B” for position of Administrator within the Utility Department, to be added as Administrator position to the Utility Department as set forth in the attachments hereto that are incorporated herein by reference. The amended Job Class & Pay Grade Schedule is attached as Exhibit “A” is the amended Hourly Wage Rate Schedule showing Range 20, and attached as Exhibit “B” is the existing Job Class & Pay Grade Schedule that is being amended for Administrator.

SECTION 3. That Council hereby amends the Job Class & Pay Grade and Hourly Wage Rate Schedules “A” and “B” for position of Assistant Finance Director within the Finance Department, to be added as Assistant Finance Director position to the Finance Department as set forth in the attachments hereto that are incorporated herein by reference. The amended Job Class & Pay Grade Schedule is attached as Exhibit “A” is the amended Hourly Wage Rate Schedule adding a negotiated pay rate, and attached as Exhibit “B” is the existing Job Class & Pay Grade Schedule that is being amended as negotiated for Assistant Finance Director.

SECTION 4. That Council hereby amends the Job Class & Pay Grade and Hourly Wage Rate Schedules “A” and “B” for positions of Crew Chiefs to the Public Works Departments maintenance, Water Distribution, Water Plant & Wastewater to be incorporated herein by reference. The amended Job Class & Pay Grade Schedule is attached as Exhibit “A” is the amended Hourly Wage Rate Schedule adding a negotiated pay rate, and attached as Exhibit “B” is the existing Job Class & Pay Grade Schedule that is being amended as negotiated for Crew Chiefs.

SECTION 5. That all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council, and all deliberations of this Council or any of its committees that resulted in such formal action were taken in meetings open to the public and/or in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6. That this Ordinance shall be effective as indicated herein.

PASSED IN COUNCIL THIS ____ DAY OF FEBRUARY, 2024.

David Hanson, Mayor

Attest:

Michael Acomb, Clerk of Council

Approved as to Legal Form.

Jeff Limbian, Law Director

City of Newton Falls
Schedule A - Hourly Pay Rates

| Range 6 | A | B | C | D | E | Range 7 | A | B | C | D | E |
|-----------------|----------|----------|----------|----------|----------|-----------------|----------|----------|----------|----------|----------|
| 1/1/2013 | 14.44 | 14.81 | 15.14 | 15.52 | 15.95 | 1/1/2013 | 14.85 | 15.14 | 15.52 | 15.95 | 16.38 |
| 5/1/2017 | 14.58 | 14.96 | 15.29 | 15.68 | 16.11 | 5/1/2017 | 15.00 | 15.29 | 15.68 | 16.11 | 16.54 |
| 4/8/2018 | 14.80 | 15.18 | 15.52 | 15.91 | 16.35 | 4/8/2018 | 15.22 | 15.52 | 15.91 | 16.35 | 16.79 |
| 2/1/2019 | 14.95 | 15.33 | 15.68 | 16.07 | 16.51 | 2/1/2019 | 15.38 | 15.68 | 16.07 | 16.51 | 16.96 |
| 2/9/2020 | 15.10 | 15.49 | 15.83 | 16.23 | 16.68 | 2/9/2020 | 15.53 | 15.83 | 16.23 | 16.68 | 17.13 |
| 1/1/2021 | 15.55 | 15.95 | 16.31 | 16.72 | 17.18 | 1/1/2021 | 16.00 | 16.31 | 16.72 | 17.18 | 17.64 |

