

The Village of Newton Falls is seeking candidates for the position of Director of Law. The Village Director of Law is appointed by Village Council and serves under the supervision of the City Manager. To meet the minimum qualifications for the position, candidates shall be an attorney-at-law who have practiced in the State of Ohio for at least five years. Beyond the above minimum requirements, significant municipal law experience is expected. In accordance with the Village Charter, the Director of Law is the chief legal advisor for all Village offices, departments, agencies, and all officers and employees relating to their official powers and duties. The Director of Law performs all services incident to the Department as may be required by statute, ordinance or resolution of Council and represents the Village in all legal proceedings, unless otherwise authorized by Council, necessitated by contractual obligations, or required by law. The Director of Law is expected to attend Regular and Special Village Council Meetings and attend meetings of other Village Boards and Commissions when needed. The Village will consider candidates who wish to serve as Law Director and Village Prosecutor. Compensation for the position will be determined based upon qualifications and experience, whether the appointment also includes the position of Prosecutor, and whether the position of the selected candidate is determined to be full-time or part-time. Interested candidates shall send letters of interest and resumes to the Village Clerk of Council, Michael Acomb, at cityclerk@newtonfallsoh.gov. Applications will be accepted until the position is filled. The Village of Newton Falls is an equal opportunity employer.