| Range 8 | A | B | C | D | E | Range 9 | A | B | C | D | E |
|-----------------|----------|----------|----------|----------|----------|-----------------|----------|----------|----------|----------|----------|
| 1/1/2013 | 15.21 | 15.52 | 15.95 | 16.38 | 16.83 | 1/1/2013 | 15.50 | 15.94 | 16.39 | 16.85 | 17.36 |
| 5/1/2017 | 15.36 | 15.68 | 16.11 | 16.54 | 17.00 | 5/1/2017 | 15.66 | 16.10 | 16.55 | 17.02 | 17.53 |
| 4/8/2018 | 15.59 | 15.91 | 16.35 | 16.79 | 17.25 | 4/8/2018 | 15.89 | 16.34 | 16.80 | 17.27 | 17.80 |
| 2/1/2019 | 15.75 | 16.07 | 16.51 | 16.96 | 17.43 | 2/1/2019 | 16.05 | 16.50 | 16.97 | 17.45 | 17.97 |
| 2/9/2020 | 15.91 | 16.23 | 16.68 | 17.13 | 17.60 | 2/9/2020 | 16.21 | 16.67 | 17.14 | 17.62 | 18.15 |
| 1/1/2021 | 16.38 | 16.72 | 17.18 | 17.64 | 18.13 | 1/1/2021 | 16.70 | 17.17 | 17.65 | 18.15 | 18.70 |

City of Newton Falls
Schedule A - Hourly Pay Rates

| Range 10 | A | B | C | D | E | Range 11 | A | B | C | D | E |
|-----------------|----------|----------|----------|----------|----------|-----------------|----------|----------|----------|----------|----------|
| 1/1/2013 | 15.95 | 16.38 | 16.83 | 17.33 | 17.81 | 1/1/2013 | 16.38 | 16.83 | 17.33 | 17.81 | 18.35 |
| 5/1/2017 | 16.11 | 16.54 | 17.00 | 17.50 | 17.99 | 5/1/2017 | 16.54 | 17.00 | 17.50 | 17.99 | 18.53 |
| 4/8/2018 | 16.35 | 16.79 | 17.25 | 17.77 | 18.26 | 4/8/2018 | 16.79 | 17.25 | 17.77 | 18.26 | 18.81 |
| 2/1/2019 | 16.51 | 16.96 | 17.43 | 17.94 | 18.44 | 2/1/2019 | 16.96 | 17.43 | 17.94 | 18.44 | 19.00 |
| 2/9/2020 | 16.68 | 17.13 | 17.60 | 18.12 | 18.62 | 2/9/2020 | 17.13 | 17.60 | 18.12 | 18.62 | 19.19 |
| 1/1/2021 | 17.18 | 17.64 | 18.13 | 18.67 | 19.18 | 1/1/2021 | 17.64 | 18.13 | 18.67 | 19.18 | 19.77 |

| Range 12 | A | B | C | D | E | Range 13 | A | B | C | D | E |
|-----------------|----------|----------|----------|----------|----------|-----------------|----------|----------|----------|----------|----------|
| 1/1/2013 | 16.83 | 17.33 | 17.81 | 18.35 | 18.89 | 1/1/2013 | 17.33 | 17.81 | 18.35 | 18.89 | 19.47 |
| 5/1/2017 | 17.00 | 17.50 | 17.99 | 18.53 | 19.08 | 5/1/2017 | 17.50 | 17.99 | 18.53 | 19.08 | 19.66 |
| 4/8/2018 | 17.25 | 17.77 | 18.26 | 18.81 | 19.37 | 4/8/2018 | 17.77 | 18.26 | 18.81 | 19.37 | 19.96 |
| 2/1/2019 | 17.43 | 17.94 | 18.44 | 19.00 | 19.56 | 2/1/2019 | 17.94 | 18.44 | 19.00 | 19.56 | 20.16 |
| 2/9/2020 | 17.60 | 18.12 | 18.62 | 19.19 | 19.75 | 2/9/2020 | 18.12 | 18.62 | 19.19 | 19.75 | 20.36 |
| 1/1/2021 | 18.13 | 18.67 | 19.18 | 19.77 | 20.35 | 1/1/2021 | 18.67 | 19.18 | 19.77 | 20.35 | 20.97 |

City of Newton Falls
Schedule A - Hourly Pay Rates

1/1/2024

| | | |
|-------------------|---|----------------|
| Crew Chief | Negotiated Wage | 22.36 to 29.00 |
| | Includes longevity pay at time of appointment | |

| | | |
|-------------------------------|---|----------------|
| Asst. Finance Director | Negotiated Wage | 28.00 to 31.00 |
| | Includes longevity pay at time of appointment | |

City of Newton Falls
Schedule A - Hourly Pay Rates

| Range 14 | A | B | C | D | E | Range 15 | A | B | C | D | E |
|-----------------|----------|----------|----------|----------|----------|-----------------|----------|----------|----------|----------|----------|
| 1/1/2013 | 17.81 | 18.35 | 18.89 | 19.49 | 20.09 | 1/1/2013 | 18.35 | 18.89 | 19.49 | 20.09 | 20.76 |
| 5/1/2017 | 17.99 | 18.53 | 19.08 | 19.68 | 20.29 | 5/1/2017 | 18.53 | 19.08 | 19.68 | 20.29 | 20.97 |
| 4/8/2018 | 18.26 | 18.81 | 19.37 | 19.98 | 20.60 | 4/8/2018 | 18.81 | 19.37 | 19.98 | 20.60 | 21.28 |
| 2/1/2019 | 18.44 | 19.00 | 19.56 | 20.18 | 20.80 | 2/1/2019 | 19.00 | 19.56 | 20.18 | 20.80 | 21.49 |
| 2/9/2020 | 18.62 | 19.19 | 19.75 | 20.38 | 21.01 | 2/9/2020 | 19.19 | 19.75 | 20.38 | 21.01 | 21.71 |
| 1/1/2021 | 19.18 | 19.77 | 20.35 | 20.99 | 21.64 | 1/1/2021 | 19.77 | 20.35 | 20.99 | 21.64 | 22.36 |

| Range 16 | A | B | C | D | E | Range 17 | A | B | C | D | E |
|-----------------|----------|----------|----------|----------|----------|-----------------|----------|----------|----------|----------|----------|
| 1/1/2013 | 18.89 | 19.49 | 20.09 | 20.76 | 21.38 | 1/1/2013 | 19.49 | 20.09 | 20.76 | 21.38 | 22.09 |
| 5/1/2017 | 19.08 | 19.68 | 20.29 | 20.97 | 21.59 | 5/1/2017 | 19.68 | 20.29 | 20.97 | 21.59 | 22.31 |
| 4/8/2018 | 19.37 | 19.98 | 20.60 | 21.28 | 21.92 | 4/8/2018 | 19.98 | 20.60 | 21.28 | 21.92 | 22.65 |
| 2/1/2019 | 19.56 | 20.18 | 20.80 | 21.49 | 22.14 | 2/1/2019 | 20.18 | 20.80 | 21.49 | 22.14 | 22.87 |
| 2/9/2020 | 19.75 | 20.38 | 21.01 | 21.71 | 22.36 | 2/9/2020 | 20.38 | 21.01 | 21.71 | 22.36 | 23.10 |
| 1/1/2021 | 20.35 | 20.99 | 21.64 | 22.36 | 23.03 | 1/1/2021 | 20.99 | 21.64 | 22.36 | 23.03 | 23.79 |

City of Newton Falls
Schedule A - Hourly Pay Rates

| Range 18 | A | B | C | D | E | Range 19 | A | B | C | D | E |
|-----------------|----------|----------|----------|----------|----------|-----------------|----------|----------|----------|----------|----------|
| 1/1/2013 | 20.09 | 20.76 | 21.38 | 21.98 | 22.84 | 1/1/2013 | 20.76 | 21.26 | 22.09 | 22.84 | 23.60 |
| 5/1/2017 | 20.29 | 20.97 | 21.59 | 22.20 | 23.07 | 5/1/2017 | 20.97 | 21.47 | 22.31 | 23.07 | 23.84 |
| 4/8/2018 | 20.60 | 21.28 | 21.92 | 22.53 | 23.41 | 4/8/2018 | 21.28 | 21.79 | 22.65 | 23.41 | 24.19 |
| 2/1/2019 | 20.80 | 21.49 | 22.14 | 22.76 | 23.65 | 2/1/2019 | 21.49 | 22.01 | 22.87 | 23.65 | 24.44 |
| 2/9/2020 | 21.01 | 21.71 | 22.36 | 22.99 | 23.89 | 2/9/2020 | 21.71 | 22.23 | 23.10 | 23.89 | 24.68 |
| 1/1/2021 | 21.64 | 22.36 | 23.03 | 23.68 | 24.60 | 1/1/2021 | 22.36 | 22.90 | 23.79 | 24.60 | 25.42 |

| Range 20 | A | B | C | D | E | Range 21 | A | B | C | D | E |
|-----------------|----------|----------|----------|----------|----------|-----------------|----------|----------|----------|----------|----------|
| 1/1/2013 | 21.38 | 22.09 | 22.84 | 23.60 | 24.41 | 1/1/2013 | | | | | |
| 5/1/2017 | 21.59 | 22.31 | 23.07 | 23.84 | 24.65 | 5/1/2017 | 0.01 | 0.01 | 0.01 | 0.01 | 0.01 |
| 4/8/2018 | 21.92 | 22.65 | 23.41 | 24.19 | 25.02 | 4/8/2018 | 0.01 | 0.01 | 0.01 | 0.01 | 0.01 |
| 2/1/2019 | 22.14 | 22.87 | 23.65 | 24.44 | 25.27 | 2/1/2019 | 0.01 | 0.01 | 0.01 | 0.01 | 0.01 |
| 2/9/2020 | 22.36 | 23.10 | 23.89 | 24.68 | 25.53 | 2/9/2020 | 0.01 | 0.01 | 0.01 | 0.01 | 0.01 |
| 1/1/2021 | 23.03 | 23.79 | 24.60 | 25.42 | 26.29 | 1/1/2021 | 0.01 | 0.01 | 0.01 | 0.01 | 0.01 |
| | | | | | | 1/1/2023 | 25.65 | 26.38 | 27.14 | 27.92 | 31.00 |

| POSITION | CLASS | DIVISION | DEPARTMENT | MIN YRS EXP | MINIMUM SKILL SET | PAY GRADE |
|---------------------------|-------|--------------------|--------------|-------------|--|---------------|
| Laborer | 0 | Maintenance | Public Works | 0 | Good physical condition-CDL w/6 mos. Experience-able to perform laborer tasks | 10 |
| Maintenance Worker | 1 | Maintenance | Public Works | 1 | CDL-all laborer skills & qualifications- operates front loader | 13 |
| Maintenance Worker | 2 | Maintenance | Public Works | 3 | All MW 1 skills & lisences- operates backhoe-streetsweeper-roller-flush truck-jackhammer/comp-installs tile-supervisory skills | 14 |
| Maintenance Worker | 3 | Maintenance | Public Works | 5 | All MW 2 skills & licenses-operates all equipment & vehicles-knowledge of street/storm sewer maintenance-maintain records/reports | 15 |
| Crew Chief | | Maintenance | Public Works | Appointed | All MW 3 skills & licenses-operates all equipment & vehicles-knowledge of street/storm sewer maintenance-prepare/maintain records/reports, budgets, PO's, invoices, ability to run department | Negotiated ** |
| POSITION | CLASS | DIVISION | DEPARTMENT | MIN YRS EXP | MINIMUM SKILL SET | PAY GRADE |
| MRO Apprentice | 0 | Water Distribution | Public Works | 0 | Good physical conditions- not color blind-CDL w/6 mos experience-mechanical aptitude-prepares/maintains records/reports-3 yrs max. in-grade | 10 |
| Maintenance Relief Worker | 1 | Water Distribution | Public Works | 2 | OH class 1(supply)-CDL-op lab certificate-basic knowledge of water chemistry-distribution-plant operation-& purification | 11 |
| Maintenance Relief Worker | 2 | Water Distribution | Public Works | 4 | MRO skills-licenses & certifications-backflow certificate-thorough knowledge water chemical, distripution, plant operation & procedures | 13 |
| Maintenance Relief Worker | 3 | Water Distribution | Public Works | 6 | MRO 2 skills, licenses & certifictions-thorough knowledge plant systems/ops, distribution system & procedures | 15 |
| Crew Chief | | Water Distribution | Public Works | Appointed | MRO 2 skills, licenses & certifictions-thorough knowledge plant systems/ops, distribution system & procedures - able to prepare/maintain reports/records, budgets, PO'S, invoices, Run department | Negotiated ** |
| POSITION | CLASS | DIVISION | DEPARTMENT | MIN YRS EXP | MINIMUM SKILL SET | PAY GRADE |
| Water Operator Aprentice | 0 | Water Plant | Public Works | 0 | Good physical condition-not color blind-3 yrs. Max in-grade-mechanical aptitude-prepares/maintains records/reports-basic math skills-able to obtain lab cert. | 10 |
| Water Plant Operator | 1 | Water Plant | Public Works | 2 | OH class 1(supply)& operational lab certificate-mts all ap. Op. requirements-basic knowledge water/chemical purification-pumps/valves-able to red/interpret & respond to meters,gauges/graphs | 11 |
| Water Plant Operator | 2 | Water Plant | Public Works | 4 | All OP 1 skills, licenses,& certificates-thorough knowledge of all water chemistory/purification, plant procedures & iperations | 13 |
| Water Plant Operator | 3 | Water Plant | Public Works | 6 | All OP 2 skills, licenses & certificates, thorough knowledge of all plant systems, pumps, valve & meeters-able to prepare all reports | 15 |
| Crew Chief | | Water Plant | Public Works | Appointed | All WTP Op3 skills, icenses & certificates- thorough knowledge of all WTP systems, pumps, valves & meters-able to prepare/maintain reports/records, budgets, PO's, invoices, ability to run department | Negotiated ** |
| POSITION | CLASS | DIVISION | DEPARTMENT | MIN YRS EXP | MINIMUM SKILL SET | PAY GRADE |

| | | | | | | |
|-------------------------|--------------|-----------------|-------------------|--------------------|--|------------------|
| Wastewater Op Aprentice | 0 | WPC | Public Works | 0 | Good physical condition-not color blind-CDL with 6 mos experience & 3 years max in-grade | 10 |
| Wastewater Operator | 1 | WPC | Public Works | 2 | OH Class 1-WW, CDL-basic knowledge WWT methods & WTR chemicals-plant-pumps/lifts-able to read/interptmeeters, gauges,graphs & to operate WW system/equipment | 11 |
| Wastewater Operator | 2 | WPC | Public Works | 4 | All WWPT Op1 skills licenses & certifications-able to do lab analysls & make taps- thorough knowledge WTR chemical-WWTP/procedures-basic knowledge boilers/valves | 13 |
| Wastewater Operator | 3 | WPC | Public Works | 6 | All WWPT Op2 skills, icenses & certificates- thorough knowledge of all WWTP systems, pumps, valves & meters-able to prepare/maintain reports/records. | 15 |
| Crew Chief | | WPC | Public Works | Appointed | All WWTP Op3 skills, icenses & certificates- thorough knowledge of all WWTP systems, pumps, valves & meters-able to prepare/maintain reports/records, budget, PO's, invoices, ability to run department | Negotiated ** |
| POSITION | CLASS | DIVISION | DEPARTMENT | MIN YRS EXP | MINIMUM SKILL SET | PAY GRADE |
| Lineman Apprentice | 1 | Electric | Public Works | 0 | Good physical health-min 1 yr in-grade & max 2 yr in-grade-general electrical apitude-knowledge of basic math-able to foloow written/oral instructions | 10 |
| Lineman Apprentice | 2 | Electric | Public Works | 1 | Min 1 yr as apprentice-1st yr AmpOhio Merchant Training or equivalent-CDL & able to operate all electric equip/vehicles, set, climb & dress a 40' pole, install anchors & guys, basic knowledge of inerior wiring, able to read & interpt basic wiring diagrams, ability to test all tyes of electric meters, thorough knowledge of electric policy/procedures, safety rules/regulations, perrms wiring on voltages up to 600, able to trim trees around service wires | 11 |
| Lineman | 1 | Electric | Public Works | 2 | All Lineman Appentice 2 skills, licenses& certificates-2yr AmpOhio Merchant Lineman Training-basic knowledge of NF electric system | 13 |
| Lineman | 2 | Electric | Public Works | 3 | All Lineman 1skills, licenses & certificates- 3yr AmpOhio Merchant Lineman Training-extensive knowledge of NF electrical system | 15 |
| Lineman | 3 | Electric | Public Works | 4 | All Lineman 2 skills, licenses & certificates-4yr AmpOhio Merchant Lineman Training | 17 |
| Senior Lineman | 0 | Electric | Public Works | 5 | All Lineman 3 skills, licenses & certificates- AmpOhio Journeyman Lineman certificate, senior lineman-"crew leader"- thorough knowledge of NF electric system | 21 |
| POSITION | CLASS | DIVISION | DEPARTMENT | MIN YRS EXP | MINIMUM SKILL SET | PAY GRADE |

| | | | | | | |
|------------------------|---|----------|-------------------|-----------|--|---------------|
| Clerk | 1 | Any | Finance / Utility | 0 | Good physical condition-1+ yr office experience-basic math skills-English-bookkeeping skills-able to perate office equipment-work with the public- & maintain cofidentiality | 11 |
| Clerk | 2 | Assigned | Finance / Utility | 2 | All Clerk1 skills, licenses & certificates & able to maintain accounts, perform procedures specific to the assigned division open & close office | 12 |
| Clerk | 3 | Assigned | Finance / Utility | 4 | All clerk 2 skills, licenses & certificates-able to establish/maintain all reports/records-meet deadlines- run the assigned division in the supervisors absence | 14 |
| Administrator | 0 | Assigned | Finance / Utility | Appointed | All clerk 3 skills, licenses & certificates - able to establish/maintain all reports/records-meet deadlines- manage the assigned division reporting to the Finance Dlrctor | 20 |
| Asst. Finance Director | 0 | Assigned | Finance | Appointed | Operate Finance Department, overseeing daily accounting & utility activities, establish/maintain all financial reports, familiar with budget preparation, reporting to the Finance Dlrctor | Negotiated ** |
| | | | | | ** See Schedule A - Hourly Pay Rates | |

VILLAGE OF NEWTON FALLS, OHIO

ORDINANCE NO.: 2024-08

SPONSOR: Councilpersons Rufener, Benetis, Stimpert

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**AN ORDINANCE ESTABLISHING THE RATE OF PAY
FOR INTERIM CITY MANAGER**

WHEREAS, The premium rate of pay for Acting City Managers Pay was established by Ordinance 2014-09 on June 2, 2014; and

WHEREAS, Council recognizes that Ordinance 2014-09 did not contemplate the circumstance of needing to fill the position of City Manager for an extended period of time on an Interim basis until an appropriate search can be accomplished to a permanent City Manager;

WHEREAS, Council recognizes the need to fill this position so that there is continuity in the level of service in the Village; and

WHEREAS, Council further recognizes that experience to maintain the appropriate level of continuity and service to the community requires an appropriate level of compensation for an Interim City Manager; and

WHEREAS, Village Council desires to establish a salary for the position of Interim City Manager;

NOW, THEREFORE, the Council of the Village of Newton Falls, State of Ohio, hereby ordains:

SECTION 1. That the position of Interim City Manager shall receive a salary of \$1,200 to be paid bi-weekly in addition to rate of pay for their current position.

SECTION 2. That all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council, and all deliberations of this Council or any of its committees that resulted in such formal action were taken in meetings open to the public and/or in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance shall be effective as of the earliest date permitted by law.

PASSED IN COUNCIL THIS _____ DAY OF _____, 2024.

ORDINANCE NO.: 2024-08

SPONSOR: Councilpersons Rufener, Benetis, Stimpert

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David Hanson, Mayor

Attest:

Michael Acomb, Clerk of Council

Approved as to Legal Form.

Jeff Limbian, Law Director